SUN VALLEY WATER AND SEWER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
DISTRICT ADMINSTRATIVE OFFICES and via zoom conference call
Thursday, March 19, 2026 – 11:00 a.m.

PRESENT

Peter Hendricks, Chair
Doug Brown, Secretary
Charlie Mills, Director
Sherri Newland, Director
Joe Tavarez, Director (z)

ALSO PRESENT

Betsy Roberts, Jacobs (z)
Fritz Doster, Merrick Engineering (z)
Kirsten Dutcher, Counsel, Snowcreek
Jonathan Cohn, Onsite Representative, Snowcreek
Marybeth Collins, SVWSD

DRAFT

CALL TO ORDER/ROLL CALL

Chairman Hendricks called the Regular Meeting to order at 11:01 a.m. and quorum was established.

BOARD COMMENT

No comment.

CHAIRMAN COMMENT

Chairman Hendricks noted that Evan Robertson, long time counsel for Sun Valley Water & Sewer District, submitted a letter of resignation. Mr. Robertson provided that he would be completing one or two lingering items on behalf of the District and if the District had any questions he was willing to assist in the interim. Chairman Hendricks stated he had thanked Evan for his service, and requested that the Board make recommendations to him for new counsel.

Director Newland stated that a request for quotation, similar to the engineering process, would be relevant.

UPDATE – BESTDAY

Chairman Hendricks noted that there are no updates again this month, and so there is no need for their time and attendance.

OPERATIONS

Staff discussed the regular and the unplanned items that Operations has encountered in the last month. Daily reads, a few leak repairs, regular and special water testing for both DEQ and EPA, staff certifications, regular meetings for capital items, etc. Volumes within the District remain consistent. Awareness of a dry winter and an early spring was referenced.

UPDATE – WATER MASTER PLAN

Besty spoke with those in attendance, relating that, as the Task Orders were executed this past week, Jacobs has jumped into those projects – Well 11 generator and St Lukes Lift improvement Betsy noted that the water rights, an important understanding for the watermaster plan, had been a less-than-straightforward assembly of information and that an onsite meeting with DEQ and IDWR had been quite helpful in clearing up old information to understand the current standing of the Districts municipal rights. Betsy noted Well 14 progress, as part of this process, which also includes meeting with the property owner, staff, etc.

Chairman Hendricks noted that there was a brief follow up meeting on Monday with the property owner for a few items.

Betsy offered to address questions regarding the water masterplan change order. She prefaced questions, taking a minute to address the finance committee attendance, the original proposal and Board revisions, the age of the water master plan and a significant shift in methodology, logistics, law and DEQ requirements, the need to rediscover information due to staff and board changes, the Boards request to examine capital expense for integrity, surge analysis discovery, and some sewer review as part of the water plan.

Director Tavarez read the proposal and requested a little elaboration on the difference between $30,000 requested for work accomplished and immediately pending and the $10,000 which referenced Board and DEQ review and processes. Did this provide that there would be defensible water rights? Betsy expressed gratitude and confirmed that the completed water master plan would do exactly this. The $10,000 allows for unknown DEQ items, although none are anticipated.

Director Newland made a request to the Chairman on two occasions that discussion of the change order occur.

Chairman Hendricks inquired if the Board was willing to execute the change order? Director Newland stated no. No other director input occurred.

Chairman Hendricks then requested that Jacobs sharpen its pencil. He provided that he would speak directly with Betsy, to gain understanding of the expenses to date, the places where the scope of work had been expanded in order continue to project and he would communicate with the Board.

KSTP

Jeff had submitted a brief written report for the Board's information. The Board reviewed the PER, request for approval by HDR to commence the next aeration bins. Director Newland stated that the expense portion of the PER (which addresses labor, expense) was unclear and asked for more information.

Chairman Hendricks asked staff to request specific detail for the $15,600 and communicate that information to him. Chairman Hendricks will follow up with the Board directly with this information. An approval process was defined. The Board authorized Chairman Hendricks to execute the document once explanation for the expenses was received and reviewed.

Information regarding a review of KSTP items had been submitted for Board review in light of Ketchum's expressed plan to change its billing practice. Management agreement and license agreement were made handy, for reference. In recent weeks, Ketchums' Director of Finance stated to Chairman

Hendricks that there would be a revision to the original proposal, although as of this meeting, such update has not been received by District staff. Chairman Hendricks noted to the Board that there will need to be agreement prior to any funding of changes.

AT&T & Sage Creek equipment changeout

Chairman Hendricks would like staff to create an executive summary of this existing contract, and inquire regarding an improvement in terms for the District, to be discussed at the April 2026 meeting.

UPDATES

A series of updates of items were discussed including annual backflow bidding and awarding, the existing water scarcity due to the exacerbated combination of (a) high desert, (b) very low snow year, (c) legal actions seeking regional water for use mid-State, (d) commitments made regionally, and (e) actual District water use. A 'spring insert' to all of the service locations for the District was discussed. An expanded communication path to expand or heighten awareness was approved by the Board – outreach to landscaping entities also as to the terms of irrigation allowed within the District, City of Sun Valley eblast, website, and a newspaper notice.

District actions (enforcement, monthly comparisons, etc.) were also discussed and follow up will occur. Locally, there is strategy for wildfire prevention and response. Regional and State mandate will necessitate participation.

The Wood River Land Trust seeks information regarding District water use for purposes of riparian consideration across multiple governing entities. Legal mechanics were discussed. The Board is concerned about demands on staffs time, but is willing to answer a request.

LEGAL

None.

CONSENT AGENDA/ FINANCIALS

Finance Committee met on Tuesday this week to review, and discuss all invoices received at that time. Director Mills stated that nothing was particularly concerning and a few questions were readily addressed for confidence.

(a) Approval of February 12, 2026 drafted Board minutes;
(b) Receive and File Financial Statements
    a. March 12, 2026 paid invoice report
    b. February 2026 financial statements
(c) Authorize advance payment of recurring invoices and payroll
(d) Authorize approval of payables on-hand as of March 12, 2026
(e). Authorize approval of credit card payment
(g) Late Fees. As part of good housekeeping, late fees which encourage timeliness are an indication of sound financial practices. Chairman Hendricks would like staff to create a recommendation on late fees to discussed at the April 2026 meeting.

Additional review of monthly comparisons, reporting options and the like will be sought with the respective software entities, to develop a list of extreme water use.

MOTION: Director Mills motioned to authorize the full financial packet. Director Brown seconded and the motion passed unanimously.

PUBLIC COMMENT

DRAFT

Kirsten Dutcher, counsel for Snowcreek Homeowners Association and Jonathon Cohen, the onsite manager at the Homeowners Association were in attendance at the meeting. Kirsten thanked the Board for time, and stated that the HOA had a couple of questions related to the Well 14 test drilling: would any landscaping be removed and what other actions will occur on site. Chairman Hendricks noted that public comment did not generally involved response to questions, however for this conversation he provided that it is premature in the process. Meaning that well sites have not been decided upon yet, but that the Board would be in touch. He provided that likely the City would be involved as well. He confirmed that the Sun Valley Company property which abuts the entry to Snowcreek was one of the sites being considered to meet the demand for water on the Sun Valley side.

EXECUTIVE SESSION

None.

ADJOURNMENT

Having no further business to conduct, Chairman Hendricks declared the meeting adjourned at 12:06p.

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Chairman, Peter Hendricks

ATTEST:

_____
Secretary, Douglas Brown

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