**SUN VALLEY WATER AND SEWER DISTRICT**
**REGULAR MEETING OF THE BOARD OF DIRECTORS**
**DISTRICT ADMINSTRATIVE OFFICES and via zoom conference call**
Thursday, April 16, 2026 – 11:00 a.m.

**PRESENT**

Peter Hendricks, Chair
Charlie Mills, Director
Joe Tavarez, Director (z)
Harry Griffith, Director

**ALSO, PRESENT**

Betsy Roberts, Jacobs (z)
Fritz Doster, Merrick Engineering (z)
Jeff Vert, KSTP
Chris Benson, SVWSD
Marybeth Collins, SVWSD

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**CALL TO ORDER/ROLL CALL**

Chairman Hendricks called the Regular Meeting to order at 11:08 a.m. and quorum was established.

**BOARD COMMENT**

No comment.

**CHAIRMAN COMMENT**

Chairman Hendricks noted that Harry Griffith was willing to fill the balance of the board term for Doug Brown, thanks Harry for joining us.

**LEGAL**

Brief discussion regarding the proposed agreement with Lawson, Laski, Clark PLLC, as specifically represented by Heather O'Leary, and the Board's preference for attendance. While not a condition of the agreement, it is preferred. Heather will be asked to join the June meeting.

**MOTION: Director Mills motioned that the Board approve the proposal for legal counsel as submitted by Lawson Laski Clark, PLLC. Director Griffith seconded and the motion passed unanimously by those present.**

**OPERATIONS**

Staff introduced Drew, the newest District associate in operations. A variety of Spring regular items were communicated including replacement of aging hydrants as well as the installation of a new hydrant (in this case at the Atelier HOA), difficult SCADA issues, participating with KSTP staff in the DEQ review for the collections and treatment permit, various water leaks and related repairs. Conversation regarding capitalized items occurred.

Chairman Hendricks revisited a proposal from the April 2026 meeting, for hydrophone equipment and software intended to expand and nuance the Districts ability to detect leaks.

**MOTION: Chairman Hendricks requested Board approval for the AQS Hydrophone proposal starter kit, estimated at under $30,000. Director Mills motioned to approve the acquisition, Director Griffith seconded. All present were in favor.**

Staff was asked to provide an update on receipt and start up.

**MAJOR PROJECTS UPDATES – JACOBS**

Besty provided update on a series of projects underway by Jacobs:

- The watermaster plan has been submitted to DEQ for review and response;
- The generator for Well 11 feasibility study is in process. Betsy noted that the automatic transfer switch can not be on the exterior of the building, and this may trigger code change issues;
- The task order for an improved lift station at the St Lukes location is also underway, with Jacobs' team reviewing SCADA reporting. Expanding capacity, modifying and increasing the pumps, review of the existing force-main and importantly – the existing generator (owned by St Lukes) all are in evaluation for recommended next solution and next steps;
- A replacement siting for Well 14 continues – the initial driller is not capable of the IDWR reporting levels and so an alternative is being actively pursued for (a) skillset, (b) estimate and (c) availability. This vendor may also be able to review existing well sites for screen integrity, maximize possible inflows and efficiencies which may have shifted due to changes over the years. RLB provided 'renderings' of the exterior per SVCo request.

**KSTP**

The solids / dewatering building is in full swing after a winter slow down. Jeff also spoke to the DEQ onsite review of KSTP, and related collections systems for both Ketchum and SVWSD. The original permit has been expanded by DEQ to incorporate collections. This single permit increases the reporting responsibilities for District staff as any issues in the District collections system are issues for the Permit. SVWSD will report to Jeff (as primary contact for KSTP permit with DEQ). District staff is fully aware of the reporting requirements, and timeframe for reporting. The Board will also be updated on any events.

Aeration Basins 1 and 2 are now offline, so that they can be emptied and the existing tanks reviewed for integrity. These tanks will also be cleaned. This review will provide insight for engineering underway related to the next major KSTP project and improving these basins. Basins 3 & 4 improvements are already completed.

**BANYAN CONTRACT RENEWAL**

Banyan submitted the annual contract for SCADA planning, programming, maintenance, support as well as admin IT and supports, website, email, etc. The Board discussed cyber security and varying levels of same, redundancy, Banyans standards demonstrating its cyber security measures as a gauge to existing industry standards. Items such as call out performance criteria, software & ransomware, recommended alternatives, some assurances on back up systems and getting infrastructure back up and running, audit processes, etc. The Board would like to table the decision, on condition that doing so does not put the District at risk with Banyan, and invite Banyan to the June 18th meeting to discuss in person.

**WATERLINE UPSIZE REQUEST: 2" for 214 Sun Peak**

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The standard District waterline to a single family home is 1". In cases where the SV Fire Department has required a property to have additional fire/life safety infrastructure due to the size of the residence, the District has final say in any alterations to standard supports. 214 Sun Peak is proposing a residence which exceeds 6,000 sq ft, the Fire Department has requested f/l safety infrastructure and the Owner is requesting the District allow for an increased waterline size in order to meet the SVFD requirements.

**MOTION: Director Griffith motioned to approve the waterline size increase, for purposes of fire/life safety at a new residence proposed at 214 Sun Peak Dr. Director Mills seconded and the motion carried unanimously by those present.**

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**IRRIGATION YEAR 2026**

A variety of science entities continue to report on water availability for the current year, in the Valley, in the State, and in the West. Director Tavarez had sent along an article reporting on actions being taken by the City of Hailey to encourage changes in water use in their area. Staff will continue to incorporate maps and updates to keep the Board current on recent data, and possible use changes from IDWR.

**LEGAL**

None.

**CONSENT AGENDA/ FINANCIALS**

Finance Committee met on Monday, earlier this week to review, and discuss all invoices received at that time. Michael Keith, from Zions Banking, was in town and stopped in to speak with the Committee regarding possible bonding requirements to address capital expenditures, timelines, alternatives such as private financing, etc. When DEQ has approved the drafted District watermaster plan, information will be sent along to Zions for review and conversation.

(a) Approval of April 16, 2026 drafted Board minutes;
(b) Receive and File Financial Statements
    a. May 7, 2026 paid invoice report
    b. April 2026 financial statements
(c) Authorize advance payment of recurring invoices and payroll
(d) Authorize approval of payables on-hand as of May 7, 2026,
(e). Authorize approval of monthly credit card payment
(f). Authorize renewal of Pacific Source and Delta Dental
(g) Authorize purchase of a demo camera to review sewer collection lines (replaces old camera)

Late Fees. Review postponed until June, when legal counsel has been established. As part of good housekeeping at the District utility billing level, late fees which encourage timeliness are an indication of sound financial practices.

Chairman Hendricks spoke with the Board regarding a recent meeting with City of Ketchum representatives. The meeting was in follow up to last years initial proposal by Ketchum to expand the pass through administrative costs they believe should be shared by SVWSD, such as finance department labor, clerical labor, etc. SVWSD Board discussion involved dated guidelines in the existing document, mechanics of changing oversight, inflow metering, etc. Director Griffith will take this under review at Chairman Hendricks direction. The camera proposed by Operations to expand the Districts ability to review existing infrastructure as part of its due diligence was discussed. The recent DEQ process, and actions undertaken by Ketchum in recent years for regular preventative review and repairs was discussed. The District has roughly 38 miles of collection lines. Additional topics, by extension, included vocational training options,

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**MOTION: Director Mills motioned to authorize the financial packet. Director Griffith seconded and the motion passed unanimously.**

**PUBLIC COMMENT**

None.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

Having no further business to conduct, Chairman Hendricks declared the meeting adjourned at 12:52pm

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Chairman, Peter Hendricks

ATTEST:

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