

**SUN VALLEY WATER & SEWER DISTRICT  
REGULAR MEETING**

**AGENDA**

via zoom app: Join Mtg # 928 066 345  
<https://us04web.zoom.us/j/928066345>  
 8:30 A.M., Monday, May 18, 2020

**\*ALL ITEMS LISTED ON THIS AGENDA ARE POTENTIAL ACTION ITEMS AND VOTES MAY BE TAKEN ON ANY ITEM LISTED\***

- **CALL TO ORDER**
- **APPROVAL OF MINUTES** Regular Meeting of April 20, 2020
- **FINANCIAL REPORT**
- **APPROVAL CHECK VOUCHERS AND PAYROLL**
  1. Payment Approval Report Unpaid over \$5,000 excluding recurring 04/20/20 -5/17/20: \$ 60,288.68
  2. Paid Invoice Report 04/20/20 -05/17/20: \$132,788.46
  3. Payroll 03/16/20-03/29/20: \$ 12,684.01
  4. Payroll 03/30/20-04/12/20: \$ 12,444.01
  5. Payroll 04/13/20-04/26/20: \$ 12,444.01
  6. Well Fargo Credit Card Statement: \$ 14.99
  7. Vendor List Modifications: None

- **SEWER FLOWS FOR APRIL 2020**

ELKHORN	5,619,000	
SUN VALLEY	8,148,000	
TOTAL (SV)	13,767,000	45.86%
KETCHUM	16,253,000	54.14%

- **KSTP REPORT**
- **OHIO GULCH PROPOSAL**
- **WELL #14: Update**
- **OPERATIONS: Update**
- **ENGINEERING: Update**
- **IDWR FLOOD OUTLOOK – SPRING 2020**
- **JUNE QUARTERLY BILLING - Supplemental Enclosures**

- **EXECUTIVE SESSION**  
 Pursuant to, and subject to the limitation of, Idaho Code § 74-206, the Board of Directors may hold an executive session, upon the adoption, by roll call vote, of a motion to do so which includes a description of the exact purpose for which it is being held.

- **ADJOURNMENT**  
 Any person needing special accommodations to participate in the above noticed meeting should contact the Sun Valley Water & Sewer District prior to the meeting at (208) 622-7610.

**SUN VALLEY WATER AND SEWER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
IN THE DISTRICT OFFICES at 47 LARRYS LANE and via VIDEO CONFERENCE CALL**  
Monday, April 20, 2020 - 8:30 a.m.

**PRESENT**

Jim Loyd, Chairman (via call-in)  
Doug Brown, Secretary (via call-in)  
Joseph K. Humphrey, Director (via call-in)  
Rick Webking, Director (via call-in)  
Jim Lake, Director (via call-in)

**ALSO PRESENT**

Patrick McMahon, General Manager (at Office)  
Jeanene Parker, Treasurer (via call-in)  
Marybeth Collins, Office Manager (at Office)  
Mike Mummert, Wastewater Treatment Plant Superintendent (via call-in)  
Evan Robertson, Attorney for the District (via call-in)  
Peter Hendricks, City of Sun Valley (via call-in)  
Bryce Ternet, City of Sun Valley (via call-in)

**CALL TO ORDER**

Chairman Loyd called the Regular Meeting to order at 8:48 a.m.

**APPROVAL OF MINUTES**

Director Webking moved to approve the minutes of March 16, 2020.

Director Lake seconded the motion. All present were in favor.

**FINANCIAL REPORT AND APPROVAL**

Treasurer Parker reported that preparation for the annual audit continues. Financials were presented with Director Webking also confirming review.

Director Webking queried details for several invoices including the benefits passthrough portion of the KSTP payroll. Mayor Hendricks spoke to the City of Sun Valley's rough ratio of payroll and benefits. Director Webking stated that he'd speak with the Ketchum and Sun Valley treasurers simply to gain better understanding. He also inquired with Mick about the HDR invoicing for KSTP and if it would remain as overtly underbudget as the current billing suggests. Mick stated that there were a few major incomplete items (ops manual) but that in general the underbudget would be a reality. This was

substantially due to the staff at the treatment plant accomplishing much of the value engineering as well as change order aspects. Director Webking expressed kudos on same. Director Webking inquired to Mr. Robertson about the passthrough expenses of the vehicle accident and Mr. Robertson clarified that due diligence to vet possible third party responsibility was taken on behalf of SVWSD. Jeanene confirmed that ICRMP payments are treated as a prepaid asset. Pat confirmed that \$2100 for District 37 maintains the SVWSD water rights. Pat also confirmed that the 6% rate of interest on the McHanville Bond was a direct passthrough to those land owners participating in the bond. Questions about the disclaimer portion of the roofing contractor bid were clarified. Director Webking noted that the cost savings on the Mi-Excel component via Caselle was great. Director Lake inquired about the cost of the manhole covers and Pat clarified that the SVWSD and City of Sun Valley had an agreement that SVWSD would fund improvement to its own infrastructure that occurred during the roadway project. D

Director Webking moved to approve the items one (1) through five (5) and amend and approve item six (6) on the agenda as follows: (1) Approval Report Unpaid over \$5000 excluding recurring for the period 03.16.20 – 04.19.20 for \$118,182.95; (2) the Paid Invoice Report for the period 03.16.20 – 04.19.20 for \$88,798.02; (3) the Payroll Report for the period 02.17.20 – 03.01.20 for \$13,778.00, (4) the Payroll Report for the period 03.02.20 – 03.15.20 for \$14,184.42; and (5) the Wells Fargo Credit Card Statement in the amount of \$5457.2636.93. Item six references 'no new vendors', however, Associated Construction Services (Miley Roofing) is a new vendor, and is approved.

Director Brown seconded the motion. All present were in favor.

Jeanene spoke to insurance coverage for the SVWSD associates, a health insurance increase of 6.8% over last year (no change in dental insurance costs), the benefits of remaining with the current Blue Cross coverage (to move would cost more and provide less). The Board agreed that remaining with Blue Cross and Delta Dental was wise.

Director Humphrey made a motion to renew with the existing insurances (Blue Cross and Delta Dental), Director Brown seconded and approval was unanimous.

#### **WASTEWATER TREATMENT PLANT REPORT**

Mick noted that the treatment plant was in good shape. Numbers were down, about 1 million gallons per day, currently, but everything was operating well. The re-use water process has commenced. Mick referenced the biosolid solution proposal with HDR Engineering. HDR Engineering is working with the City of Hailey, is in the information collection stage, and a mid May proposal for timeline and costs (which will also involve City of Sun Valley and City of Ketchum) is anticipated.

Mick noted too that he had received a few individual calls inquiring about special treatment efforts which might be required in relation to Covid-19. No special efforts are necessary, and the KSTP processes are fully in keeping with all levels of protocol. Business as usual.

#### **WELL #14 UPDATE**

Pat provided status update to the Board related to this Well, that the application has been received, the IDWR requested special clarification via a map with well sites marked, and that this process of review and approval may take two (2) to eight (8) months to receive final response.

**DISTRICT 37 UPDATE**

District 37 has met a few times, related to a cost reduction proposal received from Northside Canal Company. The District 37 Board has leaned toward equal treatment methodology of all entities within the District. NSCC had been directed to write legislation in support of its new method of assessing fiscal participation, and it has done so. This will go to the State in January 2021 for consideration.

**EMERGENCY OPERATIONS PLAN**

General Manager Pat McMahon confirmed that emergency procedure processes, including all protections, remained underway. SVWSD would be looking to the actions of the City of Sun Valley to aide in updates to this current operations guideline.

**EXECUTIVE SESSION**

Director Webking made a motion to commence Executive Session pursuant to Idaho Code 74-206. Director Brown seconded and upon roll call vote, the motion was unanimously approved by all five Board members present.

The Board ended Executive Session at 9:33am, with no action taken.

**OTHER BUSINESS**

Director Webking made a motion to make an offer to purchase Water Right #37-20900 for \$23,275, with General Manager McMahon and Evan Robertson to document same.

Director Brown seconded. All were unanimous.

**ADJOURNMENT**

Having no further business to conduct, Chairman Loyd declared the meeting adjourned at 9:37 a.m.

ATTEST:

\_\_\_\_\_  
Chairman, Jim Loyd

\_\_\_\_\_  
Secretary, Doug Brown

SUN VALLEY WATER & SEWER DISTRICT

TO: PAT MCMAHON AND THE BOARD OF DIRECTORS

FROM: JEANENE PARKER

DATE: MAY 18, 2020

SUBJECT: TREASURER'S REPORT

1. Department Activities
2. Financial Position
3. Financial Results
4. Financial Statements (Caselle)
5. Director Monthly Reporting
6. Payment Approval Report (Over 5,000) (with backup)
7. Capital Projects Report
8. Paid Invoice Report
9. Payroll Approval
10. Credit Card Approval

Sun Valley Water & Sewer District - Fiscal Year Ending November 30, 2020									
Format consistent with Approved Budget									
% Of Fiscal year that has elapsed>>>									
SUMMARY FINANCIAL DASHBOARD									
	3/31/2020	3/31/2019	4/30/2020	4/30/2019	FYTD	APPROVED BUDGET	PERCENT ACHIEVED		
	33%		42%						
<b>REVENUES</b>									
Water & Sewer Charges	4,847	7,593	3,968	5,746	755,620	1,365,000	55.36%		
Irrigation/Sprinkling Charges	206	517	112,410	92,830	115,320	760,000	15.17%		Increase due to Reuse Sprinkling Revenue
Property Taxes - General	80,261	79,437	80,462	79,437	401,511	963,126	41.69%		
Property Taxes - Water & Sewer Bonds	26,145	54,618	26,219	54,618	130,803	313,744	41.69%		
State Sales Tax and Other Revenues	9,082	10,670	8,717	12,030	76,784	205,500	37.36%		
McHanville LID	463	622	450	690	2,543	9,856	122.87%		McHanville Owner Pmts
Capital Reimbursements	1,766	8,062	7,801	1,197	9,567				
<b>Total Revenue</b>	<b>122,770</b>	<b>161,518</b>	<b>240,027</b>	<b>246,549</b>	<b>1,492,149</b>	<b>3,617,226</b>	<b>41.25%</b>		
Use of (Addition to) Unappropriated Funds	215,059	234,536	49,911	-78	-20,983	1,787,816	-1.17%		
<b>Total Revenues</b>	<b>337,829</b>	<b>396,054</b>	<b>289,938</b>	<b>246,471</b>	<b>1,471,166</b>	<b>5,405,042</b>	<b>27.22%</b>		
<b>EXPENDITURES</b>									
Salaries and Related Expenses	78,608	78,266	54,784	61,818	299,009	786,770	38.00%		
Operating Expenses	52,128	41,450	56,600	42,269	225,697	1,042,800	21.64%		
KSTP Expenses	32,682	36,260	30,309	52,502	163,241	702,000	23.25%		
Depreciation & Amortization	80,026	80,026	80,026	80,026	400,130	1,090,000	36.71%		
Non Operating Expenditures-Debt Service	63,633	80,026	68,164	9,856	322,697	763,600	42.26%		
Capital Improvements	30,751	80,026	55		60,392	1,019,872	5.92%		
<b>Total Monthly Expenditures</b>	<b>337,829</b>	<b>396,054</b>	<b>289,938</b>	<b>246,470</b>	<b>1,471,166</b>	<b>5,405,042</b>	<b>27.22%</b>		
Monthly Excess of Revenues over Expenditures	-215,059	-234,536	-49,911	78	20,983				
Running Excess/Deficit of Revenues over Expenditures	70,894	-107,335	20,983	-107,257	20,983				
<b>Net</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			

Note: The line "Use of (Addition to) Unappropriated Funds" refers to the use of the revenue budget item called Fund Balance.

Sun Valley Water & Sewer District Year Ending November 30, 2020		Fiscal					
Format Consistent with Approved Budget		11/30/2019	12/31/2019	1/31/2020	2/29/2020	3/31/2020	4/30/2020
% Of Fiscal year that has elapsed>>>		FYE	8%	17%	25%	33%	42%
<b>SUMMARY BALANCE SHEET</b>							
<b>ASSETS</b>							
Cash - Operating	155,259	194,639	225,730	161,273	273,078	187,473	
Cash - Restricted	2,244	4,920	2,374	1,966	6,924	7,162	
Investments	5,459,530	5,718,926	6,380,726	6,399,729	6,408,868	6,417,763	
<b>TOTAL CASH &amp; EQUIVALENTS</b>	<b>5,617,033</b>	<b>5,918,485</b>	<b>6,608,830</b>	<b>6,562,968</b>	<b>6,688,870</b>	<b>6,612,398</b>	
Taxes Receivable	1,278,295	1,267,517	540,063	502,633	490,700	482,155	
Accounts Receivable	176,043	129,758	28,311	370,405	119,614	126,490	
Other Current Assets	92,688	89,674	86,300	82,926	99,796	96,422	
<b>TOTAL CURRENT ASSETS</b>	<b>7,164,059</b>	<b>7,405,433</b>	<b>7,263,503</b>	<b>7,518,931</b>	<b>7,398,980</b>	<b>7,317,466</b>	
Property Plant & Equipment Net of Acc Depreciation	17,630,098	17,602,316	17,547,473	17,491,608	17,466,333	17,432,369	
Deferred Charge, Net Amortization, KSTP Contributions Assets, net of accumulated amortization	4,604,564	4,580,563	4,556,562	4,532,561	4,508,561	4,484,560	
<b>TOTAL ASSETS</b>	<b>29,398,720</b>	<b>29,588,311</b>	<b>29,367,538</b>	<b>29,543,100</b>	<b>29,373,874</b>	<b>29,234,395</b>	
<b>LIABILITIES</b>							
Current Portion of Long Term Debt	528,220	528,220	528,220	528,220	528,220	528,220	
Other Current Liabilities	211,974	271,772	297,290	360,034	481,521	503,628	
<b>TOTAL CURRENT LIABILITIES</b>	<b>740,194</b>	<b>799,992</b>	<b>825,510</b>	<b>888,254</b>	<b>1,009,741</b>	<b>1,031,848</b>	
Bonds Payable	1,378,881	1,378,881	1,378,881	1,378,881	1,378,881	1,373,556	
<b>TOTAL LIABILITIES</b>	<b>2,119,075</b>	<b>2,178,873</b>	<b>2,204,391</b>	<b>2,267,134</b>	<b>2,388,622</b>	<b>2,405,404</b>	
<b>NET POSITION</b>	<b>27,279,645</b>	<b>27,409,438</b>	<b>27,163,147</b>	<b>27,275,966</b>	<b>26,985,252</b>	<b>26,828,991</b>	
<b>NET POSITION</b>							
Contributions from Developers	4,770,493	4,770,493	4,770,493	4,770,493	4,770,493	4,770,493	
Net Pension Liability	188,557	188,557	188,557	188,557	188,557	188,557	
Deferred Inflow - Taxes	1,276,870	1,170,464	1,064,058	957,653	851,247	744,841	
Retained Earnings - Reserved	1,324,819	1,324,819	1,324,819	1,324,819	1,324,819	1,324,819	
Retained Earnings - Unappropriated	19,718,907	19,955,106	19,815,220	20,034,445	19,850,137	19,800,282	
<b>BONDS OUTSTANDING</b>	<b>27,279,645</b>	<b>27,409,438</b>	<b>27,163,147</b>	<b>27,275,966</b>	<b>26,985,252</b>	<b>26,828,991</b>	
2018 Bond, 4.200-4.50% due Aug 2024	1,835,751	1,835,751	1,835,751	1,835,751	1,835,751	1,835,751	
2009 McHanville LID Bonds, 6.35% due 2029	71,350	71,350	71,350	71,350	71,350	66,025	
Bonds Current Portion	(528,220)	(528,220)	(528,220)	(528,220)	(528,220)	(528,220)	
	<b>1,378,881</b>	<b>1,378,881</b>	<b>1,378,881</b>	<b>1,378,881</b>	<b>1,378,881</b>	<b>1,373,556</b>	

SUN VALLEY WATER & SEWER DIST  
 BALANCE SHEET  
 APRIL 30, 2020

ASSETS

CURRENT ASSETS

CASH

1-01-00 CASH - OPERATING CHECKING 187,472.95  
 1-02-00 CASH - 07 BOND FUND (2019) 5,838.17  
 1-04-00 CASH - '04 BOND FUND 333.23  
 1-05-00 CASH -'04 KSTP CONSTRUCT. FUND 533.38  
 1-05-01 CASH -'08 MCHANVILLE LID 457.38

TOTAL CASH 194,635.11

TAXES RECEIVABLE

1-06-00 TAXES RECEIVABLE - CURRENT 363,870.14  
 1-07-00 TAXES RECEIVABLE - DELINQUENT ( 41.00)  
 1-09-00 TAXES RECEIVABLE-CURRENT-BOND 118,326.15

TOTAL TAXES RECEIVABLE 482,155.29

ACCOUNTS RECEIVABLE

1-15-00 ACCOUNTS RECEIVABLE - OTHER 639.98  
 1-16-00 ACCOUNTS RECEIVABLE METERED LO 11,044.09  
 1-17-00 ACCOUNTS RECEIVABLE W/S TRADE 6,234.67  
 1-18-00 ACCRUED SPRINKLING REVENUE SV 42,142.86  
 1-19-00 ACCRUED SPRINKLING REVENUE ELK 66,428.57

TOTAL ACCOUNTS RECEIVABLE 128,490.17

INVENTORY OF SUPPLIES

1-48-00 INVESTMENTS-2018 BOND RPAY FND 79,551.73  
 1-50-00 INVESTMENTS - GENERAL FUND 632,327.66  
 1-51-00 INVESTMENTS - CAP RESERVE FUND 4,921,103.51  
 1-52-00 SEWER REPLACEMENT/REPAIR FUND 101,333.41  
 1-54-00 INVESTMENTS-'04 KSTP CONST FND 436,354.83  
 1-54-01 INVESTMENTS-'08 MCHANVILLE LID 2,006.04  
 1-55-00 PREPAID EXPENSES 324,637.89  
 16,869.96

TOTAL 6,514,185.03

TOTAL CURRENT ASSETS

7,317,465.60

SUN VALLEY WATER & SEWER DIST  
BALANCE SHEET  
APRIL 30, 2020

FIXED ASSETS		
PROPERTY PLANT & EQUIPMENT		
1-61-00	FIXED ASSETS - LAND	668,769.88
1-62-00	FIXED ASSETS - BUILDINGS	549,815.35
1-63-00	FIXED ASSETS-IMPR NOT BLDG WTR	17,165,286.55
1-64-00	FIXED ASSETS-IMPR NOT BLDG SEW	4,047,330.44
1-65-00	FIXED ASSETS - MACH/EQ - WATER	395,408.52
1-66-00	FIXED ASSETS - MACH/EQ - SEWER	280,427.32
1-67-00	FIXED ASSETS - OFFICE EQUIP/INT	113,847.47
1-68-00	FIXED ASSETS - W.I.P. - WATER	254,388.47
1-69-00	FIXED ASSETS - W.I.P. - SEWER	1,534,724.31
1-69-50	FIXED ASSETS - REUSE	4,613,070.63
	<b>TOTAL PROPERTY PLANT &amp; EQUIPMENT</b>	<b>29,623,076.94</b>
ACCUM DEPRECIATION		
1-72-00	DEPRECIATION - BUILDINGS	( 495,807.03)
1-73-00	DEPR - IMPR NOT BLDG - WATER	( 8,016,793.68)
1-74-00	DEPR - IMPR NOT BLDG - SEWER	( 2,297,749.31)
1-75-00	DEPR - MACH/EQUIP - WATER	( 370,027.53)
1-76-00	DEPR - MACH/EQUIP - SEWER	( 278,865.00)
1-77-00	DEPR - OFFICE EQUIPMENT	( 113,314.07)
1-78-00	DEPR - REUSE	( 618,151.15)
	<b>TOTAL ACCUM DEPRECIATION</b>	<b>( 12,190,707.77)</b>
DEFERRED CHARGES		
1-96-00	CONTRIBUTION - KSTP (ASSET)	11,882,881.63
1-97-00	ACCUMULATED AMORTIZATION KSTP	( 7,445,143.60)
1-99-00	DOF OF RES..PENSION OBLIGATION	46,822.00
	<b>TOTAL DEFERRED CHARGES</b>	<b>4,484,560.03</b>
	<b>TOTAL FIXED ASSETS</b>	<b>21,916,929.20</b>
	<b>TOTAL ASSETS</b>	<b>29,234,394.80</b>

SUN VALLEY WATER & SEWER DIST  
BALANCE SHEET  
APRIL 30, 2020

LIABILITIES AND EQUITY

LIABILITIES

2-01-00	CURRENT LIABILITIES	
	ACCOUNTS PAYABLE	86,008.58
2-11-00	CURRENT PORTION LONG TERM DEBT	528,219.94
2-12-00	ACCR INT PAYABLE ON BONDS	304,076.75
2-16-00	SALARIES PAYABLE	4,588.79
2-21-00	INS - PAYROLL DEDUCT PAYABLE	5,489.30
2-24-00	DEF COMP - PAYROLL TAXES PAY	103,464.32
	<b>TOTAL CURRENT LIABILITIES</b>	<b>1,031,847.68</b>

	LONG TERM LIABILITIES	
2-38-00	2009 MCHANVILLE LID PRINCIPAL	68,025.06
2-39-00	BONDS CURRENT PORTION	( 528,219.94)
2-40-00	2018 BONDS	1,835,751.00
	<b>TOTAL LONG TERM LIABILITIES</b>	<b>1,373,556.12</b>

TOTAL LIABILITIES 2,405,403.80

FUND EQUITY

2-63-00	CONTRIBUTIONS FROM DEVELOPERS	4,770,492.56
2-65-00	NET PENSION LIABILITY	158,901.00
2-68-00	DIF OF RES-EMPLOYER PENS ASSUM	29,656.00
2-69-00	DEFERRED INFLOW - TAXES	744,840.85
2-73-00	RETAINED EARNINGS - RESERVED	1,324,818.74

2-72-00	UNAPPROPRIATED FUND BALANCE:	
	RETAINED EARNINGS - UNRESERVED	19,719,906.84
	REVENUE OVER EXPENDITURES - YTD	81,375.01

BALANCE - CURRENT DATE 19,800,281.85

TOTAL FUND EQUITY 26,828,991.00

TOTAL LIABILITIES AND EQUITY 29,234,394.80

SUN VALLEY WATER & SEWER DIST  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING APRIL 30, 2020

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>WATER AND SEWER REVENUE</b>					
<b>OPERATING REVENUES</b>					
3-38-00 WATER MO. CHGS - SV SIDE	1,807.32	185,931.99	267,000.00	81,068.01	69.6
3-39-00 WATER MO. CHGS - ELKHORN SIDE	739.58	182,756.48	389,000.00	206,243.52	47.0
3-40-00 SEWER MO. CHGS - SV SIDE	759.06	178,430.92	265,000.00	86,569.08	67.3
3-41-00 SEWER MO CHGS - ELKHORN SIDE	661.90	208,500.14	444,000.00	235,499.86	47.0
3-42-00 SUMMER SPRINKLING - SV SIDE	42,407.74	45,138.16	295,000.00	249,861.84	15.3
3-43-00 SUMMER SPRINKLING - ELKHORN	70,002.59	70,182.16	465,000.00	394,817.84	15.1
3-45-00 WATER CONNECTION FEE	.00	75.00	750.00	675.00	10.0
3-46-00 SEWER CONNECTION FEE	.00	75.00	750.00	675.00	10.0
<b>TOTAL OPERATING REVENUES</b>	<b>116,378.19</b>	<b>871,089.85</b>	<b>2,126,500.00</b>	<b>1,255,410.15</b>	<b>41.0</b>
<b>NON-OPERATING REVENUES</b>					
3-01-00 GENERAL PROPERTY TAXES	80,462.40	401,511.40	963,126.00	561,614.60	41.7
3-02-00 BOND PROPERTY TAXES	26,218.64	130,803.43	313,744.00	182,940.57	41.7
3-18-00 PENALTY/INTEREST ON DEL TAXES	205.35	963.55	5,000.00	4,036.45	19.3
3-34-00 STATE SALES TAX	.00	13,652.16	45,000.00	31,347.84	30.3
3-47-00 CAPITAL IMPRV HIJ FEES-SEWER	.00	3,000.00	30,000.00	27,000.00	10.0
3-69-00 OTHER REVENUES	26.50	2,429.45	10,000.00	7,570.55	24.3
3-70-00 SALE OF ASSETS	.00	12,720.00	.00	( 12,720.00)	.0
3-71-00 INTEREST REV - GENERAL FUND	7,465.15	38,928.89	80,000.00	41,073.11	48.7
3-72-00 INTEREST REV - CAPITAL RESERV	140.46	793.69	1,500.00	706.31	52.9
3-73-00 INT REV - SEWER REPL/REPAIR	.00	.00	8,000.00	8,000.00	.0
3-74-00 INTEREST REV - '04 BOND FUND	.01	.09	.00	( .09)	.0
3-75-00 INTEREST REV - '04 KSTP CONSTR	2.78	15.42	1,000.00	984.58	1.5
3-76-00 INTEREST REV - '07 BOND FUND	876.50	4,133.02	22,800.00	18,666.98	18.1
3-78-00 INTEREST REV - '08 LID MCHAN	450.02	2,542.80	700.00	( 1,842.80)	363.3
3-90-00 REIMBURSED PROJECT COSTS	7,801.16	9,567.13	9,856.00	288.87	97.1
<b>TOTAL NON-OPERATING REVENUES</b>	<b>123,648.97</b>	<b>621,059.03</b>	<b>1,490,726.00</b>	<b>869,666.97</b>	<b>41.7</b>
<b>TOTAL REVENUE</b>	<b>240,027.16</b>	<b>1,492,148.88</b>	<b>3,617,226.00</b>	<b>2,125,077.12</b>	<b>41.3</b>

SUN VALLEY WATER & SEWER DIST  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING APRIL 30, 2020

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>WATER AND SEWER EXPENSE</b>					
<b>SALARIES &amp; RELATED EXPENSES</b>					
4-01-11 SALARIES - BOARD	.00	2,400.00	8,000.00	5,600.00	30.0
4-01-12 SALARIES - ADMINISTRATION	17,690.88	84,008.33	228,000.00	133,991.67	41.2
4-01-13 SALARIES - OPERATING	18,715.20	114,700.92	300,000.00	185,299.08	38.2
4-01-21 FICA EXPENSE	2,785.10	18,150.01	40,000.00	23,849.99	40.4
4-01-22 HEALTH INSURANCE EXPENSE	8,284.70	43,725.50	138,060.00	94,334.50	31.7
4-01-23 RETIREMENT EXPENSE	4,346.86	25,063.10	63,350.00	38,286.90	39.6
4-01-24 WORKERS' COMPENSATION EXPENSE	2,961.00	2,961.00	9,360.00	6,399.00	31.6
<b>TOTAL SALARIES &amp; RELATED EXP</b>	<b>54,783.74</b>	<b>299,008.86</b>	<b>786,770.00</b>	<b>487,761.14</b>	<b>38.0</b>
<b>SUPPLIES</b>					
4-02-31 OFFICE SUPPLIES	.00	4,779.28	8,000.00	3,220.74	59.7
4-02-32 OPERATING SUPPLIES	1,386.23	3,414.89	10,000.00	6,585.11	34.2
4-02-34 MINOR EQUIPMENT	1,745.23	1,783.81	2,500.00	716.19	71.4
4-02-35 FUEL AND OIL	278.16	2,836.87	10,000.00	7,163.13	28.4
4-02-38 JANITORIAL SUPPLIES	.00	89.20	1,000.00	910.80	8.9
<b>TOTAL SUPPLIES</b>	<b>3,409.62</b>	<b>12,904.03</b>	<b>31,500.00</b>	<b>18,595.97</b>	<b>41.0</b>
<b>OTHER EXPENSES</b>					
4-03-40 KSTP OPERATIONS	30,308.58	163,240.39	702,000.00	538,759.61	23.3
4-03-41 CONSULTING - PROF FEES	.00	19,691.24	50,000.00	30,308.76	39.4
4-03-42 AUDITING - PROF FEES	13,900.00	13,900.00	23,000.00	9,100.00	60.4
4-03-43 ATTORNEY'S FEES	.00	12,705.00	140,000.00	127,295.00	9.1
4-03-44 ADVERTISING & LEGAL PUBLISH	.00	.00	1,000.00	1,000.00	.0
4-03-45 BOND FEES	.00	.00	300.00	300.00	0
4-03-46 INSURANCE	3,374.00	16,870.00	40,500.00	23,630.00	41.7
4-03-47 TRAVEL, MEETING, ENTERTAINMENT	.00	741.50	5,000.00	4,258.50	14.8
4-03-48 DUES, SUBSCRIPTIONS	3,775.99	15,168.69	27,000.00	11,831.31	56.2
4-03-49 PERSONNEL TRAINING	.00	767.41	6,000.00	5,232.59	12.8
4-03-50 STUDIES	.00	.00	60,000.00	60,000.00	.0
4-03-51 TELEPHONE	685.82	4,249.93	12,000.00	7,750.07	35.4
4-03-52 SYSTEM UTILITIES, ELEC/GAS	9,958.96	57,607.35	250,000.00	192,392.65	23.0
4-03-54 RENT - EQUIPMENT OFFICE	238.07	1,716.21	4,000.00	2,283.79	42.9
4-03-57 UTILITIES - MTC BLDG	434.02	2,972.77	6,000.00	3,027.23	49.6
4-03-58 RM OFFICE EQ	.00	150.00	1,000.00	850.00	15.0
4-03-59 RM GROUNDS	1,690.00	1,952.50	25,000.00	23,047.50	7.8
4-03-60 RM - BUILDINGS	.00	2,230.71	50,000.00	47,769.29	4.5
4-03-61 RM - AUTO	.00	3,645.10	20,000.00	16,354.90	18.2
4-03-62 RM - WA EQUIPMENT	.00	169.95	2,500.00	2,330.05	6.8
4-03-63 RM - WATER SYSTEM	17,913.29	47,552.23	180,000.00	132,447.77	26.4
4-03-64 RM - SEWER SYSTEM	.00	6,889.22	60,000.00	53,110.78	11.5
4-03-65 RM - WATER METERS	.00	164.90	23,000.00	22,835.10	.7
4-03-67 WATER TEST FEES	265.60	712.30	5,000.00	4,287.70	14.3
4-03-69 OTHER EXPENSES	277.10	2,256.21	5,000.00	2,743.79	45.1
4-03-70 RM - REUSE SYSTEM	680.00	680.00	15,000.00	14,320.00	4.5
<b>TOTAL OTHER EXPENSES</b>	<b>83,499.43</b>	<b>376,033.61</b>	<b>1,713,300.00</b>	<b>1,337,266.39</b>	<b>22.0</b>

SUN VALLEY WATER & SEWER DIST  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING APRIL 30, 2020

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>CAPITAL</b>					
4-04-70 DEPRECIATION EXPENSE	56,025.27	280,126.35	800,000.00	519,873.65	35.0
4-04-73 AMORTIZ OF CONTRIBUTION - KSTP	24,000.73	120,003.65	290,000.00	169,996.35	41.4
<b>TOTAL CAPITAL</b>	<b>80,026.00</b>	<b>400,130.00</b>	<b>1,090,000.00</b>	<b>689,870.00</b>	<b>36.7</b>
<b>DEBT SERVICE</b>					
4-05-81 INTEREST EXPENSE FOR BONDS	63,633.33	318,166.65	58,744.00	( 259,422.65)	541.6
4-05-84 INTEREST EXPENSE- LID	4,530.72	4,530.72	4,531.00	.28	100.0
<b>TOTAL DEBT SERVICE</b>	<b>68,164.05</b>	<b>322,697.37</b>	<b>63,275.00</b>	<b>( 259,422.37)</b>	<b>510.0</b>
<b>TOTAL DEPARTMENT EXPENSE</b>	<b>289,892.84</b>	<b>1,410,773.87</b>	<b>3,684,845.00</b>	<b>2,274,071.13</b>	<b>38.3</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 49,855.69)</b>	<b>81,375.01</b>	<b>( 67,619.00)</b>	<b>( 148,994.01)</b>	<b>120.3</b>

SUN VALLEY WATER & SEWER DISTRICT COMPARISON JANUARY 2020																	
DECEMBER			JANUARY			FEBRUARY			MARCH			APRIL			MAY		
2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	
56,983	54,555	52,314	41,336	45,534	36,466	44,099	41,416	46,120	40,012	79,527	94,310	0	0	0	0	0	
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10,286	13,843	4,906	1,220	3,060	0	0	81	0	0	0	0	0	0	0	0	0	
35,182	36,679	35,418	34,018	32,337	34,457	37,011	37,011	30,020	67,405	54,527	48,799	26,409	19,357	19,582	31,930	22,390	
15,825	17,097	16,300	16,898	15,631	14,663	15,986	17,140	13,767	29,746	22,597	22,390	44.98%	46.61%	47.40%	45.86%	41.44%	
28,465	26,417	38,114	36,849	33,670	32,998	32,682	36,260	30,309	52,502	32,221	45,406	45,406	10,805	11,705	23,972	14,805	
8,034	65,683	547,498	510,088	28,145	35,453	8,948	6,120	6,394	9,334	10,535	6,526	10,805	10,805	14,439	23,972	14,805	
0	21,827	0	169,522	0	6,686	0	2,034	0	3,102	3,501	2,194	10,805	10,805	12,131	23,972	14,805	
2,647	23,334	178,598	181,220	9,169	7,148	2,944	2,174	2,151	3,316	3,742	2,346	10,805	10,805	12,131	23,972	14,805	
154,125	138,279	184,780	188,539	187,036	194,420	135,196	141,742	52,323	40,915	47,144	45,163	154,125	138,279	184,780	188,539	187,036	
2,845	1,428	1,428	1,428	0	4,802	0	0	0	0	0	0	2,845	1,428	1,428	1,428	1,428	
10,981	10,648	19,105	21,538	18,532	12,105	13,710	13,710	14,267	1,330	47,144	45,163	10,981	10,648	19,105	21,538	18,532	
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
62,548	48,260	53,630	43,212	41,430	39,762	32,995	31,686	32,558	32,887	29,369	27,660	62,548	48,260	53,630	43,212	41,430	
39,673	26,701	29,373	21,882	20,170	20,530	17,106	16,467	17,286	14,873	15,797	13,764	39,673	26,701	29,373	21,882	20,170	
22,875	21,599	23,757	20,170	19,232	15,889	15,219	15,219	15,272	18,014	13,572	13,896	22,875	21,599	23,757	20,170	19,232	
36.57%	44.67%	44.19%	49.36%	48.68%	48.37%	48.16%	48.37%	46.91%	54.78%	46.21%	50.24%	36.57%	44.67%	44.19%	49.36%	48.68%	
20,245	38,831	28,326	37,753	44,503	42,277	49,971	39,164	29,256	39,513	56,695	51,394	20,245	38,831	28,326	37,753	44,503	
20,760	22,229	29,055	30,377	32,491	31,756	28,777	31,048	18,245	20,832	10,331	10,848	20,760	22,229	29,055	30,377	32,491	
43,404	36,621	274,023	225,240	10,577	5,307	3,276	18,491	604	1,357	404	17,074	43,404	36,621	274,023	225,240	10,577	
14,423	12,314	90,983	75,750	3,515	1,785	1,238	1,295	201	456	134	93	14,423	12,314	90,983	75,750	3,515	
15,419	13,164	97,262	80,978	3,757	1,908	1,323	1,384	215	488	144	43	15,419	13,164	97,262	80,978	3,757	

Report Criteria:

Detail report

Invoices with totals above \$5000.00 included.

Only unpaid invoices included.

Vendor Name = (NOT LIKE) "IDAHO POWER"; "INTERMOUNTAIN GAS"; "CASELLE INC."; "CENTURY LINK"; "COX BUSINESS SERVICES"; "IDAHO DEC"; "Venzon Wireless"; "WELLS FARGO FINANCIAL LEASING"; "Wells Fargo Payment Remittance Ctr"; "AA TANKS CO"

GL Acct No	Vendor Name	Description	Net Invoice Amount
<b>515</b>			
1-69-00	FIXED ASSETS - W.I.P. - SEWER Ketchum, City of	CAPITAL EXP - SWWSD ACCESS RD - S & C ASSOCIATES	55.00
4-03-40	KSTP OPERATIONS Ketchum, City of	KSTP OPERATIONS/APR2020	30,308.58
Total 515:			30,363.58
<b>540</b>			
4-03-63	R/M - WATER SYSTEM Layne Pumps Inc	WATER R/M WELL 7	10,312.00
Total 540:			10,312.00
<b>945</b>			
4-03-63	R/M - WATER SYSTEM Utility Management Systems	SEWER R/M-ST LUKE'S LIFT RETROFIT PARTS, GCK VALVES, PLUG VALVES,	5,713.10
Total 945:			5,713.10
<b>1108</b>			
4-03-42	AUDITING - PROF FEES EideBaily LLP	AUDIT - PROGRESS BILLING 2018-19	13,900.00
Total 1108:			13,900.00
Grand Totals:			60,288.68

SUN VALLEY WATER AND SEWER DISTRICT  
SEWER TREATMENT PLANT OPERATIONAL EXPENSES

MONTH ENDING: April 2020

CHECK #	IN FAVOR OF:	DATE	STP CHARGE	SUN VALLEY 45.86%	DESCRIPTION
SEE ATTACHED		4/30	\$ 16,303.92	\$ 7,476.98	
Payroll		4/30	\$ 29,024.72	\$ 13,310.74	
Retirement		4/30	\$ 3,465.55	\$ 1,589.30	
FICA		4/30	\$ 2,220.39	\$ 1,018.27	
Health Insurance		4/30	\$ 14,039.35	\$ 6,438.45	
Dental Insurance		4/30	\$ 370.55	\$ 169.93	
Long Term Disability		4/30	\$ 139.54	\$ 63.99	
NBS - HRA Admin Fees		4/30	\$ 29.94	\$ 13.73	
Insurance Admin Fees		4/30	\$ 59.63	\$ 27.35	
NBS - HRA for 2020		4/30	\$ -	\$ -	
NBS - Vision HRA for 2020		4/30	\$ -	\$ -	
Worker's Compensation		4/30	\$ 435.76	\$ 199.84	
<b>TOTALS</b>			\$ 66,089.35	\$ 30,308.58	

KETCHUM PERCENT	54.14%
KETCHUM DOLLAR SHARE	\$ 35,780.77
SUN VALLEY PERCENT	45.86%
SUN VALLEY DOLLAR SHARE	\$ 30,308.58

TOTAL DUE	\$ 30,308.58
Capital	50%
S&C Associates LLC	\$ 110.00
Expense	\$ 110.00
Actual Total Due	\$30,363.58

1-69-00 - 55.00  
4-03-40 - 30,308.58

APPROVED   
PAID \_\_\_\_\_

Report Criteria:

Report type: GL detail Vendor Name = (NOT LIKE) "DIG LINE" Invoice Detail: GL Account = 6543503100,6543503200,6543503600,65435038,6543506100

Table with columns: GL Period, Check Issue Date, Check Number, Payee, Invoice Number, Invoice GL Account, Check Amount. Contains 100 rows of transaction data.

City of Ketchum  
Check Register - STP  
Check Issue Dates: 4/1/2020 - 4/30/2020

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Check Amount
-----------	------------------	--------------	-------	----------------	--------------------	--------------

Grand Totals: 16,303.92

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
65-2030-0000	35.00	16,338.92-	16,303.92-
65-4350-3200	456.37	.00	456.37
65-4350-3500	127.81	.00	127.81
65-4350-3800	2,235.82	.00	2,235.82
65-4350-4200	2,821.67	.00	2,821.67
65-4350-4900	280.00	35.00-	245.00
65-4350-5100	131.44	.00	131.44
65-4350-5200	8,859.18	.00	8,859.18
65-4350-6000	381.58	.00	381.58
65-4350-6100	1,045.05	.00	1,045.05
<b>Grand Totals:</b>	<b>16,373.92</b>	<b>16,373.92-</b>	<b>.00</b>

Report Criteria:

Report type: GL detail  
 Vendor Name = (NOT LIKE) "DIG LINE"  
 Invoice Detail: GL Account = 6543503100,6543503200,6543503600,65435038-6543506100

Report Criteria:

Report type: GL detail  
Vendor Name = (NOT LIKE) "DIG LINE"  
Invoice Detail: GL Account = "6543507500"; "6543508300"; "6743506900"; "6743508300"

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Check Amount
04/20	04/06/2020	83612	S & C ASSOCIATES LLC	1584 - 1600	67-4350-7800	110.00
Grand Totals:						110.00

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
67-2030-0000	.00	110.00	110.00-
67-4350-7800	110.00	.00	110.00
Grand Totals:	110.00	110.00-	.00

# Invoice

Date	3/13/2020
Invoice #	1595



**Bill To**  
 Suzanne Frick - City Administrator  
 City of Ketchum  
 PO Box 2315  
 Ketchum, ID 83340

**Client Project No.**  
 19-1063 SVWSD Access Road

Date	Description	Hours	Rate	Amount
2/12/2020	PROFESSIONAL CONSULTING SERVICES FROM FEBRUARY 1 THROUGH FEBRUARY 29, 2020 SHERRI M. NEWLAND, PE - Project Management NTP to galena, call to MM	1	110.00	110.00

Thank you for your business.

**Invoice Total**

**\$110.00**

**LAYNE PUMPS, INC.**  
P.O. BOX 640  
TWIN FALLS, ID 83303-0640



**INVOICE**

Invoice Number: 25732  
Invoice Date: Apr 27, 2020

Voice: 208-733-3284  
Fax: 208-423-5137  
Email: laynepumpsinc@gmail.com

**Bill To:**  
SUN VALLEY WATER & SEWER  
P O BOX 2410  
SUN VALLEY, ID 83353

**FOR: WELL #7**  
125 HP US JPCO GE14294  
1100 GPM @ 384' TDH

Customer ID	Customer PO	Due Date	Payment Terms	1-1/2% INTEREST CHARGE
SUNV01		5/27/20	NET 30	AFTER 30 DAYS

Quan.	Description	Unit Price	Amount
10.00	HRS HYDROCRANE/LABOR TO PULL & SET DWT PUMP & MOTOR	200.00	2,000.00
1.00	TAPE KIT FOR MOTOR LEADS	54.00	54.00
1.00	REPLACE 1-1/2" STUFFING BOX BUSHING & REPACK	119.00	119.00
1.00	1-1/2" X 105" MOTOR DRIVE SHAFT .416 SS	411.00	411.00
2.00	1-1/2" SHAFT COUPLING 10 TPI	28.00	56.00
1.00	1-1/2" X 60" X 1-1/2" LINE SHAFT .416 SS	273.00	273.00
1.00	8" X 59-1/4" WATERLUBE COLUMN PIPE, T & C (TO REPLACE BAD)	482.00	482.00
3.00	1-1/2" FSB W/L SPIDER INSERTS	15.00	45.00
3.00	12CC CASTINGS (GOOD USED)	215.00	645.00
7.00	1-11/16 X 2 X 2 BRONZE BOWL BUSHINGS	76.00	532.00
8.00	6.800 X 7.305 X .680 ALUM BRONZE WEAR RINGS	233.00	1,864.00
3.00	6.200 X 6.770 X .675 BRONZE WEAR RINGS (DOUBLE RING)	153.00	459.00
5.00	HRS MACHINE CASTINGS & IMPELLERS FOR WEAR RINGS	85.00	425.00
1.00	1-11/16 X 87 X 1-1/2 IMPELLER SHAFT .416 SS	459.00	459.00
3.00	HRS SHOP LABOR/DISASSEMBLE / ASSEMBLE 12CC 8 STAGE	85.00	255.00
1.00	RECONDITION 125 HP U.S. VHS MOTOR/DIP & BAKE/REPLACE 7222 THRUST BEARING AND 6212ZZ GUIDE BEARING/ MACHINE AND SLEEVE END BELL	2,233.00	2,233.00

4-03-20  
APPROVED  
PAID

Thank you!  
ZACH

Subtotal	10,312.00
Sales Tax	
Total Invoice Amount	10,312.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>10,312.00</b>

**SIGN UP TO RECEIVE  
INVOICES VIA EMAIL**  
LAYNEPUMPSINC@GMAIL.COM

Checks/Cash are accepted for payment.  
A 3% SURCHARGE WILL BE APPLIED TO ALL PAYMENTS MADE WITH A CREDIT CARD.

ITEMS LEFT IN OUR POSSESSION FOR MORE THAN 60 DAYS AFTER INVOICE DATE WILL BE CONSIDERED ABANDONED

UTILITY MANAGEMENT SYSTEMS

Invoice

PLEASE REMIT TO:  
 P.O. BOX 10  
 HEBER CITY, UT 84032


DATE	INVOICE NO.
4/17/2020	16091

SOLD TO

SUN VALLEY WATER & SEWER  
 P.O. BOX 2410  
 SUN VALLEY, ID 83353

SHIP TO

SUN VALLEY WATER & SEWER  
 49 LARRY'S LANE  
 SUN VALLEY, ID 83353

P.O. NO.	TERMS	DUE DATE	SHIP DATE	SHIP VIA	FOB	MEMO NO.	
Retrofit 99-5437	Net 30	5/17/2020	4/17/2020	BW	Factory PP&A	1007-20AB	
ITEM	QTY	DESCRIPTION				UNIT PRICE	AMOUNT
1	1	Gorman-Rupp Retrofit Parts for St. Luke's Wood River Medical Center, Ketchum ID Includes: 4" G-R Check Valves, 2" 2-Way Plug Valves, Header Piping to connect to the 6" Customer Connection				5,000.00	5,000.00
2	1	Freight Charge				713.10	713.10
<p>THANK YOU FOR YOUR BUSINESS!                  Call us if you have questions about this invoice (801)486-7700</p> <p style="text-align: right;">4-03-63 </p>						<b>Total</b>	\$5,713.10

Accounts Due and Payable as stated in TERMS above. A Finance Charge of 1.83 percent Per Month, which is an Annual Percentage Rate of 22 percent will be charged on all past due accounts. Title to equipment or goods covered by this invoice shall remain with the seller until paid for in full. Purchaser agrees to pay, in addition, any collection costs or reasonable attorney's fees if this becomes necessary.



CPAs & BUSINESS ADVISORS

INVOICE

Sun Valley Water & Sewer District  
PO Box 2410  
Sun Valley ID83353

Invoice #: EI00965902  
Client #: 198318  
Invoice Total: \$13,900.00

Please return top portion with payment

Invoice Is Due Upon Receipt

Progress billing for 2019 annual audit

13,900.00

Invoice Total

\$ 13,900.00

4-03-42  
APPROVED  
PAID

Date: 04/17/20 Invoice #: EI00965902 Sun Valley Water & Sewer District Page: 1

Pay by Mail: Eide Bailly LLP  
877 W. Main St., Ste. 800  
Boise, ID 83702-5858  
Phone 208.344.7150 | Fax 208.344.7435  
Pay Online: www.eidebailly.com/PayBill  
Pay by ACH: ACH Routing # 091310521  
Bell Bank Checking Acct # 650200538  
Acct Name: Eide Bailly LLP-Boise Office

Monthly 1.0% Late Fee Accrued on Balances Over 30 Days Past Due

Sun Valley Water Capital Projects

2020 Fiscal Year	Begining Balance FROM 11/30/19	Dec	Jan	Feb	Mar	Apr	Ending Balance	
<b>Capital Water Projects</b>								
2017 Bitterroot Road	\$124,664.51						\$124,664.51	2017 Bitterroot Road
2005 Well #14/Trail Creek	\$183,088.39		\$1,102.50				\$184,190.89	2005 Well #14/Trail Creek
2004 Well #13	\$1,657,587.67						\$1,657,587.67	2004 Well#13
2019 Well #3	\$24,175.09						\$24,175.09	2019 Well #3
2010 Meter	\$9,204.35						\$9,204.35	2010 Meter/CLOSE-REOPEN
SV ROAD & PATHWAY	\$60,672.75				\$29,409.50			
SVCO EQ	45,131.80						\$45,131.80	White Clouds
PLC UPGRADE	62,740.33						\$62,740.33	
Auditors JE							\$0.00	
HQ Roof Repair								
<b>Total</b>	<b>2,167,264.89</b>	<b>\$0.00</b>	<b>1,102.50</b>	<b>0.00</b>	<b>29,409.50</b>	<b>0.00</b>	<b>2,107,694.64</b>	
GL Acct 1.68								
<b>2019/20 CUMULATIVE WATER TOTAL</b>		<b>\$0.00</b>	<b>\$1,102.50</b>	<b>\$1,102.50</b>	<b>\$30,512.00</b>	<b>\$30,512.00</b>	<b>\$30,512.00</b>	<b>YTD TOTAL FOR 2018/19</b>
KSTP-ASSETS 1.96	11,800,798.23						11,800,798.23	
								<b>YTD TOTAL FOR 2018/19</b>
<b>Capital Sewer Projects</b>								
KSTP-Headworks/Screen Project	\$1,626,303.41	\$28,243.33	\$80.00	\$160.00	\$1,341.56		1,656,128.30	KSTP Headworks/Screen Project
SVWSD Access Rd						\$55.00	55.00	SVWSD Access Rd
<b>Total</b>	<b>\$1,626,303.41</b>	<b>\$28,243.33</b>	<b>\$80.00</b>	<b>\$160.00</b>	<b>\$1,341.56</b>	<b>\$55.00</b>	<b>\$1,656,128.30</b>	
GL Acct 1.69								
<b>2019/20 CUMULATIVE SEWER TOTAL</b>		<b>\$28,243.33</b>	<b>\$28,323.33</b>	<b>\$28,483.33</b>	<b>\$29,824.89</b>	<b>\$29,879.89</b>	<b>\$29,879.89</b>	
<b>Monthly Total</b>	<b>3,793,568.30</b>	<b>28,243.33</b>	<b>1,182.50</b>	<b>160.00</b>	<b>30,751.06</b>	<b>55.00</b>	<b>\$3,823,154.13</b>	
<b>Cumulative Total</b>		<b>\$28,243.33</b>	<b>\$29,425.83</b>	<b>\$29,585.83</b>	<b>\$60,336.89</b>	<b>\$60,391.89</b>		

Check issue dates: 4/20/2020 - 5/17/2020

May 14, 2020 06:09PM

Report Criteria:  
Detail report type printed

Vendor Number	Vendor Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
70	Banyan Technology Inc.	20681	CONSULTING - WONDER	1	03/31/2020	2,010.92	.00	2,010.92	16067	04/20/2020
		20681	OFC SUPP - REMOTE PC	2	03/31/2020	69.95	.00	69.95	16067	04/20/2020
		20681	WATER RM - WELL 5 VF	3	03/31/2020	7,665.46	.00	7,665.46	16067	04/20/2020
	Total 70:					9,746.33	.00	9,746.33		
126	BOISE OFFICE EQUIPME	IN2304388	QUARTERLY MAINT BAS	1	04/13/2020	561.85	.00	561.85	16068	04/20/2020
	Total 126:					561.85	.00	561.85		
175	CASELLE INC.	101101	M-EXCEL FOR UTILITY M	1	03/13/2020	1,300.00	.00	1,300.00	16083	04/20/2020
		101388	CONTRACT SUPPORT-5/	1	04/01/2020	611.00	.00	611.00	4222001	04/22/2020
	Total 175:					1,911.00	.00	1,911.00		
180	CH2M Hill Inc.	154047CH01	ADMIN GENERAL CONSU	1	04/07/2020	5,530.28	.00	5,530.28	16069	04/20/2020
	Total 180:					5,530.28	.00	5,530.28		
190	Clear Creek Disposal	0001307591	ON CALL SVC 3/17/20	1	03/27/2020	41.81	.00	41.81	16071	04/20/2020
	Total 190:					41.81	.00	41.81		
215	Consolidated Supply Co.	S009691321	METER RM - METER BU	1	03/13/2020	35.73	.00	35.73	16072	04/20/2020
	Total 215:					35.73	.00	35.73		
220	COX BUSINESS SERVICE	041220	INTERNET SERVICE-AP	1	04/12/2020	89.00	.00	89.00	16073	04/20/2020
	Total 220:					89.00	.00	89.00		
270	Dig Line Inc	0063220-IN	DUES & SUBSCRIPTIONS	1	03/31/2020	72.70	.00	72.70	16074	04/20/2020
	Total 270:					72.70	.00	72.70		
415	IDAHO DEPART OF WATE	WELL 14	WELL 14 WATER RIGHT A	1	05/01/2020	90.00	.00	90.00	16086	05/01/2020
	Total 415:					90.00	.00	90.00		
430	Idaho Power	042320	SYSTEM UTILITIES-BACK	1	04/23/2020	10.23	.00	10.23	5042001	05/04/2020
		042320	SYSTEM UTILITIES-SKYL	2	04/23/2020	65.68	.00	65.68	5042001	05/04/2020
		042320	SYSTEM UTILITIES-SKYL	3	04/23/2020	10.14	.00	10.14	5042001	05/04/2020
		042320	SYSTEM UTILITIES-WELL	4	04/23/2020	359.91	.00	359.91	5042001	05/04/2020
		042320	SYSTEM UTILITIES-ELKH	5	04/23/2020	26.56	.00	26.56	5042001	05/04/2020
		042320	SYSTEM UTILITIES-DOLL	6	04/23/2020	9.03	.00	9.03	5042001	05/04/2020
		042320	SYSTEM UTILITIES-LOT 1	7	04/23/2020	5.57	.00	5.57	5042001	05/04/2020
		042320	SYSTEM UTILITIES-WELL	8	04/23/2020	67.51	.00	67.51	5042001	05/04/2020
		042320	SYSTEM UTILITIES-SAGE	9	04/23/2020	806.07	.00	806.07	5042001	05/04/2020
		042320	SYSTEM UTILITIES-WELL	10	04/23/2020	242.12	.00	242.12	5042001	05/04/2020
		042320	SYSTEM UTILITIES-SAGE	11	04/23/2020	368.83	.00	368.83	5042001	05/04/2020
		042320	SYSTEM UTILITIES-ST LU	12	04/23/2020	155.48	.00	155.48	5042001	05/04/2020
		042320	SYSTEM UTILITIES-BACK	13	04/23/2020	37.13	.00	37.13	5042001	05/04/2020
		042320	SYSTEM UTILITIES-WELL	14	04/23/2020	244.75	.00	244.75	5042001	05/04/2020
		042320	SYSTEM UTILITIES-WELL	15	04/23/2020	296.81	.00	296.81	5042001	05/04/2020

Vendor Number	Vendor Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		042320	SYSTEM UTILITIES-LANE	16	04/23/2020	85.55	.00	85.55	5042001	05/04/2020
		042320	SYSTEM UTILITIES-WELL	17	04/23/2020	2,856.24	.00	2,856.24	5042001	05/04/2020
		042320	SYSTEM UTILITIES-HEAD	18	04/23/2020	294.74	.00	294.74	5042001	05/04/2020
		042320	SYSTEM UTILITIES-WELL	19	04/23/2020	284.13	.00	284.13	5042001	05/04/2020
		042320	SYSTEM UTILITIES-WELL	20	04/23/2020	479.67	.00	479.67	5042001	05/04/2020
		042320	SYSTEM UTILITIES-SUN	21	04/23/2020	40.64	.00	40.64	5042001	05/04/2020
		042320	SYSTEM UTILITIES-WELL	22	04/23/2020	906.39	.00	906.39	5042001	05/04/2020
		042320	SYSTEM UTILITIES-WELL	23	04/23/2020	120.68	.00	120.68	5042001	05/04/2020
		042320	SYSTEM UTILITIES-DOLL	24	04/23/2020	269.56	.00	269.56	5042001	05/04/2020
		042320	SYSTEM UTILITIES-SAGE	25	04/23/2020	9.26	.00	9.26	5042001	05/04/2020
		042320	SYSTEM UTILITIES-WELL	26	04/23/2020	9.91	.00	9.91	5042001	05/04/2020
		042320	SYSTEM UTILITIES-SUN	27	04/23/2020	6.72	.00	6.72	5042001	05/04/2020
		042320	SYSTEM UTILITIES-MCH	28	04/23/2020	151.41	.00	151.41	5042001	05/04/2020
		042320	SYSTEM UTILITIES-WHIT	29	04/23/2020	496.75	.00	496.75	5042001	05/04/2020
		042320	SYSTEM UTILITIES-WHIT	30	04/23/2020	6.95	.00	6.95	5042001	05/04/2020
		042320	SYSTEM UTILITIES-REUS	31	04/23/2020	540.73	.00	540.73	5042001	05/04/2020
		042320	SYSTEM UTILITIES-WELL	32	04/23/2020	808.20	.00	808.20	5042001	05/04/2020
						10,073.35	.00	10,073.35		
	460 Intermountain Gas Co	042420	SYSTEM UTILITIES-WELL	1	04/24/2020	21.95	.00	21.95	5092001	05/09/2020
		042420	SYSTEM UTILITIES-SAGE	2	04/24/2020	9.79	.00	9.79	5092001	05/09/2020
		042420	SYSTEM UTILITIES - 49 L	3	04/24/2020	139.28	.00	139.28	5092001	05/09/2020
		042420	SYSTEM UTILITIES-WHIT	4	04/24/2020	12.42	.00	12.42	5092001	05/09/2020
		042420	SYSTEM UTILITIES-WELL	5	04/24/2020	9.50	.00	9.50	5092001	05/09/2020
		042420	SYSTEM UTILITIES-WELL	6	04/24/2020	12.96	.00	12.96	5092001	05/09/2020
		042420	SYSTEM UTILITIES-MCH	7	04/24/2020	10.53	.00	10.53	5092001	05/09/2020
		042420	SYSTEM UTILITIES-LANE	8	04/24/2020	9.79	.00	9.79	5092001	05/09/2020
		042420	SYSTEM UTILITIES - REU	9	04/24/2020	9.79	.00	9.79	5092001	05/09/2020
						236.01	.00	236.01		
	515 Keichum, City of	033120	KSTP OPERATING/FEB	1	03/31/2020	32,681.83	.00	32,681.83	16076	04/20/2020
		033120	HEADWORKS PROJECT-	2	03/31/2020	1,369.06	.00	1,369.06	16076	04/20/2020
						34,050.89	.00	34,050.89		
	540 Layne Pumps Inc	25573	WELL #5 SCHEDULED M	1	03/12/2020	12,343.00	.00	12,343.00	16077	04/20/2020
						12,343.00	.00	12,343.00		
	575 Magic Valley Labs, Inc	15716	H2O TEST FEES/MAR	1	03/27/2020	54.00	.00	54.00	16078	04/20/2020
						54.00	.00	54.00		
	741 J. EVAN ROBERTSON PA	11622	ATTORNEY'S FEES - FEB	1	02/29/2020	5,180.00	.00	5,180.00	16075	04/20/2020
						5,180.00	.00	5,180.00		
	855 CITY OF SUN VALLEY	2019 ROAD	2019 ROAD & PATHWAY	1	03/31/2020	29,382.00	.00	29,382.00	16070	04/20/2020
						29,382.00	.00	29,382.00		
	890 Thornton Heat & Sheetmet	43191	BLDG RIM - 2 CIRCUIT R	1	03/23/2020	568.92	.00	568.92	16079	04/20/2020
						568.92	.00	568.92		

Check issue dates: 4/20/2020 - 5/17/2020

May 14, 2020 06:09PM

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
915	United Oil	934979	GAS & OIL EXPENSE-TH	1	03/15/2020	239.46	.00	239.46	16080	04/20/2020
		938132	GAS & OIL EXPENSE-TH	1	03/31/2020	64.15	.00	64.15	16080	04/20/2020
		937142	GAS & OIL EXPENSE-TH	1	04/15/2020	131.85	.00	131.85	16080	04/20/2020
	Total 915:					435.46	.00	435.46		
935	USA Blue Book	164724	METER R/M	1	03/05/2020	112.49	.00	112.49	16081	04/20/2020
	Total 935:					112.49	.00	112.49		
975	Verizon Wireless	9853008733	CELL PHONES MAR 22-A	1	04/21/2020	72.13	.00	72.13	5092002	05/09/2020
	Total 975:					72.13	.00	72.13		
1022	WELLS FARGO FINANCIA	5008975300	COPIER LEASE- 4/5/20-5/	1	04/09/2020	236.07	.00	236.07	16082	04/20/2020
	Total 1022:					236.07	.00	236.07		
1035	Wells Fargo Payment Remi	041220	DUES/SUBSCRIPTIONS -	1	04/12/2020	14.99	.00	14.99	16085	04/29/2020
	Total 1035:					14.99	.00	14.99		
1115	ASSOCIATED CONSTRU	20-217	BLDG R/M - ROOF REPAI	1	04/15/2020	21,950.45	.00	21,950.45	16066	04/20/2020
	Total 1115:					21,950.45	.00	21,950.45		
	Grand Totals:					132,788.46	.00	132,788.46		

Report Criteria:  
Detail report type printed

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Sun Valley Water and Sewer

Payroll Register - Single-line Summary - Single Line  
Pay Period Dates: 3/16/2020 to 3/29/2020

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
<b>03/29/2020</b>															
<b>PC</b>															
04/02/20	Anderson, Anthony	3	1	4022001		2,446.54	40.00	187.16-	182.60-	64.00-	175.17-	1,877.61-	D		.00
04/02/20	Benson, Christopher	4	2	4022002		2,612.93	40.00	199.89-	154.34-	48.00-	577.09-	1,673.61-	D		.00
04/02/20	JADE ERICKSON	8	3	4022005		2,142.40	40.00	163.89-	207.12-	87.00-	153.40-	1,570.99-	D		.00
04/02/20	Neuner, Andrew J.	5	6	4022003		2,155.73	40.00	164.92-	144.69-	66.00-	244.35-	1,575.77-	D		.00
04/02/20	McMahon, Patrick J	7	9	4022004		4,149.28	.00	317.42-	661.74-	224.00-	297.09-	2,649.03-	D		.00
04/02/20	Parker, Jeanene	46	10	4022006		2,311.54	40.00	176.84-	278.05-	106.00-	165.51-	1,625.14-	D		.00
04/02/20	MARY ELIZABETH	48	11	4022007		2,384.62	40.00	182.43-	256.59-	103.00-	170.74-	1,711.86-	D		.00
<b>Total PC:</b>		<b>121</b>	<b>7</b>	<b>7</b>		<b>18,203.04</b>	<b>240.00</b>	<b>1,392.55-</b>	<b>1,885.13-</b>	<b>698.00-</b>	<b>1,783.35-</b>	<b>12,684.01-</b>			<b>.00</b>

PC Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	352.00	.00	Direct Deposit Net	12,684.01-	D	Informational	.00
4-01	Sick Leave Pay	34.00	.00	Net	.00		Info Tips Reported	.00
10-00	COVID PAY	176.00	.00				Fringe Benefit	.00
<b>Grand Totals:</b>		<b>562.00</b>	<b>.00</b>		<b>12,684.01-</b>			<b>.00</b>

<b>Total 03/29/2020:</b>	<b>121</b>	<b>7</b>	<b>7</b>	<b>18,203.04</b>	<b>240.00</b>	<b>1,392.55-</b>	<b>1,885.13-</b>	<b>698.00-</b>	<b>1,783.35-</b>	<b>12,684.01-</b>	<b>.00</b>
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03/29/2020 Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	352.00	.00	Direct Deposit Net	12,684.01-	D	Informational	.00
4-01	Sick Leave Pay	34.00	.00	Net	.00		Info Tips Reported	.00
10-00	COVID PAY	176.00	.00				Fringe Benefit	.00

M=Manual Check D=Direct Deposit Net \*=Includes EIC T=Tips Reported F=Fringe Benefits

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount				
<b>Grand Totals:</b>		<u>562.00</u>	<u>.00</u>		<u>12,684.01-</u>			<u>.00</u>				
<b>Grand Totals:</b>		<u>121</u>	<u>7</u>	<u>7</u>	<u>18,203.04</u>	<u>240.00</u>	<u>1,392.55-</u>	<u>1,885.13-</u>	<u>698.00-</u>	<u>1,783.35-</u>	<u>12,684.01-</u>	<u>.00</u>

Grand Totals Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	352.00	.00	Direct Deposit Net	12,684.01-	D	Informational	.00
4-01	Sick Leave Pay	34.00	.00	Net	.00		Info Tips Reported	.00
10-00	COVID PAY	176.00	.00				Fringe Benefit	.00
<b>Grand Totals:</b>		<u>562.00</u>	<u>.00</u>		<u>12,684.01-</u>			<u>.00</u>

M=Manual Check D=Direct Deposit Net \*=Includes EIC T=Tips Reported F=Fringe Benefits

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Sun Valley Water and Sewer

Payroll Register - Single-line Summary - Single Line  
Pay Period Dates: 3/30/2020 to 4/12/2020

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	*	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
<b>04/12/2020</b>																
<b>PC</b>																
04/16/20	Anderson, Anthony	3	1	4162001		2,446.54	.00		187.16-	182.60-	64.00-	175.17-	1,837.61-	D		.00
04/16/20	JADE ERICKSON	8	2	4162005		2,142.40	.00		163.89-	207.12-	87.00-	153.40-	1,530.99-	D		.00
04/16/20	Neuner, Andrew J.	5	3	4162003		2,155.73	.00		164.92-	144.69-	66.00-	244.35-	1,535.77-	D		.00
04/16/20	Parker, Jeanene	46	4	4162006		2,311.54	.00		176.84-	278.05-	108.00-	165.51-	1,585.14-	D		.00
04/16/20	Benson, Christopher	4	6	4162002		2,612.93	.00		199.89-	154.34-	48.00-	577.09-	1,633.61-	D		.00
04/16/20	MARY ELIZABETH	48	7	4162007		2,384.62	.00		182.43-	256.59-	103.00-	170.74-	1,671.86-	D		.00
04/16/20	McMahon, Patrick J	7	8	4162004		4,149.28	.00		317.42-	661.74-	224.00-	297.09-	2,649.03-	D		.00
<b>Total PC:</b>		<b>121</b>	<b>7</b>	<b>7</b>		<b>18,203.04</b>	<b>.00</b>		<b>1,392.55-</b>	<b>1,885.13-</b>	<b>698.00-</b>	<b>1,783.35-</b>	<b>12,444.01-</b>			<b>.00</b>

PC Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	360.00	.00	Direct Deposit Net	12,444.01-	D	Informational	.00
4-01	Sick Leave Pay	48.00	.00	Net	.00		Info Tips Reported	.00
10-00	COVID PAY	160.00	.00				Fringe Benefit	.00
<b>Grand Totals:</b>		<b>568.00</b>	<b>.00</b>		<b>12,444.01-</b>			<b>.00</b>

<b>Total 04/12/2020:</b>	<b>121</b>	<b>7</b>	<b>7</b>		<b>18,203.04</b>	<b>.00</b>	<b>1,392.55-</b>	<b>1,885.13-</b>	<b>698.00-</b>	<b>1,783.35-</b>	<b>12,444.01-</b>	<b>.00</b>
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04/12/2020 Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	360.00	.00	Direct Deposit Net	12,444.01-	D	Informational	.00
4-01	Sick Leave Pay	48.00	.00	Net	.00		Info Tips Reported	.00
10-00	COVID PAY	160.00	.00				Fringe Benefit	.00

M=Manual Check D=Direct Deposit Net \*=Includes EIC T=Tips Reported F=Fringe Benefits

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
Grand Totals:		568.00	.00		12,444.01-			.00
Grand Totals:		121	7	7	18,203.04	.00	1,392.55- 1,885.13- 698.00-	1,783.35- 12,444.01- .00

Grand Totals Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	360.00	.00	Direct Deposit Net	12,444.01-	D	Informational	.00
4-01	Sick Leave Pay	48.00	.00	Net	.00		Info Tips Reported	.00
10-00	COVID PAY	160.00	.00				Fringe Benefit	.00
Grand Totals:		568.00	.00		12,444.01-			.00

M=Manual Check D=Direct Deposit Net \*=Includes EIC T=Tips Reported F=Fringe Benefits

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Sun Valley Water and Sewer

Payroll Register - Single-line Summary - Single Line  
Pay Period Dates: 4/13/2020 to 4/26/2020

Date	Payee	Employee Number	Reference Number	Check Number	M	Gross	Expense	FICA	FWT	SWT	Deduct	Net	D	Info	F/T
<b>04/26/2020</b>															
<b>PC</b>															
04/30/20	Anderson, Anthony	3	1	4302001		2,446.54	.00	187.16-	182.60-	64.00-	175.17-	1,837.61-	D		.00
04/30/20	Benson, Christopher	4	2	4302002		2,612.93	.00	199.89-	154.34-	48.00-	577.09-	1,633.61-	D		.00
04/30/20	JADE ERICKSON	8	3	4302005		2,142.40	.00	163.89-	207.12-	87.00-	153.40-	1,530.99-	D		.00
04/30/20	MARY ELIZABETH	48	4	4302007		2,384.62	.00	182.43-	256.59-	103.00-	170.74-	1,671.86-	D		.00
04/30/20	Neuner, Andrew J.	5	5	4302003		2,155.73	.00	164.92-	144.69-	66.00-	244.35-	1,535.77-	D		.00
04/30/20	Parker, Jeanene	46	6	4302006		2,311.54	.00	176.84-	278.05-	106.00-	165.51-	1,585.14-	D		.00
04/30/20	McMahon, Patrick J	7	7	4302004		4,149.28	.00	317.42-	661.74-	224.00-	297.09-	2,649.03-	D		.00
<b>Total PC:</b>		<b>121</b>	<b>7</b>	<b>7</b>		<b>18,203.04</b>	<b>.00</b>	<b>1,392.55-</b>	<b>1,885.13-</b>	<b>698.00-</b>	<b>1,783.35-</b>	<b>12,444.01-</b>			<b>.00</b>

PC Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	392.00	.00	Direct Deposit Net	12,444.01-	D	Informational	.00
10-00	COVID PAY	168.00	.00	Net	.00		Info Tips Reported	.00
							Fringe Benefit	.00
<b>Grand Totals:</b>		<b>560.00</b>	<b>.00</b>		<b>12,444.01-</b>			<b>.00</b>

<b>Total 04/26/2020:</b>	<b>121</b>	<b>7</b>	<b>7</b>	<b>18,203.04</b>	<b>.00</b>	<b>1,392.55-</b>	<b>1,885.13-</b>	<b>698.00-</b>	<b>1,783.35-</b>	<b>12,444.01-</b>	<b>.00</b>
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04/26/2020 Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	392.00	.00	Direct Deposit Net	12,444.01-	D	Informational	.00
10-00	COVID PAY	168.00	.00	Net	.00		Info Tips Reported	.00
							Fringe Benefit	.00

M=Manual Check D=Direct Deposit Net \*=Includes EIC T=Tips Reported F=Fringe Benefits

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
Grand Totals:		560.00	.00		12,444.01-			.00
Grand Totals:		121	7	7	18,203.04	.00	1,392.55- 1,885.13- 698.00-	1,783.35- 12,444.01- .00

Grand Totals Hours/Units/Types Summary

PC	Title	Hours	Units	Net Type	Amount	D	Info Type	Amount
1-00	Regular Pay	392.00	.00	Direct Deposit Net	12,444.01-	D	Informational	.00
10-00	COVID PAY	168.00	.00	Net	.00		Info Tips Reported	.00
							Fringe Benefit	.00
Grand Totals:		560.00	.00		12,444.01-			.00

M=Manual Check D=Direct Deposit Net \*=Includes EIC T=Tips Reported F=Fringe Benefits

Prepared For	SUN VALLEY WATER PJ MCMAHON
Account Number	[REDACTED]
Statement Closing Date	04/12/20
Days in Billing Cycle	30
Next Statement Date	05/13/20
Credit Line	\$9,000
Available Credit	\$8,985

For 24-Hour Customer Service Call:  
800-225-5935

Inquiries or Questions:

Wells Fargo SBL PO Box 29482  
Phoenix, AZ 85038-8650

Payments:

Payment Remittance Center PO Box 77033  
Minneapolis, MN 55480-7733

**Payment Information**

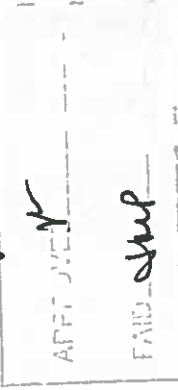
New Balance	\$14.99
Current Payment Due (Minimum Payment)	\$14.99
Current Payment Due Date	05/07/20

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

**Account Summary**

Previous Balance	\$457.26
Credits	\$0.00
Payments	\$457.26
Purchases & Other Charges	\$14.99
Cash Advances	\$0.00
Finance Charges	\$0.00
New Balance	\$14.99

4-03-AB



**Rate Information**

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	18.240%	.04997%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.990%	.06572%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

**Transaction Details**

Trans Post	Reference Number	Description	Credits	Charges
03/28	7485620F926RZE5AK	PAYMENT THANK YOU	457.26	
03/31	2449398FC0RJY3Q3N	ZOOM US		888-799-9666 CA
		<b>Dues &amp; Subscriptions - Board Meetings</b>		<b>14.99</b>

See reverse side for important information.

**Marybeth Collins**

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**From:** Pat SWWSD <pat@swwsd.com>  
**Sent:** Monday, April 27, 2020 4:35 PM  
**To:** Marybeth Collins  
**Subject:** Fwd: Board Approval Item  
**Attachments:** SVWSD Report\_Biosolids Contributing Partners Agreement (2).pdf; Untitled attachment 00417.htm

**Flag Status:** Flagged

Begin forwarded message:

**From:** Mick Mummert <MMummert@ketchumidaho.org>  
**Date:** April 27, 2020 at 3:04:00 PM MDT  
**To:** "Pat McMahon (pat@swwsd.com)" <pat@swwsd.com>  
**Subject:** Board Approval Item

Hi, Pat.

Can you put this on the agenda for the next board meeting?

Also, how far do you think we need to go with testing of the reuse water?

Mick

**MICK MUMMERT | CITY OF KETCHUM**  
Utilities Department, Wastewater Division Supervisor  
P.O. Box 2315 | 110 River Ranch Road | Ketchum, ID 83340  
o: 208.726.7825 | f: 208.726.7827  
[mmummert@ketchumidaho.org](mailto:mmummert@ketchumidaho.org) | [www.ketchumidaho.org](http://www.ketchumidaho.org)  
Please note: All email correspondence with the City is subject to the Idaho Public Writings Act.



## City of Ketchum

May 18, 2020

Board of Directors  
Sun Valley Water and Sewer District  
Sun Valley, Idaho

Directors:

### Recommendation to Approve Contribution Agreement for HDR Biosolids Composting Study

#### Recommendation and Summary

I am recommending the Board approve the contribution agreement and adopt the following motion:

**I move to approve Contribution Agreement (HDR Biosolids Composting Study), for \$5296.00 and to authorize Director Loyd to sign the agreement.**

The reasons for the recommendation are as follows:

- The HDR Biosolids Composting Study is necessary for the development of an operations plan to dispose of the biosolids created by the Ketchum/Sun Valley Water and Sewer District (SVWSD) wastewater treatment plant.
- The \$5296.00 being paid to the City of Hailey is the Ketchum/SVWSD pro-rated share of the cost of the study based upon past sludge volumes created by all the contributing partners.

#### Introduction and History

Wastewater treatment plants in the Wood River Valley create sewage sludge that is taken to Blaine County owned drying lagoons at the Ohio Gulch Waste Transfer Station. In accordance with the Ohio Gulch Biosolids Facilities Report and Procedures Manual, after drying, the left over biosolids have been removed from the lagoons and used at the transfer station for ground cover at the construction demolition disposal area.

#### Analysis

In the fall of 2019, the Idaho Department of Environmental Quality notified the managers of the waste transfer station, Southern Idaho Solid Waste (SISW), biosolids could no longer be disposed of at the Ohio Gulch Waste Transfer Station. SISW, Blaine County and the affected treatment plants have been meeting to determine the best way to dispose of the biosolids. HDR Engineering, as the civil engineering firm used by Hailey and Ketchum/SVWSD treatment plants, has been asked for biosolids disposal options which include this composting study. The City of Hailey has commissioned HDR Engineering to perform the study as an amendment to an already existing engineering contract with HDR.

**Financial Impact**

Funding for the Ketchum/SVWSD share of this contract will come from the Wastewater Expenditures Professional Services line of the City of Ketchum FY 2019-20 Adopted Budget. This will be a shared expense with the City of Ketchum.

Sincerely,



Mick Mummert

Wastewater Treatment Plant Supervisor

**Attachments:**

Contribution Agreement

Amendment #2 to Halley Wastewater Facility Planning Study

Attachment A – Scope of Work for Engineering Services

**CONTRIBUTION AGREEMENT  
(HDR BIOSOLIDS COMPOSTING STUDY)**

THIS CONTRIBUTION AGREEMENT ("Agreement") is made and entered into effective this \_\_\_\_ day of April, 2020, by and between the CITY OF HAILEY 115 South Main Street, Hailey, Idaho 83333, a municipal corporation (hereinafter referred to as "Hailey"), and The City of Ketchum, ("Ketchum") City of Bellevue, ("Bellevue") Sun Valley Water and Sewer District, ("Sun Valley") the Mid-Valley Sewer Company LLC (the "Meadows"), Quigley Farm and Conservation Community LLC ("Quigley") (hereinafter referred to as "Contributing Partners").

**RECITALS**

- A. Hailey, and the Contributing partners treat waste water on behalf of the citizens and resident customers, which waste water treatment creates sludge that is hauled to the Ohio Gulch Solid Waste Transfer Station drying bed, resulting in biosolids that must be disposed of by some means.
- B. Hailey has entered into an Agreement with HDR Engineering relating to its Wastewater, sludge, biosolids and potential composting thereof, an Amendment, and this proposed Amendment #2, thereto.
- C. Hailey has approved Amendment #2 to said Agreement with HDR Engineering, Inc., contingent upon the Contributing Partner's approval of this Contribution Agreement, the purpose of which Amendment #2 is to confirm biosolids quantities from each contributors' and determining the composting requirements of said biosolids; the cost of said engineering services will be \$12,240.00.
- D. Based on the current data the Contributing Partners are delivering the percentage of volume of sludge as follows: Hailey-38%, Ketchum/Sun Valley-45%, Bellevue-15%, Meadows-2%, Quigley-TBD.
- E. Attached hereto and made a part hereof, marked Exhibit "A", is Amendment #2 and Attachment A thereto.
- F. Hailey and Contributing Partners agree to enter into this Agreement, subject to the terms and conditions set forth herein.

**AGREEMENT**

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth herein, Hailey and Contributing Partners agree as follows:

- 1. Contributing Partners to Pay Pro-rata Share. Each Contributing Partner agrees to and shall pay to the City of Hailey their pro rata share of the \$12,240 HDR Amendment #2 Contract price based on the projected volume of sludge produced and delivered to Ohio Gulch Solid Waste Transfer Station drying bed as follows:
 

Blaine County Fixed Fee:	\$235
Quigley Fixed Fee:	\$235
Ketchum/Sun Valley:	\$5296
Bellevue:	\$1765

Meadows: \$235

2. Change Orders. There shall be no modification or amendment of this Agreement, nor any increase in the amount of consideration provided above, except by means of written change orders executed by both parties hereto.

3. Notices. All notices given in connection with this Agreement shall be in writing and mailed to the appropriate party at the following addresses:

HAILEY:

City of Hailey  
Public Works Manager  
115 South Main Street  
Hailey, Idaho 83333

CONTRIBUTING PARTNERS:

Sun Valley Water and Sewer District  
General Manager  
PO Box 2410  
Sun Valley, ID 83353

City of Ketchum  
Public Works Manager  
480 East Ave., N  
Ketchum, ID 83340

City of Bellevue  
Public Works Manager  
PO Box 825  
Bellevue, ID 83313

Mid-Valley Sewer Company LLC  
PO Box 4380  
Ketchum, Idaho 83340-4380  
George Kirk, Manager

Quigley Farm and Conservation Community, LLC  
PO Box 2720  
Ketchum, Idaho 83340  
David B. Hennessy, Agent

4. Attorney's Fees. In the event any party hereto is required to retain an attorney to interpret or enforce the terms and conditions of this Agreement, or to recover damages as a result of a breach of this Agreement, the prevailing party in any such dispute shall recover from the other party all attorney's fees and costs

incurred by the prevailing party, whether or not litigation is instituted or concluded, on appeal or in bankruptcy proceedings.

- 5. Governing Law. This agreement is governed by, and enforced in accordance with, the laws and decision of the State of Idaho.
- 6. Entire Agreement. This Agreement sets forth the entire understanding and agreement between the parties hereto, and no amendment or modification to this Agreement shall be made except by means of a written instrument duly executed by both parties.
- 7. Authority. Each of the persons executing this Agreement represents that they have lawful authority and authorization to execute this Agreement, as well as any other documents required hereunder, for and on behalf of the entity executing this Agreement.

EXECUTED effective the day and year first above written.

CITY OF HAILEY

By \_\_\_\_\_  
Martha Burke, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cone, City Clerk

CONTRIBUTING PARTNERS

City of Ketchum

By \_\_\_\_\_  
Neil Bradshaw, Mayor

City of Bellevue

By \_\_\_\_\_  
Ned Burns, Mayor

Sun Valley Water and Sewer District

By \_\_\_\_\_  
Jim Loyd, Board Chair

Quigley Farm Conservation Community LLC

By \_\_\_\_\_  
David B. Hennessy, Agent

Mid-Valley Sewer Company LLC

By \_\_\_\_\_  
George Kirk, Manager

**AMENDMENT #2**

This Amendment to an Agreement by and between City of Hailey, ("OWNER"), and HDR Engineering, Inc. ("ENGINEER"), dated March 12, 2019, ("the Agreement"). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Amendment shall supplement the Agreement as it pertains to the project described below.

AMENDMENT NUMBER: 2

PROJECT NAME: Hailey Wastewater Facility Planning Study

PART 1.0 PROJECT DESCRIPTION: Biosolids Compost SOP

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT: Exhibit A

PART 3.0 OWNER'S RESPONSIBILITIES:

PART 4.0 PERIODS OF SERVICE: April 6, 2019 to December 31, 2020

PART 5.0 ENGINEER'S FEE: See Exhibit A for breakdown.

Original Fee:	\$109,410.00
Amendment #1:	5,000.00
Amendment #2	<u>12,240.00</u>
Revised Total Fee:	<u>\$126,650.00</u>

PART 6.0 OTHER: N/A

This Amendment is executed this \_\_\_\_\_ day of March, 2020.

CITY OF HAILEY  
"OWNER"

HDR ENGINEERING, INC.  
"ENGINEER"

BY: \_\_\_\_\_

BY: 

NAME: \_\_\_\_\_

NAME: Kate Eldridge

TITLE: \_\_\_\_\_

TITLE: Vice President

ADDRESS: City of Hailey  
115 Main Street South,  
Suite H  
Hailey, ID 83333

ADDRESS: 412 E. Parkcenter Blvd.,  
Suite 100  
Boise, ID 83706

**ATTACHMENT A  
SCOPE OF WORK  
FOR ENGINEERING SERVICES**

**STANDARD OPERATING PROCEDURE FOR  
COMPOSTING OF MUNICIPAL BIOSOLIDS AT  
OHIO GULCH TRANSFER STATION**

**CITY OF HAILEY, IDAHO (OWNER)**

**AND**

**HDR ENGINEERING, INC. (ENGINEER)**

HDR Engineering, Inc.

**SCOPE OF SERVICES..... 2**

Background – Sludge Handling at Ohio Gulch Transfer Station..... 2

Final Biosolids Treatment by Composting ..... 3

TASK 100: Project Management..... 4

TASK 200: Data Collection..... 4

TASK 300: Composting Standard Operating Procedure and Estimated Costs..... 5

TASK 400: Summary and Next Steps ..... 6

**COMPENSATION ..... 6**

**ANTICIPATED SCHEDULE ..... 7**

## SCOPE OF SERVICES

### Background – Sludge Handling at Ohio Gulch Transfer Station

Sludge drying beds were developed at the Ohio Gulch Landfill site (now the Ohio Gulch solid waste transfer station) decades ago with the purpose of natural dewatering (drying) of liquid municipal sludge (biosolids) from the cities of Hailey and Ketchum/Sun Valley. The dry climate and remote location provides an ideal site to dry biosolids during the summer months. The sludge drying beds were historically managed by the Southern Idaho Regional Solid Waste District until 1999, when Blaine County (the property owners) established a 20 year lease between the County and the City of Hailey and City of Ketchum (along with partner Sun Valley Water & Sewer District (SVWSD)).

The Cities agreed to operate the beds in full compliance with the Federal 40 CFR, Part 503 Standards for the Use or Disposal of Sewage Sludge ("503") and other applicable state and local regulations. In addition, Ketchum/SVWSD and Hailey were allowed to extend usage of the beds to other municipal corporations or privately owned treatment plants in Blaine County. This provision extended the use to the City of Bellevue wastewater treatment plant (WWTP) and *The Meadows* private WWTP. Eight of the twelve drying beds are used by plants treating municipal wastewater. The other parties to the agreement are septage haulers of domestic sewer materials using four of the twelve beds.

The wastewater from the treatment plants has been screened prior to biological treatment (screenings are landfill disposed). Therefore, the biosolids hauled to the drying beds has minimal plastic debris content. The biosolids from Hailey are additionally dewatered to about 16 to 18 percent solids before hauling to the drying beds to minimize trucking. The biosolids from Ketchum/SVWSD are hauled in liquid form, at about 3 percent solids (97% water). Likewise the solids from *The Meadows* and Bellevue are also hauled in liquid form at about 1 to 2 percent solids.

Biosolids are generated during the biological treatment of municipal wastewater. Ketchum/SVWSD, Hailey, and Bellevue aerobically digest their solids, thereby stabilizing their waste activated sludge (biosolids) at their respective facilities, prior to hauling to the Ohio Gulch Landfill drying beds. The digested solids from Ketchum/SVWSD and Hailey are managed to obtain a formal designation of Class B solids under the 40 CFR, Part 503 regulations. *The Meadows* does not hold waste biosolids, but instead wastes directly from the clarifier underflow into a tanker for hauling to the drying beds.

Based upon data from 2019 annual "503" reports for the drying beds, the current volume of municipal sludge treatment is approximately 550 dry metric tons. The percentages from the sources is roughly as follows:

Hailey: 38%  
Ketchum/SVWSD: 45%  
Bellevue: 15%  
Meadows: 2%

Aerobic digestion is used by Ketchum, Hailey and Bellevue which significantly reduces the pathogens by holding biosolids for 40 days at 20°C, or 60 days at 15°C. This also reduces the volatile solids (VS) fraction of the sludge or the degradable organics, and is one of the methods to reduce vector attraction (reduction of VS by 38 percent). The drying bed process provides a secondary method of achieving the vector reduction criteria (percent solids greater than 75 percent).

After drying in the beds, the end product appearance is similar to flakey dried silt from a mud puddle. The solids are removed from the drying beds annually and disposed on-site at the Ohio Gulch solid waste transfer station. Data from the last three years indicates the total solids content from the beds range from about 80 to 90 percent. The volatile solids content is about 60 percent. The current final disposal of the dried biosolids is on the landfill cover or combined with the woody waste debris. This final disposal method is not consistent with Blaine County's transfer station mission of serving non-municipal waste.

Septage haulers take pumped sewage sludge directly to four separate drying beds without treatment and will not be part of a composting system. The septage placed in the dedicated drying beds contains plastics and other debris. Due to the trash and other unknown constituents, these solids are not appropriate for composting and will require transfer to the Milner Butte landfill for final disposal.

#### **Final Biosolids Treatment by Composting**

The purpose of this memorandum is to:

- confirm biosolids quantities received from each participating party to the drying beds (biosolids quantity and moisture content),
- determine the appropriate requirements for composting the biosolids to a Class B or Class A level at the Ohio Gulch solid waste transfer station or nearby location including:
  - moisture requirements
  - bulking agents (wood chips, etc.)
  - composting time
  - composting temperature
  - testing and documentation
- and provide estimates of composting quantities generated.

The final destination of the dried WWTP solids after being composted will be determined based upon end product quality (Class A or B) with the receiving parties determined by the composting contractor along with Blaine County. This memorandum will provide a summary of the solids quantities to be managed, and will develop a preliminary recommended standard

operating procedure for composting to meet both Federal 40 CFR, Part 503 regulations and State of Idaho requirements for final disposal of the municipal sludge solids.

Idaho DEQ is aware of the Ohio Gulch sludge drying bed system, and has interest in a composting option that would be used by the participating parties for final solids disposition. The composting operations may be led by one of the participating parties, or may be managed by a separate third party. This memorandum will not include input on this decision, but will provide assistance with solicitation of interest to third parties to implement a composting pilot system for the summer of 2020.

The scope of services for the biosolids disposal/reuse study is outlined in four Tasks.

1. Project Management
2. Data Collection
3. Composting Standard Operating Procedure and Estimated Costs
4. Summary and Next Steps

**TASK 100: Project Management DESCRIPTION**

- The ENGINEER will provide project management, coordination, and administrative activities through completion of deliverables.
- This task will include activities associated with management of the Project: general communication with the OWNER's project manager, oversight of Quality Control, monthly invoicing, and progress reporting.
- A kickoff meeting by telephone will serve as data gathering, drying bed review and an opportunity for the users to share ideas regarding the final solids disposal method.

**ASSUMPTIONS**

- Project duration is per the schedule outlined in this Scope of Services.
- The kickoff telephone call is in addition to the site visit performed by HDR, and is for data gathering. A formal kickoff telephone will be about two (2) hours duration. The telephone call will include individuals representing each community and the treatment plants contributing to the drying beds. Also attending will be Blaine County and Southern Idaho Solid Waste representatives and other interested parties invited by the users (composters for example). The group will assign a directing member for communication with the Engineer.

**DELIVERABLES**

- HDR will include up to two (2) ENGINEER staff members for the kickoff telephone call.
- Monthly progress reports and invoices.
- Notes from the kickoff telephone call, in .pdf format. Specifically the notes will include follow-up items for the OWNER so that information can be gathered pursuant to the schedule outlined below.

**TASK 200: Data Collection DESCRIPTION**

- The drying bed number and surface area will be measured to determine holding volumes. The current drying bed operation will be summarized.

- The data collected from each of the participating entities will be analyzed to characterize the incoming drying content, i.e. quantity and characteristics.
- The biological solids (sludge) from each source will be described, including sludge quantity and quality including dewatering or moisture content.
- The future biosolids quantity will be provided by each participating entity (estimated based on population growth projections) using a 20 year planning period (2020 – 2040). The adequacy of the drying beds for future sludge drying and composting will be determined.
- Past dried sludge quantities and analytical data from the drying beds will be summarized with future quantity projections.

#### ASSUMPTIONS

- OWNERS will provide the ENGINEER with sludge data, treatment process information and hauled quantities to the drying beds. OWNERS will also provide future sludge projections for the 20-year planning period.
- Drying Bed management OWNERS (Ketchum/SVWSD and Hailey) will provide information on drying bed operation, regulatory reporting, and analytical data.

#### DELIVERABLES

- A summary of the collected information will be forwarded for each contributor to check for accuracy (in .pdf format).

#### TASK 300: Composting Standard Operating Procedure and Estimated Costs

##### DESCRIPTION

- The methods for sludge stabilization are fully described in the Federal Register under 40 CFR, Part 503. The regulations describe requirements and options for pathogen reduction and vector attraction reduction. The level of pathogen reduction divides sludge into Class A and Class B. Class type of biosolids drives use and disposal options. The Idaho requirements for solid waste handling, specifically municipal biosolids, are summarized by the State of Idaho in the IDEQ Processing (Composting) Facility Guidance and Checklists for Tier II and Tier III Processing Facilities.
- A condensed version of the criteria will be summarized to provide background information for final disposal options selection in Task 300.
- A draft Composting Standard Operating Procedure will provide the design basis for composting, a description of the recommended composting facility components, and a summary of the standard operating procedures for the composting operation.
- Capital cost and operating costs will be developed for the composting operation. Final disposition of the composted material will not be included in the summary.
- A telephone conference call will be held to discuss the draft memorandum: the sludge quantities/quality information, regulatory background, standard operating procedure and estimated costs. The telephone conference will also discuss next steps.

#### ASSUMPTIONS

- The regulatory background presented in the report will be restricted to Federal 40 CFR, Part 503 regulations and State of Idaho requirement for composting in the Ohio Gulch sludge drying beds or at an alternative location in close proximity to the Ohio Gulch waste transfer station.

- Preliminary SOP's by local composting operations will be shared.
- OWNERS will participate in a conference call discussion of the DRAFT Standard Operating Procedure.
- Conceptual level capital and O&M costs for the composting operation will be prepared. The capital cost estimate will be Class 4 in accordance with AACE Practice No. 17-97R (+40/-20% range of accuracy).
- OWNERS will review the draft Standard Operating Procedure, provide written consolidated comments, and participate in the review conference call.

#### DELIVERABLES

- Draft memorandum that provides a summary of the regulatory requirements, a description of the recommended Standard Operating Procedure for composting, and a summary of the estimated capital and operation and maintenance costs for the facility (.pdf format).

#### TASK 400: Summary and Next Steps

##### DESCRIPTION

- Based upon the meeting results from Task 300, the recommended composting Operating Procedure will be described and conceptually detailed. A "next steps" or implementation schedule will be developed based upon communication with the OWNERS, the public, and DEQ. This will include any further study (such as a piloting program), design of infrastructure needs, or further development of composting costs.

##### ASSUMPTIONS

- A draft copy of the memorandum will be distributed to the users for comment. The assigned lead from the users group (City of Hailey) will consolidate comments and provide to the ENGINEER for the preparation of the FINAL preliminary design memorandum.
- The FINAL memorandum can then be submitted to IDEQ by the user group. It has been assumed that IDEQ comments, if any, will be minor and no meeting is required. We have assumed 1 hour of ENGINEERING time for communication with IDEQ on the memorandum content.

#### DELIVERABLES

- Final Ohio Gulch sludge composting memorandum (.pdf format), sealed and suitable for submission to IDEQ.
- Assistance in preparation of a solicitation document for contracting with a third party to operate a biosolids pilot composting program for summer/fall 2020.

#### COMPENSATION

We have assumed one of the main users (Ketchum, Hailey or Blaine County) will become the single contracting agent with HDR. Consultant's total compensation for services provided pursuant to this agreement, including labor and overhead costs and expenses shall not exceed \$12,240 without written authorization by the contracting agent.

Consultant shall invoice monthly for Consultant's services. Invoices shall itemize costs incurred for each task identified in the scope of work. The amounts in each task shall be allowed to shift between tasks up to the not-to-exceed amount.

Task	Description	Total Cost
100	Project Management	\$2,360
200	Data Collection	\$1,060
300	Composting Standard Operating Procedure and Estimated Costs	\$7,720
400	Summary and Next Steps	\$1,100
<b>TOTAL</b>		<b>\$12,240</b>

**ANTICIPATED SCHEDULE**

The project schedule assumes the following milestones timeline for study completion. This schedule can be accelerated if desired.

Activity or Milestone	Date
Notice-to-Proceed (NTP)	April 6, 2020
Task 200 – Data Collection Complete	April 24, 2020
Task 300 – Composting Standard Operating Procedure and Estimated Costs Complete	May 15, 2020
Task 400 – Summary and Next Steps	May 29, 2020

The above schedule will be adjusted based on the actual day the NTP is issued and/or if the OWNER requests additional review time. An additional 30 days has been added to the overall contract period in the Task Order to allow for project closeout activities.

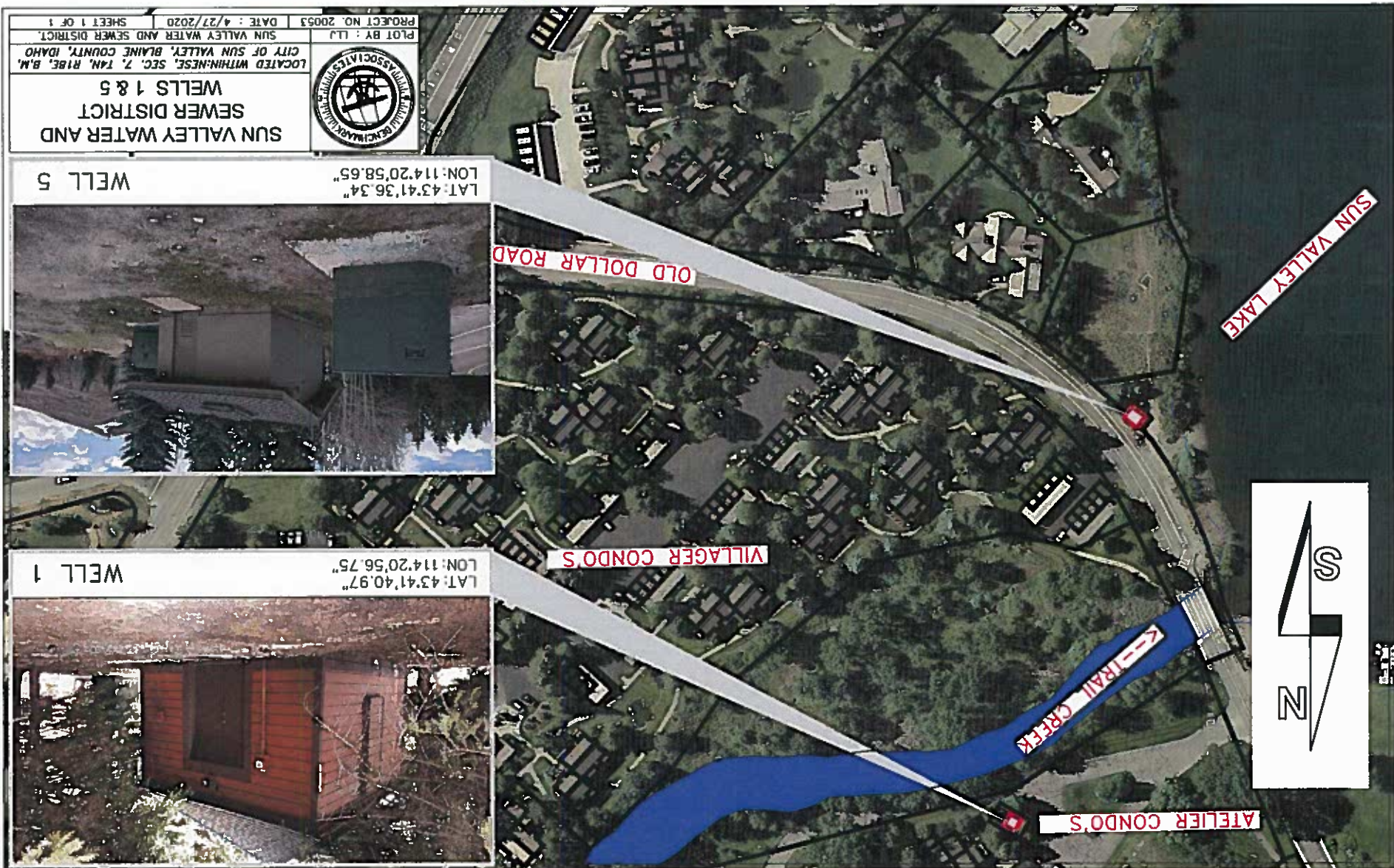




















## Engineering Update of May 15, 2020 from John Wiskus, CH2M

Here is a status on the two items...

As you will see we are ready to reach out to the District to confirm historical water usage trends (domestic and irrigation) since the 2008 WMP efforts, particularly for the Reuse System that was intended to offload the domestic supply on the Elkhorn side.

### Trail Creek Road Waterline Extension – High 2 Pressure Zone

- a. Looking at the type and sizing of elements for the project including pipeline material and size; and proposed PRV station location, configuration, hydraulic capacity, and PRV station pressure settings.
- b. Getting ready to reach out to District Staff to request data to update the 2008 water demand distribution in hydraulic model to reflect current conditions, and confirm fire flow requirements.
- c. Preparing to model two alternatives for PRV station to confirm existing White Cloud PRV Station settings, new PRV location, and final line size for Trail Creek Road. Potential locations for the proposed PRV station, include end of Fairway Road versus near the Gun Club.
- d. Summarize modelling results and alternative recommendations in a technical memorandum for the District.
- e. Will reach out to Benchmark Associates to coordinate survey and mapping needs for pipeline alignment and PRV locations.
- f. Continue with preparation of final plans and specifications for selected pipeline and PRV alternative.

### Transfer Booster Station - Upper 2/Upper 1 Pressure Zone

- a. Looking at booster station concepts including retrofitting Skyline Booster to pump to Backpay Tank, or adding a new transfer booster station to pump to Backpay Reservoir.
- b. Need to coordinate updating the 2008 water demand distribution in the hydraulic model as noted above with the District.
- c. Preparing to model booster station alternatives to assess whether the existing Sage Willow Booster Station has sufficient capacity to serve the High 1 Pressure Zone without the existing Skyline Booster Station to meet both current and future conditions. If Sage Willow Booster Station does not have capacity to meet current and future demand for its pressure zone, a new transfer booster station to pump to Backpay Reservoir will be evaluated and sized.
- d. Summarize modelling results and alternative recommendations in a technical memorandum for the District.
- e. Will reach out to Benchmark Associates to coordinate project site plan survey and mapping needs for transfer booster station.
- f. Continue with preparation of final plans and specifications for selected alternative.

Will you be able to help us with updating the historical water usage trends and demand allocation?

Thanks,

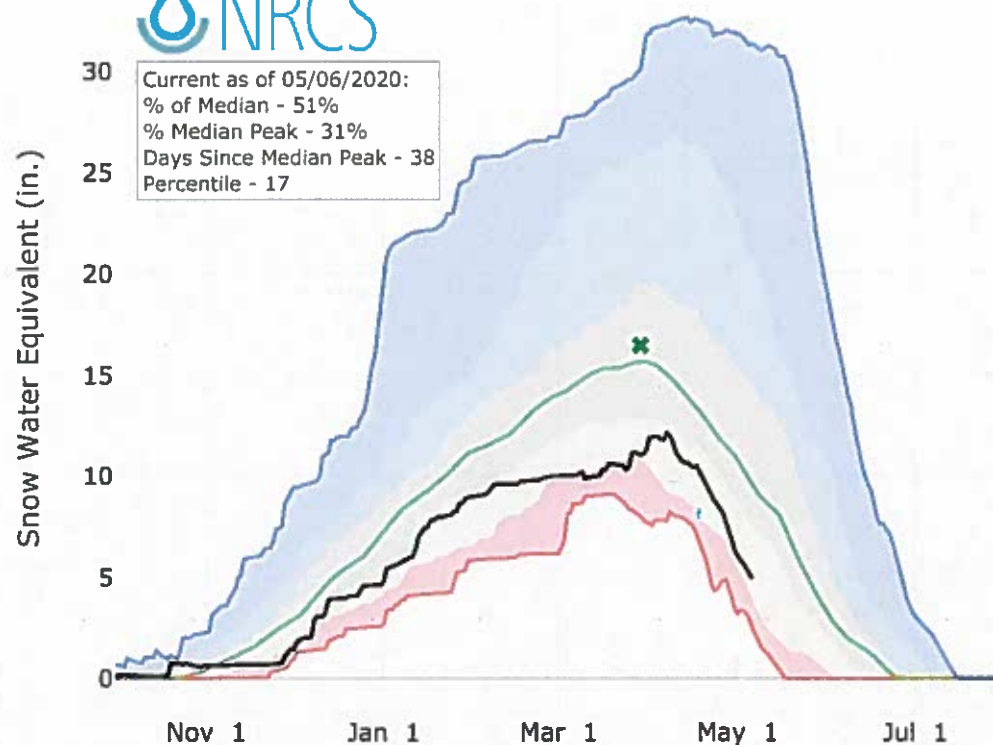
John

### Snow Water Equivalent in Big Wood Basin Total

Jan Apr July WY



Current as of 05/06/2020:  
% of Median - 51%  
% Median Peak - 31%  
Days Since Median Peak - 38  
Percentile - 17



#### Station List

- ✖ Median Peak SWE
- Max
- - Median (POR)
- Median ('81-'10)
- Min
- Stats. Shading
- 2020 (8 sites)
- 2019 (8 sites)
- 2018 (8 sites)
- 2017 (8 sites)
- 2016 (8 sites)
- 2015 (8 sites)
- 2014 (8 sites)
- 2013 (8 sites)
- 2012 (8 sites)
- 2011 (8 sites)
- 2010 (8 sites)
- 2009 (8 sites)
- 2008 (8 sites)

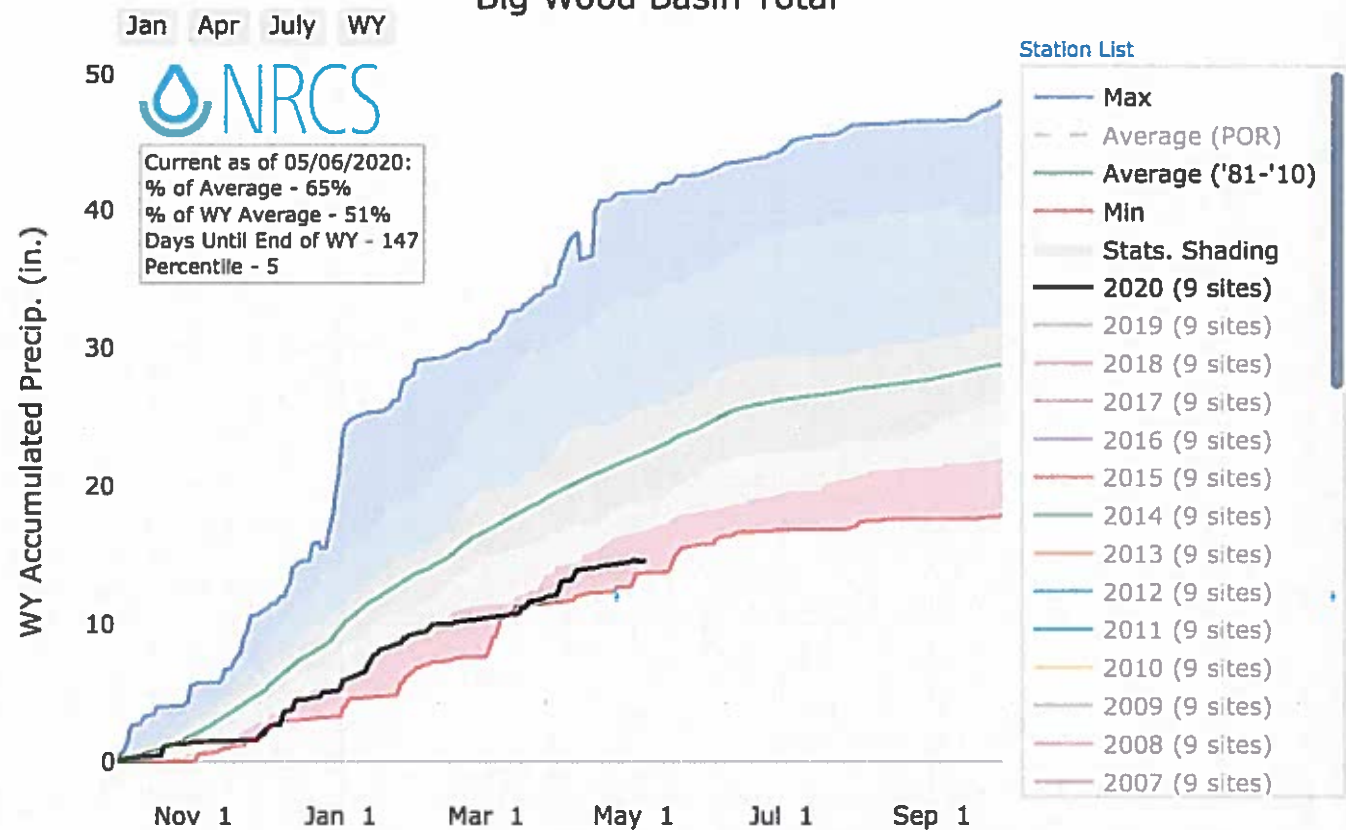


Statistical shading breaks at 10th, 30th, 50th, 70th, and 90th Percentiles.

For more information visit: [30 year normals calculation description](#).



### Precipitation in Big Wood Basin Total



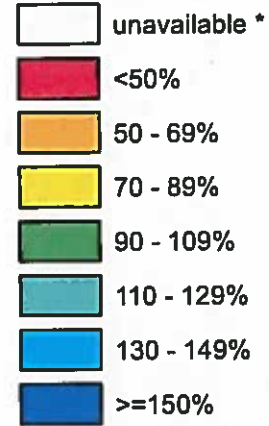
Statistical shading breaks at 10th, 30th, 50th, 70th, and 90th Percentiles.

For more information visit: [30 year normals calculation description.](#)

# Idaho SNOTEL Water Year (Oct 1) to Date Precipitation % of Normal

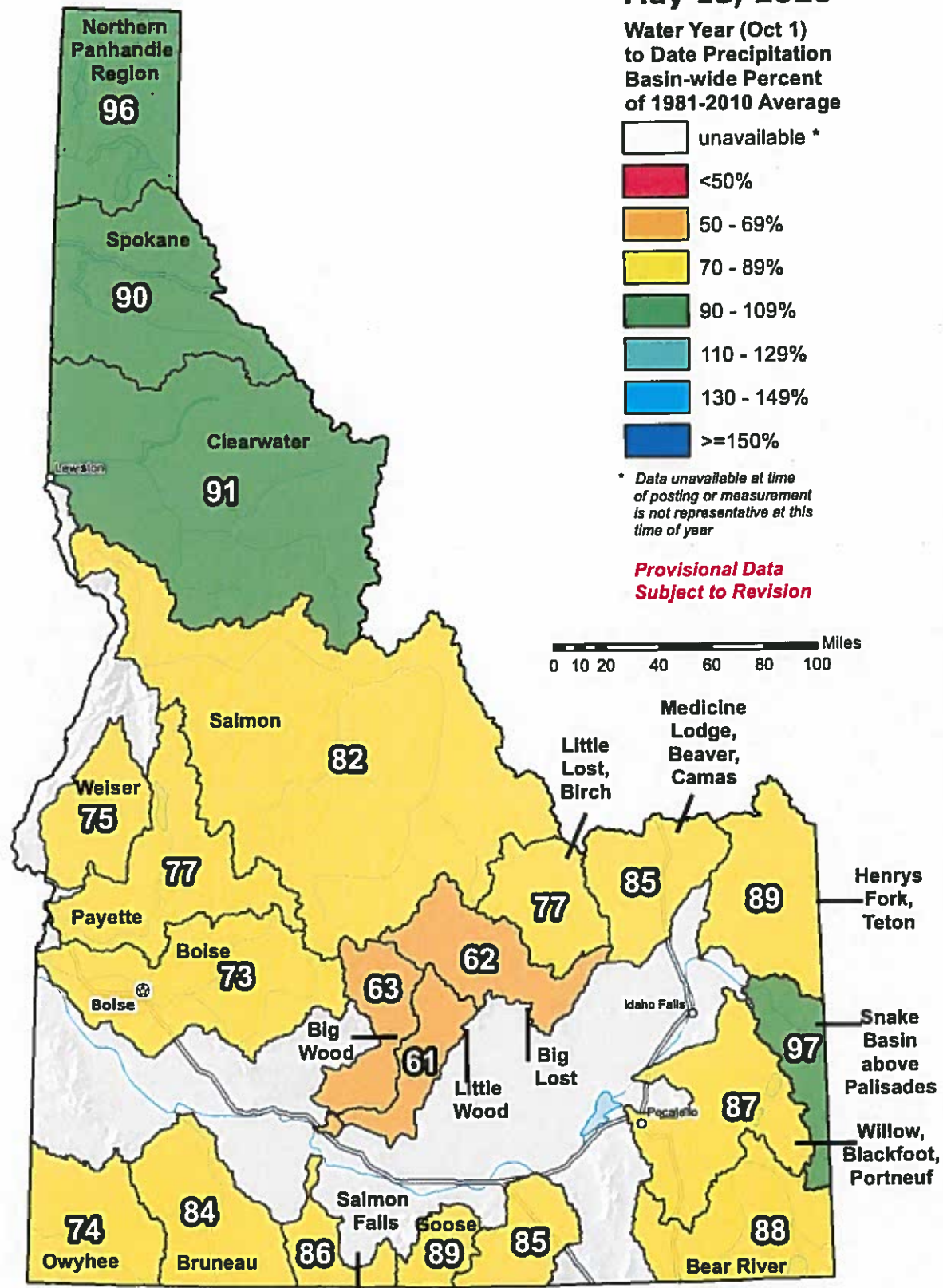
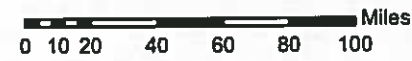
May 13, 2020

Water Year (Oct 1) to Date Precipitation Basin-wide Percent of 1981-2010 Average



\* Data unavailable at time of posting or measurement is not representative at this time of year

**Provisional Data  
Subject to Revision**



The water year to date precipitation percent of normal represents the accumulated precipitation found at selected SNOTEL sites in or near the basin compared to the average value for those sites on this day. Data based on the first reading of the day (typically 00:00).

Prepared by:  
USDA/NRCS National Water and Climate Center  
Portland, Oregon  
<http://www.wcc.nrcs.usda.gov>

# SVWSD Consumer Confidence Report - 2019

## Spanish (Español)

Este informe contiene información muy importante sobre la calidad de su agua beber. Tradúscalo o hable con alguien que lo entienda bien.

## Is my water safe?

We are pleased to present this year's Annual Water Quality Report (Consumer Confidence Report) as required by the Safe Drinking Water Act (SDWA). This report is designed to provide details about where your water comes from, what it contains, and how it compares to standards set by regulatory agencies. This report is a snapshot of last year's water quality. We are committed to providing you with information because informed customers are our best allies.

## Do I need to take special precautions?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Water Drinking Hotline (800-426-4791).

## Where does my water come from?

The water delivered to you for your household and property use is pumped from groundwater wells located in the Trail Creek and Big Wood River Drainages.

## Source water assessment and its availability

The State of Idaho, Division of Environmental Quality has completed a Source Water Assessment for the Sun Valley Water and Sewer District. This document is available for review at District Offices located at 49 Larrys Lane, adjacent to the Elkhorn Golf Course or online.

## Why are there contaminants in my drinking water?

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's (EPA) Safe Drinking Water Hotline (800-426-4791). The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity: microbial contaminants, such as viruses and bacteria, that may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife; inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban stormwater runoff, industrial, or domestic wastewater discharges, oil and gas production, mining, or farming; pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses; organic Chemical Contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems; and radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities. In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration (FDA) regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

## How can I get involved?

The Board of Directors for the Sun Valley Water & Sewer District meets monthly, at 8:30am on the third Monday of the month at the City of Sun Valley Meeting Hall, located at 81 Elkhorn Road in Sun Valley.

## Monitoring and reporting of compliance data violations

Routine, minor, monitoring - Incomplete sampling in 2017 (SOCS-Group)

## Additional Information for Lead

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Sun Valley Water & Sewer District is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

## Water Quality Data Table

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of contaminants in water provided by public water systems. The table below lists all of the drinking water contaminants that we detected during the calendar year of this report. Although many more contaminants were tested, only those substances listed below were found in your water. All sources of drinking water contain some naturally occurring contaminants. At low levels, these substances are generally not harmful in our drinking water. Removing all contaminants would be extremely expensive, and in most cases, would not provide increased protection of public health. A few naturally occurring minerals may actually improve the taste of drinking

water and have nutritional value at low levels. Unless otherwise noted, the data presented in this table is from testing done in the calendar year of the report. The EPA or the State requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants do not vary significantly from year to year, or the system is not considered vulnerable to this type of contamination. As such, some of our data, though representative, may be more than one year old. In this table you will find terms and abbreviations that might not be familiar to you. To help you better understand these terms, we have provided the definitions below the table.

Contaminants	MCLG or MRDLG	MCL, TT, or MRDL	Detect in Your Water	Range		Sample Date	Violation	Typical Source
				Low	High			
<b>Disinfectants &amp; Disinfection By-Products</b>								
(There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants)								
TTHMs [Total Trihalomethanes] (ppb)	NA	80	5	NA	NA	2019	No	By-product of drinking water disinfection
<b>Inorganic Contaminants</b>								
Barium (ppm)	2	2	.032	.3	.32	2019	No	Erosion of natural deposits
<b>Radioactive Contaminants</b>								
Alpha emitters (pCi/L)	0	15	1.8	0	1.8	2019	No	Erosion of natural deposits
Radium (combined 226/228) (pCi/L)	0	5	.2	NA	.2	2019	No	Erosion of natural deposits.
Uranium (ug/L)	0	30	1.4	NA	NA	2019	No	Erosion of natural deposits
<b>Contaminants</b>								
	MCLG	AL	Your Sample Date	# Samples Exceeding AL	Exceeds AL	Typical Source		
<b>Inorganic Contaminants</b>								
Copper - action level at consumer taps (ppm)	1.3	1.3	.025	2019	0	No		Corrosion of household plumbing systems; Erosion of natural deposits
Lead - action level at consumer taps (ppb)	0	15	8	2019	0	No		Corrosion of household plumbing systems; Erosion of natural deposits

Unit Descriptions	
Term	Definition
ug/L	ug/L : Number of micrograms of substance in one liter of water
ppm	ppm: parts per million, or milligrams per liter (mg/L)
ppb	ppb: parts per billion, or micrograms per liter (ug/L)
pCi/L	pCi/L: picocuries per liter (a measure of radioactivity)
NA	NA: not applicable
ND	ND: Not detected
NR	NR: Monitoring not required, but recommended.

Important Drinking Water Definitions	
Term	Definition
MCLG	MCLG: Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
MCL	MCL: Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
TT	TT: Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.
AL	AL: Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
Variances and Exemptions	Variances and Exemptions: State or EPA permission not to meet an MCL or a treatment technique under certain conditions.
MRDLG	MRDLG: Maximum residual disinfection level goal. The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
MRDL	MRDL: Maximum residual disinfectant level. The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
MNR	MNR: Monitored Not Regulated
MPL	MPL: State Assigned Maximum Permissible Level

For more information please contact:  
 Contact Name: Marybeth Collins Address: P.O. Box 2410 Sun Valley, ID 83353 Phone: 208.622.7610

## SVWSD IRRIGATION WATER USE POLICIES, PREDICATED ON THE DIMINISHING AVAILABILITY OF WATER

### IRRIGATION WATERING DAYS AND WATERING RULES

#### IF YOUR STREET ADDRESS ENDS IN AN EVEN NUMBER:

- EVEN NUMBERED ADDRESSES MUST WATER ON MONDAY, WEDNESDAY AND FRIDAY
- MULTIFAMILY PROJECTS ARE ASSIGNED EVEN / ODD DESIGNATION TO SPREAD DEMAND
- MAXIMUM OF 30 MINUTES PER IRRIGATION STATION
- NO UNATTENDED HOSE USAGE
- NO WATERING BETWEEN THE HOURS OF 10:00AM AND 6:00PM DURING THE MONTHS OF JULY AND AUGUST – E.G. EVEN NUMBERED ADDRESSES MAY WATER ON MONDAY WEDNESDAY AND FRIDAY FROM 6:00PM UNTIL 10:00AM THE FOLLOWING DAY.

#### IF YOUR STREET ADDRESS ENDS IN AN ODD NUMBER:

- ODD NUMBERED ADDRESSES MUST WATER ON TUESDAY, THURSDAY AND SATURDAY
- MULTIFAMILY PROJECTS ARE ASSIGNED EVEN / ODD DESIGNATION TO SPREAD DEMAND
- MAXIMUM OF 30 MINUTES PER IRRIGATION STATION
- NO UNATTENDED HOSE USAGE
- NO WATERING BETWEEN THE HOURS OF 10:00AM AND 6:00PM DURING THE MONTHS OF JULY AND AUGUST – E.G. EVEN NUMBERED ADDRESSES MAY WATER ON TUESDAY, THURSDAY AND SATURDAY FROM 6:00PM UNTIL 10:00AM THE FOLLOWING DAY.

THE DISTRICT WORKS IN SUPPORT OF THE FULL COMMUNITY OF SUN VALLEY, AND MISUSE OF WATER AND DISTRICT WATER RIGHTS WILL RESULT IN THE FOLLOWING

FIRST VIOLATION: WRITTEN NOTICE SENT TO THE PROPERTY OWNER BY REGISTERED MAIL.

SECOND VIOLATION: PENALTY FEE OF \$100.00

THIRD VIOLATION: WATER SERVICE FOR IRRIGATION OF THE PROPERTY MAY BE TERMINATED BY THE DISTRICT UPON SEVEN (7) DAYS PRIOR WRITTEN NOTICE VIA REGISTERED MAIL TO THE PROPERTY OWNER, A FINE OF \$500.00 AND APPLICATION FOR RE-INSTATEMENT FROM THE BOARD OF DIRECTORS.

THE DISTRICT CONTINUES TO WORK ON BOTH SHORT TERM AND LONG TERM SOLUTIONS TO WATER AVAILABILITY ISSUES:

- ADDITIONAL WELL APPLICATIONS TO MAXIMIZE RIGHTS HELD BY THE DISTRICT
  - INQUIRY OF LOCAL WATER RIGHTS FOR USE
  - REUSE WATER USED FOR ELKHORN GOLF COURSE (65 MILLION GALLONS OF FRESHWATER SAVED, ANNUALLY)
  - EXTENSIVE ONGOING INVOLVEMENT WITH GALENA WATER DISTRICT, DISTRICT 37 AND IDWR
- WHAT ACTIONS CAN YOU DO, TODAY?
- SPEAK WITH YOUR CHOSEN LANDSCAPER, DIRECTING THEM TO USE LESS WATER.
  - INSTALL A RAIN-SENSOR SHUT OFF FOR YOUR IRRIGATION SYSTEM DURING RAIN EVENTS.

#### QUESTIONS:

IF YOU HAVE ANY QUESTIONS OR COMMENTS, PLEASE CONTACT MARYBETH COLLINS AT (208) 622-7610 OR [MARYBETH@SVWSD.COM](mailto:MARYBETH@SVWSD.COM)

YOU ARE WELCOME TO ATTEND THE MONTHLY SVWSD BOARD MEETING, HELD AT THE CITY OF SUN VALLEY OFFICES ON THE THIRD MONDAY OF EACH MONTH AT 8:30AM

THE FORMAL REGULATION, GOVERNING WATER USAGE, CAN BE FOUND ON THE DISTRICTS WEBSITE: [WWW.SVWSD.COM](http://WWW.SVWSD.COM)



## In conditions of local and immediate water scarcity...

### What Can I DO Today? This Week? This Season?

Use a broom instead of a hose to sweep sidewalks and driveways.

When washing the car, use a hose with an on/off nozzle or use buckets of rinse water.

Water lawns in the mornings or evenings when water will not evaporate as quickly.

Make sure the water lands on vegetation and not on streets or sidewalks. If possible, save rainwater for watering lawns.

If you need to run water before it becomes hot, store the cool running water in a bottle for use in rinsing dishes, and washing vegetables and hands

When washing dishes by hand, use a sink full of rinse water rather than letting the water run.

Fix leaks!

Install a low-flow showerhead.

Turn off the water when it is not in use. Don't leave it running when brushing teeth. Turn off the water between soaps and rinses when washing hands.

Run the dishwasher or washing machine only with a full load.

Keep a bottle of cold drinking water in the refrigerator instead of running water until it becomes cool.

Set lawn mower blades one notch higher because longer grass equals less evaporation.

Use a drip irrigation system instead of a hose or sprinkler to water your garden, and hand-water your lawn or garden instead of using sprinklers when possible – you could cut your water use in half.

Make sure you're on a dry part of the lawn that can use the water if you're going to play with a sprinkler or water toy, and avoid buying toys that require a constant stream of water.

Turn your sprinklers off when rain is expected, and set up a system with rain/moisture sensors if you have automatic sprinklers.

Limit shower time to 5 minutes or less.

Take showers instead of baths.

**IMPORTANT NOTE** - All irrigation systems are required to have an operating backflow prevention device. These devices are owned by the property owner. The SVWS District provides for annual testing of these devices. If the device does not pass the test process, some repair or replacement cost may be passed on to the Homeowner.

