

**SUN VALLEY WATER & SEWER DISTRICT
REGULAR MEETING
AGENDA
IN THE COUNCIL CHAMBER OF THE SUN VALLEY CITY HALL
8:30 A.M, Monday, December 16, 2019**

ALL ITEMS LISTED ON THIS AGENDA ARE POTENTIAL ACTION ITEMS AND VOTES MAY BE TAKEN ON ANY ITEM LISTED

- **CALL TO ORDER**
- **APPROVAL OF MINUTES** Regular Meeting of November 18, 2019
- **FINANCIAL REPORT**
- **APPROVAL CHECK VOUCHERS AND PAYROLL**
 1. Payment Approval Report Unpaid over \$5,000 excluding recurring 11/18/19 -12/15/19: \$57,971.26
 2. Paid Invoice Report 11/18/19-12/15/19: \$79,136.69
 3. Payroll 10/28/19-11/10/19: \$12,002.94
 4. Payroll 11/11/19-11/24/19: \$12,110.30
 5. Well Fargo Credit Card Statement: \$999.05
 6. Vendor List Modifications:
New: Buffalo Electric
- **FINANCIAL – REVIEW & CONFIRM THE ANNUAL APPROVED RECURRING INVOICES**
- **SEWER FLOWS FOR NOVEMBER 2019**

ELKHORN	3,585,000	
SUN VALLEY	9,987,000	
TOTAL	13,572,000	46.21%
KETCHUM	15,797,000	53.79%
- **KSTP REPORT**
- **WATER DISTRICT 37 UPDATE**
- **HANDBOOK REVIEW: ON CALL & VACATION REVIEW**
- **EXECUTIVE SESSION**

Pursuant to, and subject to the limitation of, Idaho Code § 74-206, the Board of Directors may hold an executive session, upon the adoption, by roll call vote, of a motion to do so which includes a description of the exact purpose for which it is being held.
- **ADJOURNMENT**

Any person needing special accommodations to participate in the above noticed meeting should contact the Sun Valley Water & Sewer District prior to the meeting at (208) 622-7610.

**SUN VALLEY WATER AND SEWER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
IN THE COUNCIL CHAMBERS OF THE SUN VALLEY CITY HALL
Monday, November 21, 2019 - 8:30 a.m.**

PRESENT

Jim Loyd, Chairman
Joseph K. Humphrey, Director
Doug Brown, Director
Rick Webking, Director
Jim Lake, Director

ALSO PRESENT

Patrick McMahon, General Manager
Jeanene Parker, Treasurer
Marybeth Collins, Office Manager
Mike Mummert, Wastewater Treatment Plant Superintendent
Evan Robertson, Attorney for the District
Phoebe Johannessen, Benchmark Associates representing Rose Court Homeowner
Bryce Ternet, Community Development Director, City of Sun Valley

CALL TO ORDER

Chairman Loyd called the Regular Meeting to order at 8:30 a.m.

APPROVAL OF MINUTES

Director Webking moved to approve the minutes of October 21, 2019.

Director Brown seconded the motion. Director Lake clarified one detail in the October minutes. The motion passed unanimously, with the inclusion of the correction (that Director Lake as a newly appointed Director for the October meeting, he was not in a position to approve the September minutes, and this should be noted.)

FINANCIAL REPORT AND APPROVAL

Treasurer Parker reported Caselle (financial software) updates have made the software much swifter. Discussion of payroll reporting being back in line with standard District reporting again. Director Webking noted that the financials were in great shape, that he himself had no questions and further stated "well done" to Treasurer Parker, directly. General questions discussed related to the financials and their related detail included: does the creation of a half-pipe at Dollar aide in recharging the aquifer; how much snow is blown at Dollar Mountain current (3,000,296 gal. SVWSD does not service snowmaking for Baldy. As a side note: SVCo has the right to draw 3 million gallons per day for

snowmaking on Bald Mountain); repair costs related to water and sewer (as recently occurred near Director Lake's residence) is generally assigned financial responsibility (the line of demarcation) based where the repair occurs in relation to the valve for the property. In this case, recent repairs are the expense of the District as the copper pipe being repaired was on the District side of the valve to the properties. This repair was accomplished with PVC pipe, as the location of the replacement pipe is 10ft down (outside of the frost layer concern area) and PVC has no vulnerability to soil. The District has copper pipe in most areas, but some repairs in the last 20+ years have been accomplished with PVC.

Director Webking moved to approve the eight items as follows: (1) Approval Report Unpaid over \$5000 excluding recurring for the period 10/21-11/20/19 for \$45,684.82, (2) the Paid Invoice Report for the period 10/21-11/20/19 for \$120,830.44, (3) the Payroll Report for the period 9/30/19-10/13/19 for \$11,125.32, (4) the Payroll Report for the period 10/14/19-10/27/19 for \$11,211.80, (5) the Wells Fargo Credit Card Statement in the amount of \$2,366.41, (6) the Zions Bank Corporation Annual Paying Agent fee of \$300.00, (7) the Vendor list modification (Skyline Excavation, Utility Management Systems and Solv-Business Solutions) and (8) the Customer Account Refunds (title company overpayment for S. Solomon and for K Laird).

Director Brown seconded the motion. All present were in favor.

ELECTION OF SECRETARY

Director Webking nominated Director Doug Brown to fill the Secretary position within the Board.

Director Humphrey seconded the motion. The motion passed unanimously.

WASTEWATER TREATMENT PLANT REPORT

Superintendent Mummert noted that the new metering system is still not working. Brief discussion between Mr. Mummert and Mr. McMahon about a new flume to solve the issue occurred, with no planned changes to existing conditions. Accordingly, the current meter reading process will continue for the foreseeable future. The integrity of the meter reads matters as its this reading which is used to assign financial responsibility percentages for plant expenses. The Ketchum plant is in wrap up mode with RSCI. A rough balance of \$55,000 remains due and there are some credits being negotiated related to building exterior work. The plant is running well, solids reduction, and air quality have been greatly enhanced. The plant will be installing a new pump which operates at 17.5 horsepower instead of the current 45 horsepower. The Idaho Power incentive for this electric reduction is about \$5,000 which will have positive impact on the cost for the new pump (about \$17,000), which makes the payback about 3 years.

Director Brown inquired about other areas where such cost benefit might be accomplished and Mr. Mummert confirmed that most of the common sense items had been addressed in the last 5 years (2014 to current), but the team continues to keep an eye out for new opportunities. Power bill expense has been reduced about 40%. Some discussion about such actions (Idaho Power credits, etc.) for the SVWSD electric use was discussed (solar, high use times, etc). Practical aspects of sustainability versus feel good actions were discussed.

ROSE COURT PETITION FOR ANNEXATION

Phoebe Johansson of Benchmark spoke to the request for annexation for sewer use via the SVWSD. Ms. Glassmeyer owns six (6) properties at the northeast corner of Highway 75 and Elkhorn Road. These lots are within the City of Sun Valley. This is a complicated process as the initial proposal does not seek domestic water, fire protection, etc. The property contains a private water system as well as septic fields. The application is for sewer, only. Discussion of property location (end of the line) and possible impacts to this area in the event of a main sewer line failure. Evan Robertson spoke to the legal right the property owner has to petition, the necessity of both water and of sewer services being incorporated into any agreement, and the SVWSD's ability to determine the conditions it may or may not be willing to require, if such petition were approved. The entity petitioning for annexation would fund any expenses. The methodology or process of scope of annexation, is the application and permit with conditions, two (2) public notices and a public hearing, any changes as a result are incorporated, then an order of annexation which also gets filed with the county tax commission and recorded. The recording of such agreement is delayed, so the applicant has ten (10) days to rescind the agreement. Any other conditions of similarity to this situation? Forest Service Building where Ketchum provides water and Sun Valley provides sewer to that property. A possible well site was tested near the Rose Court properties, providing at the time about 40gal/min. Not immediately useful in the Districts' larger responsibilities. Water rights should be part of any agreement. Director Webking inquired about peripheral benefits for the property should it be approved for annexation by SVWSD including the elimination of the need for drain fields. Feasibly this could change zoning. There are three (3) single family homes in this area which are not part of the petition, but if such annexation were approved, these three properties should be included in the process as well. Lift station expense, a necessary component for this location, will be estimated by Benchmark. Evan Robertson provided that the SVWSD seeks to be reasonably responsive (ability to meet current and future needs should be evaluated). Discussion of the surrounding property areas occurred, where the District has wells and any problems would directly impact those wells, where Weyakkin is part of the Ketchum Water & Sewer District where Lane Ranch is part of the Sun Valley Water & Sewer District. Discussion of an out-of-district agreement occurred (current examples, and future partnership). Phoebe will follow up with estimated costs for a lift station, and commence initial conversation with the three neighboring property owners and follow up with the District. Evan Robertson will work with Pat McMahan to determine the real information the District needs so as to determine the possibility of such annexation request and who will be responsible for those various costs.

CONNECTION FEE DISCUSSION

SVWSD uses a somewhat dated method for its connection fee. The current fee is \$3000 per new connection, an amount intended to offset the long term infrastructure costs for such connection to the larger network. Ketchum recently reviewed its connection fee and revised its fee significantly based on engineering analysis including current material costs. Evan Robertson noted as a reference point, that the current Treasure Valley connection costs range between \$4500 - \$7000. Manager McMahan suggested that SVWSD might use the general guidelines of the Ketchum analysis to determine if the existing connection fee merited review for the District. The Ketchum information is not an apples to apples tool. Director Webking noted this review was similar to how a reserve study would work, also referencing the importance of consistency. The Board agreed, and asked for follow up on this review.

EMPLOYEE POLICY CHANGE DISCUSSION

Manager McMahon spoke to two (2) items of Board consideration as related to the current District Employment guidelines:

The after hours call per diem compensation is \$25/day and the proposed new rate is \$50/day. This on-call item, where afterhours equipment is carried and response is expected to be timely, professional and unimpeded, is separate from the hourly work related to defining a solution. The Board inquired about hourly impacts for an item which can be fixed via the iPad or if the after-hours employee needs to leave their house to review the problem in person. The Board agreed to this change.

Additionally, Manager McMahon proposed the Board consider changes to the base vacation parameter for District employee benefits. Current policy is an annual provision of two (2) weeks' vacation pay for fulltime employment status for employment years 1 – 4. Year 5 allows for an increase to three weeks. Unused time accumulates. Mr. McMahon proposed a three (3) week consideration to bring the District more in line. The Board would like to see that vacation time is truly utilized by the District associates. The District office manager was asked to research what other utility companies provide so the Board may review this proposal with wider understanding (aspects of allowance, carryover, uniqueness of SVWSD vs other local utilities with larger turnover, etc. to in effect modernize the policy).

WATER CALL UPDATE DISCUSSION

Manager McMahon said that the Galena Groundwater District and the South Valley Groundwater District drafted a groundwater management plan which has now been delivered to IDWR Director Spackman. Director Webking inquired about this being a public document, and this was confirmed. At issue is the endgame, and establishing a useful agreement between the Callers and the South Valley & Galena Districts to take certain actions including recharge, etc. for purposes of shared benefit and mitigating the immediate impacts of a 'call'. Part of the agreement includes that the State of Idaho would become the arbiter or enforcement agency of this agreement. Evan Robertson spoke to his experience with the Snake River Plain Aquifer agreement, and both the positive changes that have been experienced since that agreement took place and the ongoing impacts of some outliers, who are part of the agreement by as yet unencumbered by the commitments they've made. On the whole, it's been successful thus far, in reducing calls and ensuring water delivery. The SVWSD Directors affirmed again their general understanding that snowmaking is an action toward recharging the aquifer. Cloud seeding was discussed. Idaho Power is a proponent of this action, for its hydro power generation stations, they have been doing this for ten years in Payette Basin. The SVWSD participates indirectly in the cloud seeding investment when it funds its District 37 fees. Snowmaking is still viewed by the agricultural world with caution, at this point. Reference to cloud seeding transpired.

OTHER BUSINESS

No other business.

EXECUTIVE SESSION

None.

ADJOURNMENT

Having no further business to conduct, Chairman Loyd declared the meeting adjourned at 9:54 a.m.

Chairman, Jim Loyd

ATTEST:

Secretary, Doug Brown

DRAFT

SUN VALLEY WATER & SEWER DISTRICT

TO: PAT MCMAHON AND THE BOARD OF DIRECTORS
FROM: JEANENE PARKER
DATE: DECEMBER 16, 2019
SUBJECT: TREASURER'S REPORT

1. Department Accomplishments
2. Financial Position
3. Financial Results
4. Financial Statements (Caselle)
5. Director Monthly Reporting
6. Payment Approval Report (Over 5,000)
7. Paid Invoice Report
8. Payroll Approval
9. Credit Card Approval
10. Capital Projects Report
11. Annual Approval of Recurring Invoices
12. Vendor Modifications Approval

Sun Valley Water & Sewer District - Fiscal Year Ending November 30, 2019							
Format consistent with Approved Budget							
	10/31/2019	10/31/2018	11/30/2019	11/30/2018	FYTD	APPROVED BUDGET	PERCENT ACHIEVED
% Of Fiscal year that has elapsed>>>	92%		100%		100%		
SUMMARY FINANCIAL DASHBOARD							
REVENUES							
Water & Sewer Charges	10,414	6,837	370,658	22,454	1,879,324	1,604,860	117.10% Increase due to quarterly billing
Irrigation/Sprinkling Charges	120,000	3,815	10,623	182,613	850,623	840,000	101.26% Reduced due to trueing up sprinkling accrual
Property Taxes - General	79,437	74,558	79,437	93,649	953,244	953,244	100.00%
Property Taxes - Water & Sewer Bonds	54,618	50,457	54,618	80,977	655,414	655,414	100.00%
State Sales Tax and Other Revenues	12,406	8,958	27,285	40,910	249,290	117,250	212.61% Increase due to quarterly state sales tax received
McHanville LID	609	555	595	591	7,778	16,180	105.30%
Capital Reimbursements	0	0	0	0	9,259		
	277,484	145,179	543,215	421,195	4,604,932	4,186,948	109.98%
EXPENDITURES							
Salaries and Related Expenses	45,790	46,349	51,863	60,514	694,601	798,135	87.03% Increase due to added employees
Operating Expenses	67,815	-121,343	27,609	86,993	662,442	981,405	67.50%
KSTP Expenses	29,256	39,105	56,695	51,394	446,243	709,000	62.94%
Capital Replacement						350,000	
Depreciation & Amortization	80,026	79,498	80,026	85,842	960,312	1,050,000	91.46%
Non Operating Expenditures-Debt Service	630	0	630	29,185	61,454	117,044	52.51%
	223,517	43,608	216,824	313,928	2,825,052	4,005,584	70.53%
Monthly Excess of Revenues over Expenditures	53,967	101,570	326,392	107,267	1,779,880	181,364	
Running Excess/Deficit of Revenues over Expenditures	1,453,488	1,285,984	1,779,880	1,393,250	1,779,880		
Capital Improvements	-645		0		-954,594	-875,220	-79,374
Use of (Addition to) Unappropriated Funds	-53,322		-326,392		-825,286		
Net	-	-	-	-	0	(693,856.00)	Unsent

Sun Valley Water & Sewer District Fiscal Year Ending November 30, 2019		
Format Consistent with Approved Budget		
	11/30/2018	11/30/2019
% Of Fiscal year that has elapsed>>>	FYE	100%
SUMMARY BALANCE SHEET		
ASSETS		
Cash - Operating	98,652	155,259
Cash - Restricted	2,557	2,244
Investments	4,775,283	5,459,530
TOTAL CASH & EQUIVALENTS	4,876,492	5,617,033
Taxes Receivable	1,506,837	1,425
Accounts Receivable	230,921	529,830
Other Current Assets	55,859	66,004
TOTAL CURRENT ASSETS	6,670,109	6,214,291
Property Plant & Equipment Net of Acc Depreciation	17,485,329	17,604,211
Deferred Charge, Net Amortization, KSTP Contributions Assets, net of accumulated amortization	4,892,572	4,604,564
TOTAL ASSETS	29,048,010	28,423,065
LIABILITIES		
Current Portion of Long Term Debt	528,220	528,220
Other Current Liabilities	537,958	208,664
TOTAL CURRENT LIABILITIES	1,066,178	736,884
Bonds Payable	1,971,549	1,394,643
TOTAL LIABILITIES	3,037,727	2,131,527
NET POSITION	26,010,283	26,291,538
NET POSITION		
Contributions from Developers	4,770,493	4,770,493
Net Pension Liability	188,557	188,557
Deferred Inflow - Taxes	1,608,658	110,034
Retained Earnings - Reserved	1,324,819	1,324,819
Retained Earnings - Unappropriated	18,117,757	19,897,636
	26,010,284	26,291,538
BONDS OUTSTANDING		
2013 Refund Issue - 3.00% due Sept 2019	295,000	0
2013 Issue - Bond Premium	15,762	15,762
2007 GO Bond Principle	0	0
2018 Bond, 4.200-4.50% due Aug 2024	2,112,650	1,835,751
2009 McHanville LID Bonds, 6.35% due 2029	76,357	71,350
Bonds Current Portion	(528,220)	(528,220)
	1,971,549	1,394,643

SUN VALLEY WATER & SEWER DIST
BALANCE SHEET
NOVEMBER 30, 2019

<u>ASSETS</u>		
CURRENT ASSETS		
CASH		
1-01-00	CASH - OPERATING CHECKING	155,258.50
1-02-00	CASH - 07 BOND FUND (2018)	831.89
1-04-00	CASH - '04 BOND FUND	333.19
1-05-00	CASH -'04 KSTP CONSTRUCT. FUND	533.32
1-05-01	CASH -'08 MCHANVILLE LID	545.70
	TOTAL CASH	157,502.60
TAXES RECEIVABLE		
1-07-00	TAXES RECEIVABLE - DELINQUENT	842.18
1-10-00	TAXES REC DELIQUENT-BOND	582.66
	TOTAL TAXES RECEIVABLE	1,424.84
ACCOUNTS RECEIVABLE		
1-15-00	ACCOUNTS RECEIVABLE - OTHER	639.98
1-16-00	ACCOUNTS RECEIVABLE METERED LO	19,927.32
1-17-00	ACCOUNTS RECEIVABLE W/S TRADE	509,262.31
	TOTAL ACCOUNTS RECEIVABLE	529,829.61
1-41-00	INVENTORY OF SUPPLIES	52,066.35
1-48-00	INVESTMENTS-2018 BOND RPAY FND	466,195.29
1-50-00	INVESTMENTS - GENERAL FUND	4,135,354.27
1-51-00	INVESTMENTS - CAP RESERVE FUND	100,539.72
1-52-00	SEWER REPLACEMENT/REPAIR FUND	433,354.83
1-54-00	INVESTMENTS-'04 KSTP CONST FND	1,990.88
1-54-01	INVESTMENTS-'08 MCHANVILLE LID	322,095.19
1-55-00	PREPAID EXPENSES	13,937.46
	TOTAL	5,525,533.79
	TOTAL CURRENT ASSETS	6,214,290.84

SUN VALLEY WATER & SEWER DIST
BALANCE SHEET
NOVEMBER 30, 2019

FIXED ASSETS		
PROPERTY PLANT & EQUIPMENT		
1-61-00	FIXED ASSETS - LAND	668,769.88
1-62-00	FIXED ASSETS - BUILDINGS	501,922.59
1-63-00	FIXED ASSETS-IMPR NOT BLDG WTR	17,083,535.23
1-64-00	FIXED ASSETS-IMPR NOT BLDG SEW	4,047,330.44
1-65-00	FIXED ASSETS - MACH/EQ - WATER	395,408.52
1-66-00	FIXED ASSETS - MACH/EQ - SEWER	280,427.32
1-67-00	FIXED ASSETS - OFFICE EQUIPMNT	113,847.47
1-68-00	FIXED ASSETS - W.I.P. - WATER	319,267.17
1-69-00	FIXED ASSETS - W.I.P. - SEWER	1,511,215.04
1-69-50	FIXED ASSETS - REUSE	4,613,070.63
	TOTAL PROPERTY PLANT & EQUIPMENT	29,514,792.29
ACCUM DEPRECIATION		
1-72-00	DEPRECIATION - BUILDINGS	(495,584.68)
1-73-00	DEPR - IMPR NOT BLDG - WATER	(7,831,171.18)
1-74-00	DEPR - IMPR NOT BLDG - SEWER	(2,255,539.71)
1-75-00	DEPR - MACH/EQUIP - WATER	(365,860.03)
1-76-00	DEPR - MACH/EQUIP - SEWER	(278,161.95)
1-77-00	DEPR - OFFICE EQUIPMENT	(113,036.62)
1-78-00	DEPR - REUSE	(571,227.25)
	TOTAL ACCUM DEPRECIATION	(11,910,581.42)
DEFERRED CHARGES		
1-86-00	CONTRIBUTION - KSTP (ASSET)	11,882,881.63
1-97-00	ACCUMULATED AMORTIZATION KSTP	(7,325,139.95)
1-99-00	DOF OF RES.-PENSION OBLIGATION	46,822.00
	TOTAL DEFERRED CHARGES	4,604,563.68
	TOTAL FIXED ASSETS	22,208,774.55
	TOTAL ASSETS	28,423,065.39

SUN VALLEY WATER & SEWER DIST
BALANCE SHEET
NOVEMBER 30, 2019

LIABILITIES AND EQUITY

LIABILITIES

CURRENT LIABILITIES

2-01-00	ACCOUNTS PAYABLE		79,856.37
2-11-00	CURRENT PORTION LONG TERM DEBT		528,219.94
2-12-00	ACCR INT PAYABLE ON BONDS		14,872.23
2-16-00	SALARIES PAYABLE		4,588.79
2-21-00	INS - PAYROLL DEDUCT PAYABLE		5,882.02
2-24-00	DEF COMP - PAYROLL TAXES PAY		103,464.32

TOTAL CURRENT LIABILITIES 736,883.67

LONG TERM LIABILITIES

2-33-01	BOND PREMIUM-SERIES 2013		15,762.49
2-38-00	2009 MCHANVILLE LID PRINCIPAL		71,349.89
2-39-00	BONDS CURRENT PORTION	(528,219.94)
2-40-00	2018 BONDS		1,835,751.00

TOTAL LONG TERM LIABILITIES 1,394,643.44

TOTAL LIABILITIES 2,131,527.11

FUND EQUITY

2-63-00	CONTRIBUTIONS FROM DEVELOPERS		4,770,492.58
2-65-00	NET PENSION LIABILITY		158,901.00
2-68-00	DIF OF RES-EMPLOYER PENS ASSUM		29,656.00
2-69-00	DEFERRED INFLOW - TAXES		110,033.67
2-73-00	RETAINED EARNINGS - RESERVED		1,324,818.74

UNAPPROPRIATED FUND BALANCE:

2-72-00	RETAINED EARNINGS - UNRESERVED	18,117,756.74	
	REVENUE OVER EXPENDITURES - YTD	1,779,879.57	

BALANCE - CURRENT DATE 19,897,636.31

TOTAL FUND EQUITY 26,291,538.28

TOTAL LIABILITIES AND EQUITY 28,423,065.39

SUN VALLEY WATER & SEWER DIST
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING NOVEMBER 30, 2019

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
WATER AND SEWER REVENUE					
OPERATING REVENUES					
3-38-00	89,996.51	441,334.92	349,920.00	(91,414.92)	128.1
3-39-00	89,856.36	468,431.77	460,000.00	(8,431.77)	101.4
3-40-00	87,841.77	440,377.78	344,440.00	(95,937.78)	127.9
3-41-00	102,963.05	531,179.81	449,000.00	(82,179.81)	118.3
3-42-00	25,737.47	315,737.46	290,000.00	(25,737.46)	108.9
3-43-00	(15,114.75)	534,885.29	550,000.00	15,114.71	97.3
3-45-00	.00	600.00	750.00	150.00	80.0
3-46-00	.00	525.00	750.00	225.00	70.0
TOTAL OPERATING REVENUES	381,280.41	2,731,072.03	2,444,860.00	(286,212.03)	111.7
NON-OPERATING REVENUES					
3-01-00	79,437.00	953,244.00	953,244.00	.00	100.0
3-02-00	54,617.83	655,413.96	655,414.00	.04	100.0
3-19-00	211.71	4,748.45	3,000.00	(1,748.45)	158.3
3-34-00	15,060.39	59,891.40	33,050.00	(26,841.40)	181.2
3-47-00	.00	21,000.00	30,000.00	9,000.00	70.0
3-49-00	.00	3,000.00	.00	(3,000.00)	.0
3-69-00	2,500.00	39,277.67	10,000.00	(29,277.67)	392.8
3-71-00	8,470.20	101,301.26	35,000.00	(66,301.26)	289.4
3-72-00	185.71	2,427.34	1,000.00	(1,427.34)	242.7
3-73-00	.00	.00	5,000.00	5,000.00	.0
3-74-00	2.73	11,120.39	50.00	(11,070.39)	22240.
3-75-00	3.13	834.90	.00	(834.90)	.0
3-76-00	851.34	4,563.16	50.00	(4,513.16)	9128.3
3-78-00	594.97	7,777.73	100.00	(7,677.73)	7777.7
3-90-00	.00	9,259.33	16,180.00	6,920.67	57.2
TOTAL NON-OPERATING REVENUES	161,935.01	1,873,859.59	1,742,088.00	(131,771.59)	107.6
TOTAL REVENUE	543,215.42	4,604,931.62	4,186,948.00	(417,983.62)	110.0

SUN VALLEY WATER & SEWER DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING NOVEMBER 30, 2019

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
WATER AND SEWER EXPENSE					
SALARIES & RELATED EXPENSES					
4-01-11 SALARIES - BOARD	.00	6,300.00	8,000.00	1,700.00	78.8
4-01-12 SALARIES - ADMINISTRATION	15,138.53	166,268.11	248,000.00	81,731.89	67.0
4-01-13 SALARIES - OPERATING	19,672.15	323,440.90	291,000.00	(32,440.90)	111.2
4-01-21 FICA EXPENSE	2,683.00	37,946.30	40,365.00	2,418.70	94.0
4-01-22 HEALTH INSURANCE EXPENSE	10,232.81	101,276.31	138,080.00	36,783.69	73.4
4-01-23 RETIREMENT EXPENSE	4,156.39	51,924.96	63,350.00	11,425.04	82.0
4-01-24 WORKERS' COMPENSATION EXPENSE	.00	7,444.00	9,380.00	1,916.00	79.5
TOTAL SALARIES & RELATED EXP	51,862.88	694,600.58	798,135.00	103,534.42	87.0
SUPPLIES					
4-02-31 OFFICE SUPPLIES	739.85	9,665.18	9,000.00	(665.18)	107.4
4-02-32 OPERATING SUPPLIES	242.63	5,689.87	10,000.00	4,310.13	56.9
4-02-34 MINOR EQUIPMENT	.00	313.91	2,500.00	2,186.09	12.6
4-02-35 FUEL AND OIL	764.24	9,733.31	14,625.00	4,891.69	66.6
4-02-38 JANITORIAL SUPPLIES	35.49	452.01	1,000.00	547.99	45.2
TOTAL SUPPLIES	1,782.21	25,854.28	37,125.00	11,270.72	69.6
OTHER EXPENSES					
4-03-40 KSTP OPERATIONS	56,695.35	446,243.39	709,000.00	262,756.61	62.9
4-03-41 CONSULTING - PROF FEES	3,941.92	49,137.11	40,000.00	(9,137.11)	122.8
4-03-42 AUDITING - PROF FEES	.00	26,077.00	8,000.00	(18,077.00)	326.0
4-03-43 ATTORNEY'S FEES	.00	46,690.00	90,000.00	43,310.00	51.9
4-03-44 ADVERTISING & LEGAL PUBLISH	.00	186.30	1,000.00	813.70	18.6
4-03-45 BOND FEES	300.00	750.00	1,500.00	750.00	50.0
4-03-46 INSURANCE	3,153.25	37,839.00	39,780.00	1,941.00	95.1
4-03-47 TRAVEL, MEETING, ENTERTAINMENT	578.43	3,897.60	5,000.00	1,102.40	78.0
4-03-48 DUES, SUBSCRIPTIONS	210.00	26,989.78	20,000.00	(6,989.78)	135.0
4-03-49 PERSONNEL TRAINING	5.67	954.17	6,500.00	5,545.83	14.7
4-03-50 STUDIES	.00	.00	50,000.00	50,000.00	.0
4-03-51 TELEPHONE	362.48	11,503.14	9,500.00	(2,003.14)	121.1
4-03-52 SYSTEM UTILITIES, ELEC/GAS	10,330.85	211,264.34	275,000.00	63,735.66	78.8
4-03-54 RENT - EQUIPMENT OFFICE	236.07	3,445.37	4,000.00	554.63	86.1
4-03-57 UTILITIES - MTC BLDG	412.48	4,036.14	5,000.00	963.86	60.7
4-03-58 R/M OFFICE EQ	.00	410.00	1,000.00	590.00	41.0
4-03-59 R/M GROUNDS	2,137.28	20,543.93	22,000.00	1,456.07	93.4
4-03-60 R/M - BUILDINGS	99.47	31,907.37	46,000.00	14,092.63	69.4
4-03-61 R/M - AUTO	1,188.18	3,697.14	10,000.00	6,302.86	37.0
4-03-62 R/M - WA EQUIPMENT	1,135.92	1,135.92	3,000.00	1,864.08	37.9
4-03-63 R/M - WATER SYSTEM	57.39	124,720.19	200,000.00	75,279.81	62.4
4-03-64 R/M - SEWER SYSTEM	1,420.89	18,684.83	70,000.00	51,315.17	26.7
4-03-65 R/M - WATER METERS	.00	859.45	17,000.00	16,140.55	5.1
4-03-67 WATER TEST FEES	90.00	5,437.70	5,000.00	(437.70)	108.8
4-03-69 OTHER EXPENSES	166.93	4,407.61	5,000.00	592.39	88.2
4-03-70 R/M - REUSE SYSTEM	.00	2,013.32	10,000.00	7,986.68	20.1
TOTAL OTHER EXPENSES	82,522.56	1,082,830.80	1,653,280.00	570,449.20	65.5

SUN VALLEY WATER & SEWER DIST
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING NOVEMBER 30, 2019

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
CAPITAL					
4-04-70 DEPRECIATION EXPENSE	58,025.27	672,303.24	700,000.00	27,696.76	96.0
4-04-73 AMORTIZ OF CONTRIBUTION - KSTP	24,000.73	288,008.76	350,000.00	61,991.24	82.3
TOTAL CAPITAL	80,026.00	960,312.00	1,050,000.00	89,688.00	91.5
DEBT SERVICE					
4-05-81 INTEREST EXPENSE FOR BONDS	629.95	58,605.74	108,824.00	52,218.26	52.0
4-05-84 INTEREST EXPENSE- LID	.00	4,848.65	8,220.00	3,371.35	59.0
TOTAL DEBT SERVICE	629.95	61,454.39	117,044.00	55,589.61	52.5
TOTAL DEPARTMENT EXPENSE	216,823.60	2,825,052.05	3,655,584.00	830,531.95	77.3
NET REVENUE OVER EXPENDITURES	326,391.82	1,779,879.57	531,364.00	(1,248,515.57)	335.0

SUN VALLEY WATER & SEWER DISTRICT COMPARISON NOVEMBER 2019

	DECEMBER		JANUARY		FEBRUARY		MARCH		APRIL		MAY	
	2018	2017	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018
WELL PRODUCTION	54,555	61,332	41,336	46,770	36,466	58,647	41,416	44,569	40,012	41,967	79,527	94,310
ELKHORN GOLF Domestic	0	0	0	0	0	0	0	0	0	0	0	0
ELKHORN GOLF Reuse	0	0	0	0	0	0	0	0	429	0	5,761	1,073
DOLLAR Snowmaking	13,843	22,356	1,220	5,817	0	3,060	81	62	0	40	0	0
KSTP Plant Total	36,679	34,272	35,648	33,191	32,337	32,404	37,011	38,991	67,405	40,464	54,527	48,799
Ketchum Total	19,582	18,198	18,750	18,096	17,674	18,096	19,871	18,096	37,659	15,214	31,930	26,409
SVWSD Total	17,097	16,074	16,898	15,095	14,663	15,030	17,140	21,522	29,746	25,250	22,597	22,390
SVWSD %	46.61%	46.90%	47.40%	45.48%	45.34%	46.38%	46.31%	55.20%	44.13%	62.40%	41.44%	45.88%
KSTP Operating Expense	26,417	47,856	36,849	33,211	32,998	39,617	36,260	50,899	52,502	39,635	32,221	45,406
System Utility	11,705	11,012	12,131	11,331	11,831	11,533	12,426	13,158	11,189	11,534	23,972	14,805
Property Tax	65,683	59,906	510,088	527,738	35,453	39,613	6,120	4,291	9,334	5,770	10,535	6,526
2004 Bond (Refin 2013)	21,827	20,144	169,522	177,456	6,686	13,320	2,034	1,443	3,102	1,940	3,501	2,194
2007 Bond (Refin 2018)	23,334	21,534	181,220	189,704	7,148	14,239	2,174	1,542	3,316	2,074	3,742	2,346
	JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER	
	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018
WELL PRODUCTION	154,125	138,279	184,780	188,539	187,036	194,420	135,196	141,742	52,323	40,915	47,144	45,163
ELKHORN GOLF Domestic	2,845	1,428	1,428	1,428	0	4,802	0	0	0	0	0	0
ELKHORN GOLF Reuse	10,981	10,648	19,105	21,538	18,532	12,105	13,710	13,710	14,267	1,330	0	0
DOLLAR Snowmaking	0	0	0	0	0	0	0	330	3,296,000	440	8,050,000	11,004
KSTP Plant Total	62,548	48,260	53,630	43,212	41,430	39,762	32,995	31,686	32,558	32,887	29,369	27,660
Ketchum Total	39,673	26,701	29,373	21,882	21,260	20,530	17,106	16,467	17,286	14,873	15,797	13,764
SVWSD Total	22,875	21,599	23,757	21,330	20,170	19,232	15,889	15,219	15,272	18,014	13,572	13,896
SVWSD %	36.57%	44.67%	44.19%	49.36%	48.68%	48.37%	48.16%	48.37%	46.91%	54.78%	46.21%	50.24%
KSTP Operating Expense	20,245	38,831	28,326	37,753	44,503	42,277	49,971	39,164	29,256	39,513	56,695	51,394
System Utility	20,760	22,229	29,055	30,377	32,491	31,756	28,777	31,048	18,245	20,832	10,331	10,848
Property Tax 1-06	43,404	36,621	274,023	225,240	10,577	5,307	3,276	18,491	604	1,357	404	17,074
2004 Bond (Refin 2013) 1-09	14,423	12,314	90,983	75,750	3,515	1,785	1,238	1,295	201	456	134	93
2007 Bond (Refin 2018) 1-09	15,419	13,164	97,262	80,978	3,757	1,908	1,323	1,384	215	488	144	43

Report Criteria:

Detail report.

Invoices with totals above \$5000.00 included.

Only unpaid invoices included.

Vendor.Name = (NOT LIKE) "IDAHO POWER","INTERMOUNTAIN GAS","CASELLE INC.,"CENTURY LINK","COX BUSINESS SERVICES","IDAHO DEQ","Verizon Wireless","WELLS FARGO FINANCIAL LEASING","Wells Fargo Payment Remittance Ctr","AA TANKS CO"

GL Acct No	Vendor Name	Description	Net Invoice Amount
515			
1-69-00 FIXED ASSETS - W.I.P. - SEWER			
	Ketchum, City of	HEADWORKS PROJECT- HDR ENGINEERING, HATFIELD MFG	1,275.91
4-03-40 KSTP OPERATIONS			
	Ketchum, City of	KSTP OPERATINGS/NOV 2019	56,695.35
Total 515:			<u>57,971.26</u>
Grand Totals:			<u><u>57,971.26</u></u>

**SUN VALLEY WATER AND SEWER DISTRICT
SEWER TREATMENT PLANT OPERATIONAL EXPENSES**

MONTH ENDING: November 2019

CHECK #	IN FAVOR OF:	DATE	STP CHARGE	SUN VALLEY 46.21%	DESCRIPTION
	SEE ATTACHED	11/30	\$ 48,451.91	\$ 22,389.63	
	Payroll	11/30	\$ 47,531.36	\$ 21,964.24	
	Retirement	11/30	\$ 5,675.24	\$ 2,622.53	
	FICA	11/30	\$ 3,636.15	\$ 1,680.26	
	Health Insurance	11/30	\$ 14,039.35	\$ 6,487.58	
	Dental Insurance	11/30	\$ 370.55	\$ 171.23	
	Long Term Disability	11/30	\$ 142.86	\$ 66.02	
	NBS - HRA Admin Fees	11/30	\$ 29.94	\$ 13.84	
	Insurance Admin Fees	11/30	\$ 59.63	\$ 27.56	
	NBS - HRA for 2019	11/30	\$ 2,136.98	\$ 987.50	
	NBS - Vision HRA for 2019	11/30	\$ 65.59	\$ 30.31	
**	Worker's Compensation	11/30	\$ 551.08	\$ 254.65	
TOTALS			\$ 122,690.64	\$ 56,695.35	

KETCHUM PERCENT	53.79%
KETCHUM DOLLAR SHARE	\$ 65,995.29
SUN VALLEY PERCENT	46.21%
SUN VALLEY DOLLAR SHARE	\$ 56,695.35

TOTAL DUE \$ 56,695.35

Capital	Expense	50%
HDR Engineering	\$ 1,606.88	
Hatfield MFG Inc.	\$ 944.94	
	<u>\$ 2,551.82</u>	
		1275.91

Actual Total Due \$57,971.26

4-03-40 - 56,695.35
1-69-00 - 1275.91

APPROVED: *N*

Report Criteria:

Report type: GL detail

Vendor.Name = {NOT LIKE} "DIG LINE"

Invoice Detail.GL Account = 6543503100,6543503200-6543503600,65435038-6543506100

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Check Amount
11/19	11/04/2019	82642	ALSCO - AMERICAN LINEN DIVISIO	LBO11748838	65-4350-3200	24.49
11/19	11/04/2019	82642	ALSCO - AMERICAN LINEN DIVISIO	LBO11748839	65-4350-3200	115.01
11/19	11/04/2019	82645	ATKINSONS' MARKET	04845022	65-4350-3200	6.06
11/19	11/04/2019	82645	ATKINSONS' MARKET	08457100	65-4350-3200	6.06
11/19	11/04/2019	82649	CHATEAU DRUG CENTER	2135289	65-4350-3200	24.68
11/19	11/04/2019	82660	D & B SUPPLY INC.	90375	65-4350-3200	124.97
11/19	11/04/2019	82668	FREEWAY TRANSMISSION	IN126502	65-4350-6000	3,000.00
11/19	11/04/2019	82670	GP OIL, LLC	1820	65-4350-3500	42.50
11/19	11/04/2019	82674	IDAHO POWER	2202703357 102119	65-4350-5200	72.98
11/19	11/04/2019	82674	IDAHO POWER	2206786259 102119	65-4350-5200	31.76
11/19	11/04/2019	82676	INTERMOUNTAIN GAS	58208688554 102519	65-4350-5200	9.79
11/19	11/04/2019	82681	LUTZ RENTALS	100684-1	65-4350-6000	16.80
11/19	11/04/2019	82681	LUTZ RENTALS	100796-1	65-4350-6000	21.31
11/19	11/04/2019	82683	OXFORD SUITES BOISE	BSE-7697	65-4350-4900	228.00
11/19	11/04/2019	82683	OXFORD SUITES BOISE	BSE-7698	65-4350-4900	228.00
11/19	11/04/2019	82686	PLATT ELECTRIC SUPPLY	Z540156	65-4350-6100	103.82
11/19	11/04/2019	82688	RIVER RUN AUTO PARTS	6538-146950	65-4350-6000	45.99
11/19	11/04/2019	82688	RIVER RUN AUTO PARTS	6538-147200	65-4350-6000	23.28
11/19	11/04/2019	82698	THATCHER COMPANY, Inc.	1480386	65-4350-3800	4,884.00
11/19	11/04/2019	82700	UNIFIED OFFICE SERVICES	275134	65-4350-3100	26.43
11/19	11/18/2019	82709	A.C. HOUSTON LUMBER CO.	1911-573555	65-4350-6100	14.98
11/19	11/18/2019	82717	BANYAN TECHNOLOGY INC.	20639	65-4350-4200	9,527.00
11/19	11/18/2019	82724	BUSINESS AS USUAL INC.	148842	65-4350-6100	23.95
11/19	11/18/2019	82735	D & B SUPPLY INC.	61047	65-4350-3200	207.97
11/19	11/18/2019	82735	D & B SUPPLY INC.	61048	65-4350-3200	5.00
11/19	11/18/2019	82735	D & B SUPPLY INC.	6893	65-4350-3200	119.97
11/19	11/18/2019	82739	ENVIRO-CLEAN INTERMOUNTAIN LLC	19-7130R	65-4350-6000	23,516.45
11/19	11/18/2019	82747	GILBERTSON, JEFF	102419	65-4350-4900	79.05
11/19	11/18/2019	82755	IDAHO POWER	2224304721 110819	65-4350-5200	12.57
11/19	11/18/2019	82756	INTERMOUNTAIN GAS	32649330001 102819	65-4350-5200	70.06
11/19	11/18/2019	82756	INTERMOUNTAIN GAS	32649330001 102819	65-4350-5200	112.89
11/19	11/18/2019	82756	INTERMOUNTAIN GAS	32649330001 102819	65-4350-5200	11.37
11/19	11/18/2019	82756	INTERMOUNTAIN GAS	32649330001 102819	65-4350-5200	24.45
11/19	11/18/2019	82764	LUTZ RENTALS	101588-1	65-4350-6100	188.24
11/19	11/18/2019	82775	PIPECO, INC.	S3572801.001	65-4350-6100	12.22
11/19	11/18/2019	82775	PIPECO, INC.	S3573864.001	65-4350-6100	33.71
11/19	11/18/2019	82777	R & R SERVICES INC.	19493	65-4350-6000	1,751.38
11/19	11/18/2019	82779	RIGGS, CHAD	102419	65-4350-4900	236.25
11/19	11/18/2019	82789	TREASURE VALLEY COFFEE INC.	2160 06362152	65-4350-3200	157.95
11/19	11/18/2019	82790	UNIFIED OFFICE SERVICES	275591	65-4350-3100	4.74
11/19	11/18/2019	82791	UNITED OIL	923544	65-4350-3500	52.44
11/19	11/18/2019	82792	UPS STORE #2444	6439	65-4350-3200	12.33
11/19	11/18/2019	82792	UPS STORE #2444	6490	65-4350-3200	12.78
11/19	11/18/2019	82792	UPS STORE #2444	6528	65-4350-3200	12.78
11/19	11/18/2019	82792	UPS STORE #2444	6568	65-4350-3200	12.33
11/19	11/18/2019	82792	UPS STORE #2444	6607	65-4350-3200	31.98
11/19	11/18/2019	82792	UPS STORE #2444	6609	65-4350-3200	12.78
11/19	11/18/2019	111819	US BANK	9642 102519	65-4350-3200	75.75
11/19	11/18/2019	111819	US BANK	9642 102519	65-4350-6100	143.37
11/19	11/18/2019	111819	US BANK	9642 102519	65-4350-6100	180.20

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Check Amount
Grand Totals:						<u>45,682.87</u>

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
65-2030-0000	5.00	45,687.87-	45,682.87-
65-4350-3100	31.17	.00	31.17
65-4350-3200	957.89	5.00-	952.89
65-4350-3500	94.94	.00	94.94
65-4350-3800	4,884.00	.00	4,884.00
65-4350-4200	9,527.00	.00	9,527.00
65-4350-4900	771.30	.00	771.30
65-4350-5200	345.87	.00	345.87
65-4350-6000	28,375.21	.00	28,375.21
65-4350-6100	700.49	.00	700.49
Grand Totals:	<u>45,692.87</u>	<u>45,692.87-</u>	<u>.00</u>

Report Criteria:

Report type: GL detail

Vendor.Name = (NOT LIKE) "DIG LINE"

Invoice Detail.GL Account = 6543503100,6543503200-6543503600,65435038-6543506100

Report Criteria:

Report type: GL detail
Vendor Name = (NOT LIKE) "DIG LINE"
Invoice Invoice number = "19-7135","556"

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Check Amount
11/19	11/18/2019	82739	ENVIRO-CLEAN INTERMOUNTAIN LLC	19-7135	65-4350-6900	79.04
11/19	11/18/2019	82785	SKYLINE EXCAVATION AND GRADING	556	65-4350-6900	2,690.00
Grand Totals:						<u>2,769.04</u>

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
65-2030-0000	.00	2,769.04-	2,769.04-
65-4350-6900	2,769.04	.00	2,769.04
Grand Totals:	<u>2,769.04</u>	<u>2,769.04-</u>	<u>.00</u>

Report Criteria:

Report type: GL detail
 Vendor Name = (NOT LIKE) "DIG LINE"
 Invoice Detail.GL Account = "6543507500"."6543508300"."6743506900"."6743508300"

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Check Amount
11/19	11/04/2019	82671	HDR ENGINEERING, INC.	1200224750	67-4350-7810	1,606.88
11/19	11/18/2019	82750	HATFIELD MFG INC	95605	67-4350-7809	944.94
Grand Totals:						2,551.82

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
67-2030-0000	.00	2,551.82-	2,551.82-
67-4350-7809	944.94	.00	944.94
67-4350-7810	1,606.88	.00	1,606.88
Grand Totals:	2,551.82	2,551.82-	.00



October 23, 2019

Mick Mummert
Wastewater Superintendent
City of Ketchum
P.O. Box 2315
Ketchum, ID 83340

Subject: Ketchum / Sun Valley Water & Sewer District - Headworks Construction Engineering Services
Status Report and Invoice for September 1, 2019 through September 28, 2019.

Dear Mr. Mummert:

Enclosed is a copy of our billing for engineering services for the Headworks construction project during the invoicing period. Provided below is a summary of the work completed for each task and budget tracking during this billing cycle.

Task 1 – Construction Management and Administration

Activities performed during this invoicing period include:

- Administration of project engineering financials

Task 2 – Construction Engineering

Activities performed in included:

- None this period.

Task 3 – Field Services

No fee associated with this task. Work being completed by Ketchum staff.

Task 4 – System Commissioning

Engineering services for system commissioning included:

- Miscellaneous work on punch list items.
- Electrical punch list items.

Task 5 – Project Close-out (Record Drawings)

Engineering services for close-out included:

- Final O&M manual preparation.
- Review of record drawings

Budget Tracking

A summary of percent spent for the Services during Construction work is shown below.

- Task 1: Construction Administration is 91% spent.
- Task 2: Construction Engineering 99% spent.
- Task 4: System Commissioning is 46% spent.
- Task 5: Project Close-outs (Record Drawings) 74% spent.

Our invoice includes a project financial summary for both HDR and our subcontractors. With completion planned in the fall, we expect to be under the contracted budget. Our budget summary through September is shown below.



1. HDR budget expended this period was \$1,606.88 for a cumulative total of \$200,535.11
 - HDR budget: \$226,800
 - HDR budget expended: 89%
2. DC Engineering (electrical subcontractor) budget expended this period was \$209.00 for a cumulative total of \$16,922.50
 - DC Engineering budget: \$18,000
 - Budget expended: 94%.
3. Total budget is \$244,800 and total invoiced to date \$218,034.98. Invoice this period: **\$218,955.61.**
4. Contract balance: \$27,342.39

Final engineering work includes:

- Final review of any outstanding punch list items.
- Record drawing preparation.
- Change order for final contract credit and time adjustment.
- Final payment applications.

We appreciate the opportunity to assist you with the Headworks Construction Engineering project. If you have questions or comments, please do not hesitate to call me at 208-387-7073.

Sincerely,

HDR ENGINEERING, INC.

Brad Bjerke, PE
Project Manager

Enclosure

cc: Pepi Ursillo/Water BG Manager

File 00103.257441

67-4350-7810
 Contract # 20175
 MUM
 435004



HDR Engineering, Inc.
 Boise, ID 83706-6659

Invoice
 Please send remittance with copy of invoice to
 HDR, Inc.
 US Engineering Accounts Receivable
 PO Box 7400202
 Chicago, IL 60674-8202

To
 City of Ketchum/SVSWD
 Mick Mummert
 Wastewater Superintendent
 PO Box 2316
 Ketchum, ID 83340

Invoice Number 1200224750
 Invoice Date October 23, 2019
 Period Ending September 28, 2019

Project Number 10112020 \$1,418.88
 DC Engineering \$190.00

Client Amount Due \$1,608.88
 Contract: 20175

For Professional Services performed in connection with City of Ketchum/SVSWD Headworks Construction Engineering Services
 August 4, 2019 - September 28, 2019

CITY OF KETCHUM/SVSWD

Task 1-Construction Administration

LABOR COSTS	Hours	Extension	LABOR	EXPENSE	TOTAL
Bjerke, Brad	3.00	\$663.00			
Couch, Katie	1.00	\$89.00			
Quick, Sarah	4.50	\$472.50			
TOTAL LABOR	8.50		\$1,224.50		

DIRECT COSTS

Printing/Photocopying				\$5.38	
TOTAL EXPENSES				\$5.38	

TOTAL Task 1-Construction Administration \$1,229.88

Task 2-Construction Engineering

SUBCONSULTANTS

DC Eng (With 10% Markup)				\$209.00	
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TOTAL SUBCONSULTANTS \$209.00

TOTAL Task 2-Construction Engineering \$209.00

Task 4-System Commissioning

LABOR COSTS

LABOR COSTS	Hours	Extension	LABOR	EXPENSE	TOTAL
Raibley, Adam	3.50	\$168.00			
TOTAL LABOR	3.50		\$168.00		

TOTAL Task 4-System Commissioning \$168.00

TOTAL DUE THIS INVOICE \$1,608.88

Project Summary

	CONTRACT AMOUNT	CURRENT INVOICE	INVOICED PREVIOUSLY	TOTAL INVOICED	CONTRACT BALANCE	PERCENTAGE SPENT
HDR Engineering	\$226,800.00	\$1,418.88	\$199,118.23	\$200,535.11	\$26,264.89	88%
DC Engineering	\$18,000.00	\$190.00	\$16,732.50	\$16,922.50	\$1,077.50	94%
TOTAL	\$244,800.00	\$1,608.88	\$216,850.73	\$218,956.61	\$27,342.39	89%

Task Summary

	CONTRACT AMOUNT	CURRENT INVOICE	INVOICED PREVIOUSLY	TOTAL INVOICED	CONTRACT BALANCE	PERCENTAGE SPENT
Task 1-Construction Administration	\$29,000.00	\$1,229.88	\$25,163.50	\$26,393.38	\$2,606.62	91%
Task 2-Construction Engineering	\$159,050.00	\$209.00	\$157,680.44	\$157,889.44	\$1,160.56	99%
Task 3-Field Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Task 4-System Commissioning	\$30,850.00	\$168.00	\$13,952.29	\$14,120.29	\$16,729.71	46%
Task 5-Project Close-out (Record Drawings)	\$25,900.00	\$0.00	\$19,054.50	\$19,054.50	\$6,845.50	74%
TOTAL	\$244,800.00	\$1,608.88	\$216,850.73	\$218,956.61	\$27,342.39	89%



Hatfield Manufacturing Inc.
1823 Shoestring Road
Gooding, Idaho 83330

800-359-8171 (208) 934-5182 Fax (208) 934-8892

Invoice

Invoice Number:
95605
Invoice Date:
Oct 29, 2019

Sold To:
City of Ketchum
P.O. Box 2315
Ketchum, ID 83340
USA

Ship to:
City of Ketchum
P.O. Box 2315
Ketchum, ID 83340
USA

Contact: Jeff Vert
Phone: 208-450-9919

Fax:
Phone: 208-726-7825

Customer ID		Customer PO		Payment Terms	
KET04		Wast Water Treatment		Net 30 Days	
Sales Rep ID		Shipping Method		Ship Date	Due Date
Ben		Store			11/28/19
Quantity	Part Number	Description	Unit Price	Amount	
1.00		Stainless Steel Plate	688.20	688.20	
20.00		3/4" Stainless Steel Washer	1.31	26.20	
20.00		3/4" x 2 1/2" Stainless Steel Head Screw Bolt	5.80	116.00	
20.00		Stainless Steel Flat Washer	1.45	28.98	
67-4350-7809 All Ref					

THANK YOU FOR YOUR BUSINESS!

Sub Total: 859.38
Sales Tax: 51.56
Freight: 34.00
TOTAL USD: \$ 944.94
Balance Due: 944.94

FOR OFFICE USE ONLY

Check # _____
Date _____
Amount _____

PLEASE REMIT PAYMENT TO:
Hatfield Mfg. Inc.
1823 Shoestring Road
Gooding, ID 83330

Report Criteria:

Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
30	Anderson Asphalt Paving	7127	H2O R/M - ASPHALT PAT	1	10/24/2019	3,672.00	.00	3,672.00	15850	11/18/2019
Total 30:						3,672.00	.00	3,672.00		
35	Anderson, Anthony	091619JB	HEALTH INSURE EXP-JU	1	09/16/2019	129.75	.00	129.75	15851	11/18/2019
		101619 AA	HEALTH INSURE EXP-AN	1	11/01/2019	101.97	.00	101.97	15881	11/20/2019
		101619JB	HEALTH INSURE EXP-JU	1	10/16/2019	96.96	.00	96.96	15851	11/18/2019
Total 35:						328.68	.00	328.68		
50	Atkinson's Market	08465011	JANITORIAL SUPPLIES-S	1	10/30/2019	10.02	.00	.00	15852	11/18/2019
		08465011	JANITORIAL SUPPLIES-S	2	10/30/2019	10.02	.00			
		08465011-1	JANITORIAL SUPPLIES-O	1	10/30/2019	56.91	.00	56.91	15878	11/18/2019
Total 50:						56.91	.00	56.91		
70	Banyan Technology Inc.	20637	WELL 3 - EZ-AUTOMATIO	1	10/31/2019	644.85	.00	644.85	15853	11/18/2019
		20637	CONSULTING - WONDER	2	10/31/2019	5,230.77	.00	5,230.77	15853	11/18/2019
		20637	H2O R/M - BACKPAY RES	3	10/31/2019	515.46	.00	515.46	15853	11/18/2019
Total 70:						6,391.08	.00	6,391.08		
90	Benson, Chris	082319SB	HEALTH INS EXP AUG/SA	1	08/23/2019	86.58	.00	86.58	15854	11/18/2019
		082319SB	HEALTH INS EXP OCT-ZA	2	08/23/2019	108.72	.00	108.72	15854	11/18/2019
Total 90:						195.30	.00	195.30		
160	BUREAU OF OCCUPATIO	111819 AA	APPLICATION FEE-#DWT	1	11/18/2019	30.00	.00	30.00	15879	11/18/2019
		111819 AA	APPLICATION FEE-#WW	2	11/18/2019	30.00	.00	30.00	15879	11/18/2019
		111819 AA	APPLICATION FEE-AA - #	3	11/18/2019	30.00	.00	30.00	15879	11/18/2019
		DWD1-22300	APPLICATION FEE-#DWD	1	11/18/2019	30.00	.00	30.00	15880	11/18/2019
		DWD1-22300	APPLICATION FEE-#WW	2	11/18/2019	30.00	.00	30.00	15880	11/18/2019
		DWD4-11113	APPLICATION FEE-#DWD	1	11/26/2019	30.00	.00	30.00	15888	11/26/2019
		DWT2-11114/	APPLICATION FEE-#DWT	1	11/26/2019	30.00	.00	30.00	15888	11/26/2019
Total 160:						210.00	.00	210.00		
175	CASELLE INC.	98372	CONTRACT SUPPORT-12	1	11/01/2019	611.00	.00	611.00	11181901	11/18/2019
Total 175:						611.00	.00	611.00		
185	Chateau Drug	2132186	JANITORIAL SUP/HAND	1	10/08/2019	6.58	.00	6.58	15856	11/18/2019
Total 185:						6.58	.00	6.58		
220	COX BUSINESS SERVICE	111519	INTERNET SERVICE- NO	1	11/15/2019	89.00	.00	89.00	15882	11/22/2019
Total 220:						89.00	.00	89.00		
270	Dig Line Inc	0061532-IN	DUES & SUBSCRIPTIONS	1	10/31/2019	374.82	.00	374.82	15857	11/18/2019
Total 270:						374.82	.00	374.82		
333	GRAINGER	9342641652	SEWER R/M - ST LUKES	1	11/01/2019	273.90	.00	273.90	15858	11/18/2019

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 333:						273.90	.00	273.90		
365	Houston Lumber Co.	1910-567850	OP SUP-EAR PLUGS/DO	1	10/24/2019	78.66	.00	78.66	15859	11/18/2019
		1910-568672	OP SUP-CREDIT AGAIN	1	10/25/2019	1.95-	.00	1.95-	15859	11/18/2019
		1910-56872	OP SUP-BATTERIES/PAD	1	10/25/2019	92.56	.00	92.56	15859	11/18/2019
Total 365:						169.27	.00	169.27		
397	SOLV BUSINESS SOLUTI	395734	OFFICE SUP-LASER CHE	1	10/25/2019	200.11	.00	200.11	15871	11/18/2019
Total 397:						200.11	.00	200.11		
430	Idaho Power	112519	SYSTEM UTILITIES-WHIT	1	11/25/2019	502.78	.00	502.78	12101901	12/10/2019
		112519	SYSTEM UTILITIES-BACK	2	11/25/2019	10.24	.00	10.24	12101901	12/10/2019
		112519	SYSTEM UTILITIES-LOT 1	3	11/25/2019	5.68	.00	5.68	12101901	12/10/2019
		112519	SYSTEM UTILITIES-SAGE	4	11/25/2019	151.82	.00	151.82	12101901	12/10/2019
		112519	SYSTEM UTILITIES-WELL	5	11/25/2019	958.09	.00	958.09	12101901	12/10/2019
		112519	SYSTEM UTILITIES-SAGE	6	11/25/2019	9.69	.00	9.69	12101901	12/10/2019
		112519	SYSTEM UTILITIES-SKYL	7	11/25/2019	10.24	.00	10.24	12101901	12/10/2019
		112519	SYSTEM UTILITIES-ELKH	8	11/25/2019	27.14	.00	27.14	12101901	12/10/2019
		112519	SYSTEM UTILITIES-REUS	9	11/25/2019	502.35	.00	502.35	12101901	12/10/2019
		112519	SYSTEM UTILITIES-WELL	10	11/25/2019	360.93	.00	360.93	12101901	12/10/2019
		112519	SYSTEM UTILITIES-WELL	11	11/25/2019	2,630.60	.00	2,630.60	12101901	12/10/2019
		112519	SYSTEM UTILITIES-WELL	12	11/25/2019	597.22	.00	597.22	12101901	12/10/2019
		112519	SYSTEM UTILITIES-WELL	13	11/25/2019	163.79	.00	163.79	12101901	12/10/2019
		112519	SYSTEM UTILITIES-MCH	14	11/25/2019	112.01	.00	112.01	12101901	12/10/2019
		112519	SYSTEM UTILITIES-ST LU	15	11/25/2019	111.55	.00	111.55	12101901	12/10/2019
		112519	SYSTEM UTILITIES-LANE	16	11/25/2019	83.32	.00	83.32	12101901	12/10/2019
		112519	SYSTEM UTILITIES-WELL	17	11/25/2019	728.19	.00	728.19	12101901	12/10/2019
		112519	SYSTEM UTILITIES-DOLL	18	11/25/2019	9.15	.00	9.15	12101901	12/10/2019
		112519	SYSTEM UTILITIES-WHIT	19	11/25/2019	7.17	.00	7.17	12101901	12/10/2019
		112519	SYSTEM UTILITIES-SKYL	20	11/25/2019	53.01	.00	53.01	12101901	12/10/2019
		112519	SYSTEM UTILITIES-DOLL	21	11/25/2019	428.66	.00	428.66	12101901	12/10/2019
		112519	SYSTEM UTILITIES-49 LA	22	11/25/2019	256.04	.00	256.04	12101901	12/10/2019
		112519	SYSTEM UTILITIES-SUN	23	11/25/2019	38.02	.00	38.02	12101901	12/10/2019
		112519	SYSTEM UTILITIES-SAGE	24	11/25/2019	902.95	.00	902.95	12101901	12/10/2019
		112519	SYSTEM UTILITIES-WELL	25	11/25/2019	778.08	.00	778.08	12101901	12/10/2019
		112519	SYSTEM UTILITIES-WELL	26	11/25/2019	249.97	.00	249.97	12101901	12/10/2019
		112519	SYSTEM UTILITIES-WELL	27	11/25/2019	512.63	.00	512.63	12101901	12/10/2019
		112519	SYSTEM UTILITIES-WELL	28	11/25/2019	10.57	.00	10.57	12101901	12/10/2019
		112519	SYSTEM UTILITIES-WELL	29	11/25/2019	95.00	.00	95.00	12101901	12/10/2019
		112519	SYSTEM UTILITIES-WELL	30	11/25/2019	52.28	.00	52.28	12101901	12/10/2019
		112519	SYSTEM UTILITIES-BACK	31	11/25/2019	70.14	.00	70.14	12101901	12/10/2019
		112519	SYSTEM UTILITIES-SUN	32	11/25/2019	6.95	.00	6.95	12101901	12/10/2019
Total 430:						10,436.26	.00	10,436.26		
451	INDEPENDENT AUTOMO	20240	AUTO R/M-LOF-AN TRUC	1	09/19/2019	98.83	.00	98.83	Multiple	Multiple
		20302	AUTO R/M-LOF/CABIN AI	1	10/31/2019	220.97	.00	220.97	15860	11/18/2019
Total 451:						319.80	.00	319.80		
460	Intermountain Gas Co	112219	SYSTEM UTILITIES-WELL	1	11/22/2019	22.47	.00	22.47	15891	12/04/2019
		112219	SYSTEM UTILITIES-SAGE	2	11/22/2019	9.79	.00	9.79	15891	12/04/2019
		112219	SYSTEM UTILITIES - 49 L	3	11/22/2019	156.44	.00	156.44	15891	12/04/2019
		112219	SYSTEM UTILITIES-WHIT	4	11/22/2019	12.42	.00	12.42	15891	12/04/2019

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		112219	SYSTEM UTILITIES-WELL	5	11/22/2019	10.53	.00	10.53	15891	12/04/2019
		112219	SYSTEM UTILITIES-WELL	6	11/22/2019	12.96	.00	12.96	15891	12/04/2019
		112219	SYSTEM UTILITIES-MCH	7	11/22/2019	11.04	.00	11.04	15891	12/04/2019
		112219	SYSTEM UTILITIES-LANE	8	11/22/2019	12.42	.00	12.42	15891	12/04/2019
		112219	SYSTEM UTILITIES - REU	9	11/22/2019	17.19	.00	17.19	15891	12/04/2019
Total 460:						265.26	.00	265.26		
490	Joe's Backhoe Service, Inc	236180	H2O R/M- 313 JUNIPER R	1	10/31/2019	10,217.50	.00	10,217.50	15862	11/18/2019
		236234	H2O R/M- FIREWEED WAT	1	11/07/2019	2,332.50	.00	2,332.50	15862	11/18/2019
Total 490:						12,550.00	.00	12,550.00		
515	Ketchum, City of	103119	KSTP OPERATINGS/OCT	1	10/31/2019	29,256.24	.00	29,256.24	15863	11/18/2019
Total 515:						29,256.24	.00	29,256.24		
548	LES SCHWAB TIRE CENT	11700594416	AUTO R/M-NEW TIRES-P	1	11/07/2019	949.24	.00	949.24	15864	11/18/2019
Total 548:						949.24	.00	949.24		
575	Magic Valley Labs, Inc	14091	H2O TEST FEES/OCT	1	10/31/2019	125.00	.00	125.00	15865	11/18/2019
Total 575:						125.00	.00	125.00		
636	NEUNER, ANDY	COSTCO RE	REIMBURSE TO AN-JANI	1	11/23/2019	35.49	.00	35.49	15889	11/26/2019
Total 636:						35.49	.00	35.49		
670	Pipeco Inc	S3557755.00	OP SUP-MARKING PAINT	1	10/15/2019	133.71	.00	133.71	15867	11/18/2019
		S3565094.00	H2O R/M-BRASS FITTING	1	10/23/2019	7.64	.00	7.64	15867	11/18/2019
		S3565740.00	OP SUP-SNOW SHOVEL,	1	10/23/2019	74.79	.00	74.79	15867	11/18/2019
Total 670:						216.14	.00	216.14		
677	PLATT ELECTRIC SUPPL	X383745	OP SUPP - 24 5A FUSES	1	10/17/2019	145.68	.00	145.68	15868	11/18/2019
		X375793	OP SUPP - 3 ACVOLT DE	1	10/17/2019	72.00	.00	72.00	15868	11/18/2019
Total 677:						217.68	.00	217.68		
710	CENTURY LINK	110119	TELEPHONE EXP/OCT	1	11/01/2019	529.98	.00	529.98	15855	11/18/2019
Total 710:						529.98	.00	529.98		
735	River Run Auto Parts	6538-146624	WATER R/M - 2 RV BATTE	1	10/07/2019	319.90	.00	319.90	15869	11/18/2019
		6538-146774	WATER R/M - 4 RV BATTE	1	10/10/2019	639.80	.00	639.80	15869	11/18/2019
Total 735:						959.70	.00	959.70		
741	J. EVAN ROBERTSON PA	11320	ATTORNEY'S FEES - SEP	1	09/30/2019	2,870.00	.00	2,870.00	15861	11/18/2019
Total 741:						2,870.00	.00	2,870.00		
915	United Oil	823691	GAS & OIL EXPENSE-TH	1	10/31/2019	520.84	.00	520.84	15872	11/18/2019
Total 915:						520.84	.00	520.84		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
935	USA Blue Book	041806	GROUNDS R/M- FIBER C	1	10/17/2019	113.74	.00	113.74	15873	11/18/2019
		043055	H2O R/M- CHLORINE PAR	1	10/18/2019	215.91	.00	215.91	15873	11/18/2019
Total 935:						329.65	.00	329.65		
945	Utility Management System	16022	SEWER R/M-ST LUKE'S L	1	10/24/2019	1,146.99	.00	1,146.99	15874	11/18/2019
Total 945:						1,146.99	.00	1,146.99		
975	Verizon Wireless	9842616487	CELL PHONES OCT22 - N	1	11/21/2019	33.48	.00	33.48	15892	12/04/2019
Total 975:						33.48	.00	33.48		
1022	WELLS FARGO FINANCIA	5007994462	COPIER LEASE- 11/5/19-1	1	11/07/2019	236.07	.00	236.07	15883	11/22/2019
Total 1022:						236.07	.00	236.07		
1035	Wells Fargo Payment Remi	111219	TM&E-STARBUCKS PM/E	1	11/12/2019	578.43	.00	578.43	15884	11/22/2019
		111219	OFFICE SUPPLIES - BILLI	2	11/12/2019	404.35	.00	404.35	15884	11/22/2019
		111219	OP SUPP-D&B-CLOTHIN	3	11/12/2019	10.60	.00	10.60	15884	11/22/2019
		111219	EMPLOYEE TRAINING - T	4	11/12/2019	5.67	.00	5.67	15884	11/22/2019
Total 1035:						999.05	.00	999.05		
1083	ZIONS BANK	7924134-2	PAYING AGENT FEE 2018	1	11/04/2019	300.00	.00	300.00	15875	11/18/2019
Total 1083:						300.00	.00	300.00		
1095	CUSTOMER - REFUND	102 BLUEBE	REFUND OF OVERPMT B	1	10/28/2019	104.50	.00	104.50	15876	11/18/2019
		204 CAMAS	REFUND OF OVERPMT B	1	11/04/2019	197.01	.00	197.01	15877	11/18/2019
Total 1095:						301.51	.00	301.51		
1110	NICHOLS LANDSCAPES	11155	WATER R/M - RESET PAV	1	10/17/2019	475.00	.00	475.00	15866	11/18/2019
Total 1110:						475.00	.00	475.00		
1112	SKYLINE EXCAVATION &	539	WATER R/M -INSTALL MA	1	10/14/2019	3,484.66	.00	3,484.66	15870	11/18/2019
Total 1112:						3,484.66	.00	3,484.66		
Grand Totals:						79,136.69	.00	79,136.69		

Report Criteria:

Detail report type printed

Report Criteria:

Deposit date: 11/14/2019
ACH file created: C:\Users\Joanne\Desktop\PAYROLL DIRECT DEPOSIT\ACHFILE111419.ach
Organization's offset record not included
Ordered by employee number

Employee Number	Name	Routing Number	Account Number	Type	Amount	Net Amount	Prenotice
3	Anderson, Anthony F.	123103729	153395134486	Checking Deposit	1,858.63	1,858.63	
4	Benson, Christopher N.	325070980	3087013409	Checking Deposit	1,565.37	1,565.37	
5	Neuner, Andrew J.	124103799	2323774337	Checking Deposit	1,648.94	1,648.94	
7	McMahon, Patrick J.	123103729	153354009554	Checking Deposit	2,675.44	2,675.44	
8	JADE ERICKSON	325070980	3087014043	Checking Deposit	1,588.86	1,588.86	
46	Parker, Jeanene	324173383	1400002058159	Checking Deposit	265.00	.00	
46	Parker, Jeanene	324173383	1010002058159	Savings Deposit	25.00	.00	
46	Parker, Jeanene	123171955	0813200018304	Checking Deposit	1,292.91	1,582.91	
48	MARY ELIZABETH COLLINS	124000054	435305792	Checking Deposit	1,082.79	1,082.79	
Total:						12,002.94-	

Transaction count: 9
Debit total: .00
Credit total: 12,002.94-

PKT 16011373

APPROVE <i>[Signature]</i>
DATE _____

Report Criteria:

Deposit date: 11/27/2019

ACH file created: C:\Users\Joanne\Desktop\PAYROLL DIRECT DEPOSIT\ACHFILE112719.ach

Organization's offset record not included

Ordered by employee number

Employee Number	Name	Routing Number	Account Number	Type	Amount	Net Amount	Prenotice
3	Anderson, Anthony F.	123103729	153395134486	Checking Deposit	2,050.04	2,050.04	
4	Benson, Christopher N.	325070980	3087013409	Checking Deposit	1,908.61	1,908.61	
5	Neuner, Andrew J.	124103799	2323774337	Checking Deposit	1,639.00	1,639.00	
7	McMahon, Patrick J.	123103729	153354009554	Checking Deposit	2,577.36	2,577.36	
8	JADE ERICKSON	325070980	3087014043	Checking Deposit	1,491.10	1,491.10	
46	Parker, Jeanene	324173383	1400002058159	Checking Deposit	265.00	.00	
46	Parker, Jeanene	324173383	1010002058159	Savings Deposit	25.00	.00	
46	Parker, Jeanene	123171955	0813200018304	Checking Deposit	1,252.91	1,542.91	
48	MARY ELIZABETH COLLINS	124000054	435305792	Checking Deposit	901.28	901.28	

Total:

12,110.30-

Transaction count: 9
Debit total: .00
Credit total: 12,110.30-

PAID 162582 69
APPROVED: *[Signature]*
DATE: _____



Prepared For	SUN VALLEY WATER PJ MCMAHON
Account Number	[REDACTED]
Statement Closing Date	11/12/19
Days in Billing Cycle	30
Next Statement Date	12/13/19

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
Wells Fargo SBL PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 77033
Minneapolis, MN 55480-7733

Credit Line	\$9,000
Available Credit	\$7,412


Payment Information

New Balance	\$999.05
Current Payment Due (Minimum Payment)	\$25.00
Current Payment Due Date	12/07/19

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$2,366.41
Credits	-	\$0.00
Payments	-	\$2,366.41
Purchases & Other Charges	+	\$999.05
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$999.05

APPROVED 

PAID _____

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	4.03.49 TRAINING	5.67 THRIFT BOOKS GLOBAL,LLC-BACKFLOW PREVENTER MANUAL
PURCHASES	4.03.47 TME	578.43 STRBKS PM/ER, WISEGUY/VELTEX/ KNEADERY/CREW LUNCH, ENTERPRISE CAR RENTAL - CASELLE
CASH ADVANCES	4.02.31 OFC SUPP	404.35 BUSINESS AS USUAL-BILLING FORMS/MINUTE PAPER/TONER/COPY PAPER
TOTAL	4.02.32 OP SUPP	10.60 D&B'S WORK CLOTHES PM
		999.05

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
10/14	10/14	24164078Z1R2E6KWR	ENTERPRISE RENT-A-CAR HAILEY ID		276.99
10/15	10/15	24013399001XDSRRM	D&B SUPPLY CO STORE 4 TWIN FALLS ID		10.60
10/16	10/16	24207859194GX6GEO	BUSINESS AS USUAL KETCHUM ID		195.00
10/17	10/17	2426979925SQ0G32D	THE KNEADERY KETCHUM ID		99.78
10/21	10/21	247170597512HJWXX	STARBUCKS KETCHUM ID		15.33
10/22	10/22	24013399802Y909SV	Wiseguy Pizza Pie KETCHUM ID		60.17
10/22	10/22	248019798RDQ7641N	VELTEX MARKET KETCHUM ID		19.48

See reverse side for important information.

DETACH HERE



Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
10/28	10/28	24269799D8PSYZB4S	THE KNEADERY KETCHUM ID		36.67
10/28	10/28	74856209E26RZEHQB	PAYMENT THANK YOU	2,366.41	
10/31	10/31	24013399H002ZTA43	Wiseguy Pizza Pie KETCHUM ID		53.90
10/31	10/31	24207859G974BFJFY	BUSINESS AS USUAL KETCHUM ID		209.35
10/31	10/31	24801979HRDQ77F67	VELTEX MARKET KETCHUM ID		16.11
11/11	11/11	24492159VLW5X24WZ	THRIFT BOOKS GLOBAL, LLC 253-275-2241 WA		5.67

Wells Fargo News

1-2

Remember there are no foreign transaction fees when you make international purchases or travel outside of the U.S. With your Wells Fargo Business Card, you can take your business anywhere around the world and have the confidence you'll get:

- No foreign transaction fees on your purchases
- Enhanced security with chip card technology

"No foreign transaction fees" applies to business credit cards issued by Wells Fargo and this account in particular. For information on other Wells Fargo credit and debit cards, please see your account agreement or visit wellsfargo.com.

Sun Valley Water Capital Projects

2019 Fiscal Year	Beginning Balance FROM 11/30/18	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	YEAR END ADDITIONS 13TH MONTH	Ending Balance	
Capital Water Projects																
2017 Bitterroot Road	\$63,991.76	\$60,672.75													\$124,664.51	2017 Bitterroot Road
2005 Well #14/Trail Creek	\$168,871.18								\$6,398.12	\$5,683.77	\$2,135.32				\$183,088.39	2005 Well #14/Trail Creek
2004 Well #13	\$1,623,580.55	\$5,810.01	2,692.82			\$18,082.27	\$6,777.17					\$644.85			\$1,657,587.67	2004 Well#13
2019 Well #3							\$9,321.86	\$14,848.73	\$4.50						\$24,175.09	2019 Well #3
2010 Meter	\$9,204.35														\$9,204.35	2010 Meter/CLOSE-REOPEN
SVCO EQ	45,131.80														\$45,131.80	White Clouds
PLC UPGRADE	16,565.39	\$1,083.48	\$25,618.99	\$19,472.47											\$62,740.33	
Auditors JE															\$0.00	
Total	1,927,345.03	\$67,566.24	28,311.81	19,472.47	0.00	18,082.27	16,099.03	14,848.73	6,402.62	5,683.77	2,135.32	644.85	0.00	0.00	2,106,592.14	
GL Acct 1.68																
2018/19 CUMULATIVE WATER TOTAL		\$67,566.24	\$95,878.05	\$115,350.52	\$115,350.52	\$133,432.79	\$149,531.82	\$164,380.55	\$170,783.17	\$176,466.94	\$178,602.26	\$179,247.11	\$179,247.11	\$179,247.11	\$179,247.11	YTD TOTAL FOR 2018/19
KSTP-ASSETS 1.96	11,800,798.23														11,800,798.23	
																YTD TOTAL FOR 2018/19
Capital Sewer Projects																
KSTP-Headworks/Screen Project	\$921,502.99	\$136,827.20	\$155,142.63	\$83,780.59	\$146,190.40	\$114,445.97	\$90,919.14	\$27,052.02	\$16,135.96	\$4,852.49	\$10,261.51	\$0.00	\$1,275.91		1,708,386.81	KSTP Headworks/Screen Project
Total	\$921,502.99	\$136,827.20	\$155,142.63	\$83,780.59	\$146,190.40	\$114,445.97	\$90,919.14	\$27,052.02	\$16,135.96	\$4,852.49	\$10,261.51	\$0.00	\$1,275.91	\$0.00	\$1,708,386.81	
GL Acct 1.69																
2018/19 CUMULATIVE SEWER TOTAL		\$136,827.20	\$291,969.83	\$375,750.42	\$521,940.82	\$636,386.79	\$727,305.93	\$754,357.95	\$770,493.91	\$775,346.40	\$785,607.91	\$785,607.91	\$786,883.82	\$786,883.82	\$786,883.82	
Monthly Total	2,848,848.02	204,393.44	183,454.44	103,253.06	146,190.40	132,528.24	107,018.17	41,900.75	22,538.58	10,536.26	12,396.83	644.85	1,275.91	0.00	\$3,339,948.96	
Cumulative Total		\$204,393.44	\$387,847.88	\$491,100.94	\$637,291.34	\$769,819.58	\$876,837.75	\$918,738.50	\$941,277.08	\$951,813.34	\$964,210.17	\$964,855.02	\$966,130.93			

Annual Approved Recurring Invoices 2019-2020

Vendor	Purpose	NOTES FOR Council
Boise Office Equipment	Maintenance Contract w/copies	\$200.00-\$400.00/quarter
Caselle	Software Support	Generally \$611.00/month
Century Link	District Office Phone	Between \$300.00 - \$650.00/month
Cox Communication	District Internet	Generally \$89.00/month
Idaho DEQ	Water Assessment	\$908.00 quarterly
Idaho Power	Utilities - HQ/District	Varies Seasonally
Intermountain Gas	Utilities - HQ/District	Varies Seasonally
Verizon Wireless	Mobile Phones District	Generally \$80.00/month
Wells Fargo Financial Leasing	Copier Lease	\$237.00/month
Wells Fargo Payment Remittance Ctr (Credit Card)	Monthly Credit Card Expenses	
Blue Cross	Health Insurance Premiums	Approximately \$7550.00/month
Delta Dental	Dental Insurance Premium	Approximately \$700.00/month
ICMA	Employee 457 Plan	Withholding from employees paycheck \$340.00/biweekly
Persi 401K	Voluntary 401 K	Withholding from Employees Paychecks
The Standard	Life Insurance Premiums	Approximately \$180.00/month
Federal Withholding Tax	Employees Withholding	
State Withholding Tax	Employees Withholding	

**Request for Taxpayer
Identification Number and Certification**

Give Form to the
requester. Do not
send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Buffalo Electric, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
40 Aero Lane

6 City, state, and ZIP code
Hailey, Idaho 83333

7 List account number(s) here (optional)

Requester's name and address (optional)
**SUN VALLEY WATER & SEWER DISTRICT
PO BOX 2410
SUN VALLEY, ID 83353**

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

				-				
--	--	--	--	---	--	--	--	--

or

Employer identification number

8	2	-	0	4	8	7	1	7	9		
---	---	---	---	---	---	---	---	---	---	--	--

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ *Linda Schulz* Date ▶ **12/4/2019**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Notice of Meeting

WATER DISTRICTS 37 ADVISORY BOARD MEETING

Tuesday, December 10, 2019

1:30 PM

Water District 37 Office

Shoshone, Idaho

** ALL ITEMS LISTED ON THIS AGENDA ARE POTENTIAL ACTION ITEMS AND VOTES MAY BE TAKEN ON ANY ITEM LISTED **

AGENDA

- 1) Approval of minutes from the September 10, 2019 Advisory Board Meeting
- 2) NSCC Updates
- 3) Cloud Seeding Updates
- 4) Treasurer's Report
 - Account Balances
 - Budget Performance - YTD
- 5) New Business
 - Review 2020 Resolutions
 - Addition of Resolution #14 (Cloud Seeding)
- 6) Proposed 2020 Budget
- 7) Adjourn

Amendment(s) to agenda, if needed, as noted in Idaho Code 67-2343

Executive Session, if needed, as noted in Idaho Code 67-2345

Any person needing special accommodations to participate in the above noticed meeting should contact the Water District office, 1 day prior to the meeting at 208-886-2451 or stop by at: 107 West 1st Shoshone, Idaho.

Water District 37
Advisory Board Meeting
Tuesday, September 10, 2019
Water District 37 Office, Shoshone Idaho

Chairman Pat McMahon called the meeting to order at 1:32 pm on Tuesday, September 10, 2019 at the Water District office in Shoshone, Idaho. Other board members present included: Nick Purdy, Justin Stevenson, Rod Hubsmith, Mike Elliott, Bill Arkoosh, Dave Bell and Sharon Lee. Watermaster Kevin Lakey and Sec/Treas. Cyndi McCowan were present. Butch Morris were unable to attend. Also in attendance was Dave Stephenson, Big Wood Canal Company manager and Alan Hansten, North Side Canal Company Manager.

Approval of the April 9, 2019 minutes

Nick Purdy asked if Shawn Parkinson would be in attendance? Kevin responded that an email from Mr. Parkinson would be discussed during the budget presentation as he would not be in attendance. Rod Hubsmith made a motion to approve the minutes of the April 9, 2019 meeting. Sharon Lee seconded the motion. There was no discussion. The motion passed unopposed.

Hwy 93 Wetlands – Measuring Station

Watermaster Kevin Lakey updated the group on the progress of the PivoTrac monitoring station installed near the Highway 93 wetlands on Silver Creek. Several velocity measurements had been taken during the spring and summer of 2019. The purpose was to determine water losses from the Highway 93 station to the Ragsdale station. Moss had been an issue at times delaying the progress for establishing a rating table for the station. However, there had been enough the readings to document the losses through that stretch. Kevin said that Sunny Healey, the part-time WMIS – GPS employee, was able to develop spreadsheets which included the diverted water that was taken out through that stretch and determined there was approximately 12 CFS of loss during that time. Kevin said that as of the meeting date, the station was performing well. The ground water groups hoped to establish an amount of loss due to the call from the Little Wood water users. Nick Purdy asked how Kevin determined the 1883 cuts could be justified with that kind of loss? Kevin said cuts would be made even though there were those losses through the system. Nick felt the problem needed to be rectified and there were things that could be done to help. Kevin stated that Nick Conrad, Simplot Representative was not into the delineation process that was needed to obtain the needed permits for the work on Silver Creek. Nick again commented, the water users of District 37 have the right to correct the problem. He said there is an easement to do work there. Kevin replied that there still had not been a 404-permit issued allowing the work. Sharon Lee said the current problem is significantly worse than in 2018. And that Peter Anderson (Trout Unlimited Attorney) had applied to the Bureau of Reclamation for funding of the project.

Treasurer's Report

Treasurer Cyndi McCowan provided information detailing the current balances of each of the financial accounts held by Water District 37. She presented a year to date budget comparison stating that she felt the 2019 budget would run rather closely by year end. She discussed the PayPal portal and the fact that many customers were asking for the ability to pay their assessments via EFT, credit card or other electronic means. She felt that if customers were allowed this option, many would pay their accounts more timely and fewer would go to collection. As of September 9, 2019, there was \$1410.00 of outstanding assessments. The board concurred that PayPal could be investigated as the water district may need to move forward with an electronic means of receiving its assessments as a courtesy to its customers.

Watermaster's Report

Watermaster Kevin Lakey discussed the addition of the WMIS – GPS employee, Sunny Healey to the Water District 37 staff. He was happy to have her experience and knowledge and hoped she would continue her work for the Water District. He planned to give her a list of wells to inventory on behalf of the water district for the Idaho Department of Water Resources year end data collection.

Pat McMahon said work was continuing on the Wetlands fund grant. The amount of the grant would be approximately \$7924.00 which would reimburse the water district for expenditures it had paid. He hoped it would be forthcoming.

Alan Hansten, North Side Canal Company Manager attended the meeting to discuss the assessment that had been received for 2019. The increased amount due to cloud seeding had raised their assessment by 30%. Mr. Hansten began his discussion by explaining how part of his water delivery system connected through WD 37. He then explained that his company had a stock water right with fall – winter delivery and a junior priority irrigation water right which usually goes off early in the season. These were Water District 37 water rights. The largest portion of NSCC irrigation water that goes through the Water District 37 system originates from the Snake River and there were no watermaster services provided by Water District 37. The water district did not maintain any headgates or provide channel work. He said NSCC already paid

Water District 1 for shepherding their water. Watermaster Kevin Lakey handed out a copy of State Statute 42-801 "Conveyance of Stored Water Through Natural Channel". NSCC's argument was that they were already paying assessments to Water District 1 and that they did not want to continue to pay WD 37 because it did not provide services or receive benefit. Deputy Attorney General Garrick Baxter said WD 37 is not breaking any rules by assessing NSCC. But that WD 37 could have a resolution allowing NSCC to be removed. The states opinion was that WD 37 can assess NSCC, but it was up to the water users to decide. Kevin said there could be all kinds of conditions that would prompt people to ask for an exception. There was still oversight and administration. Nick Purdy did not feel the board had the expertise to make that judgement. He wished to see the opinion that would be coming from the Attorney Generals office. Kevin went on to say that if NSCC wished to be removed from the billing except for the stockwater and early delivery, they would have to bring a resolution to the annual meeting for consideration. Mr. Hansten said it was difficult to justify the large assessment to his board when there were not any services provided, especially since the cloud seeding raised the assessment by so much and it appeared it could continue to go up. Justin Stevenson noted several diversions within the district that were basically in the same situation with water delivery at the headgate but did not really receive watermaster services after that point.

Discussion continued concerning water delivery within the WD 37, the Big Wood Canal Company system and American Falls Reservoir District #2. Kevin said he was waiting for the legal opinion from the Attorney Generals office and he would send it out to the parties involved as soon as it was received. Mr. Hansten said the issue had been discussed for nearly a year without an answer from the Attorney Generals office. He hoped some communication would come before the December 10, 2019 advisory board meeting.

Nick Purdy made a motion to table the discussion concerning the North Side Canal Company assessment until the legal opinion from the Attorney General's office was received for the December 10, 2019 advisory board meeting.

There was concern among the advisory board members that a precedent could be set to allow others to consider asking for removal from the water district.

Preliminary 2020 Budget

Discussion moved on to the preliminary budget for 2020. An email from Shaun Parkinson, Idaho Power Cloud seeding representative was provided which included information about projected costs over three years (2019 – 2021). A contract was not in place to obligate the Water District to the funding. Sharon Lee commented that there was rumor of other district's not paying their 1/3 share of the costs. Kevin said most of WD 37 water was irrigation and very active in comparison to other water districts. Nick Purdy felt other groups within the district should be tapped to help with the funding of the cloud seeding as he had previously stated during other meetings. The cloud seeding portion of the budget had remained unchanged from the 2019 budget due to contract concerns and that Carl Pendleton from the Wood River Soil and Conservation District had/would collect the amount due above the \$150,000 paid by the Water District.

Treasurer Cyndi McCowan stated that some of the numbers needed to adjust the budget for 2020 would not be available until later in the year. At which point, she hoped to have a more complete proposed budget for the December meeting. Dave Bell made a motion to increase the salaries across the board for all the Water District 37 employees by 3% for the 2020 budget. Rod Hubsmith seconded the motion. The motion passed unopposed.

Adjourn

Chairman Pat McMahon adjourned the meeting at 3:30 pm.

Respectfully,

Pat McMahon
Chairman Date

Cyndi McCowan
Sec/Treas. Date

% of Budget

	2019 assessment	% of \$469,742.72 (current budget)	2024 assessment	% of \$469,742.72 (current budget)
BWCC	\$192,539.00	41%	\$190,134.86	40%
NSCC	\$61,264.29	13%	\$9,373.10	2%
Hydro Power	\$9,106.39	2%	\$13,423.81	3%
Ground water (including municipals)	\$62,624.20	13%	\$76,769.49	16%
Silver Creek/Little Wood River less BWCC and hydros	\$31,800.55	7%	\$44,497.72	9%
Big Wood River less BWCC, NSCC and hydros	\$107,075.48	23%	\$143,111.21	30%
	\$464,409.91	99%	\$477,310.19	102%

NSCC / WD37 ASSESSMENT

NSCC holds 3 water rights in WD37

- | | | | | |
|-----------|--------|-----------|------------|----------------|
| - 37-507 | 15 cfs | 6/15/1890 | Irrigation | Big Wood River |
| - 37-4240 | 15 cfs | 10/1/1910 | Stockwater | Big Wood River |
| - 37-4241 | 10 cfs | 10/1/1910 | Stockwater | Malad River |

NSCC delivers Snake River water (storage, natural flow) through the X Canal drop (north of Gooding) to the Big Wood River and Malad River where it is rediverted at the Y and Z Canals.

NSCC is assessed approximately 13% of WD37 expenses due to its large Snake River rediversion, not because of diversions pursuant to its Basin 37 water rights.

NSCC is fully assessed for that diversion by WD01 as well by reason of diversion at Milner Dam.

NSCC would like to have the Advisory Committee or WD37 reconsider its assessment process relative to the Snake River water that is rediverted and does not originate in Basin 37.

Relevant Statutes:

- Idaho Code § 42-605 - "voting" procedure, credentials tied to "water rights"
- Idaho Code § 42-607 - distribution of water "comprising a water district"
- Idaho Code § 42-610 - watermaster's compensation, how charged and divided (class of priority in the decree, number of days delivered)
- Idaho Code § 42-612 - water district budget
- Idaho Code § 42-615 - watermaster to deliver proposed budget

Garrick Baxter (Dec. 2, 2019 memo) (IDWR Deputy Attorney General)

- NSCC subject to WD37 assessments for its commingled water in Big Wood/Malad
- Concludes 42-612 states amount of water delivered must be used as sole basis for the assessment.

NSCC only aware of one other example where water right originates in one basin and is distributed/delivered in another basin. In that case water user only charged once (King Hill Irr. Dist. by Water District 02). There may be others in the state?

Path Forward:

- 1) Work with IDWR, WD37, other interested users throughout 2020.
- 2) Negotiate an agreement as to an assessment on NSCC's Snake River water rediversion.
- 3) Address other items (i.e. responsibility to operate Little Wood structure on X Canal, coordination with Little Wood or other Big Wood/AFRD#2 flows, etc.).
- 4) If successful, have Advisory Committee and WD37 approve through annual resolution.

Cloud Seeding Update

Water District #37

Dec 11, 2019





Overview

- History
- Current Program
- Potential Program
- Benefits
 - Precipitation
 - Runoff

Cloud Seeding History In Idaho



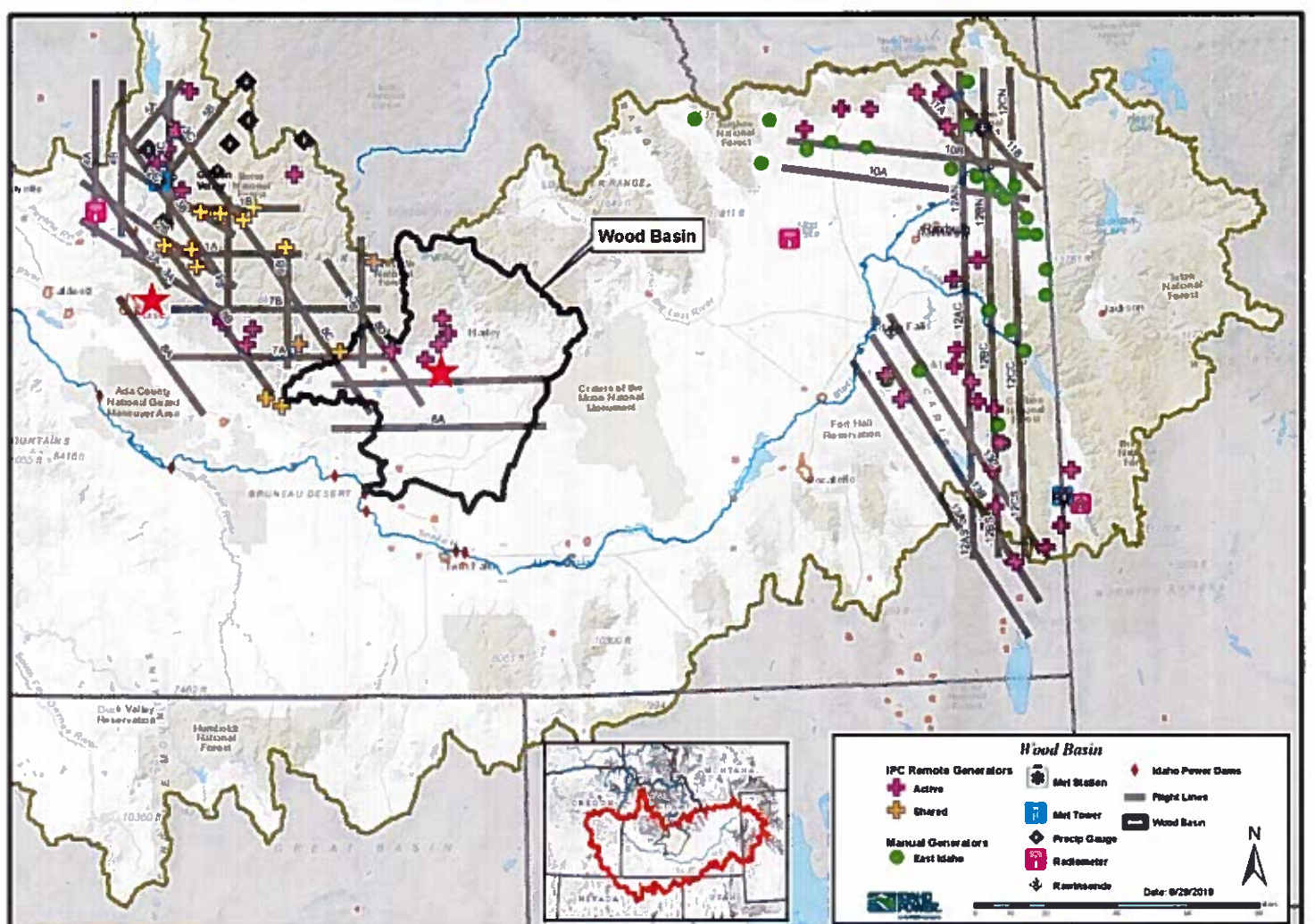
Water Year	Northern Idaho	Southwestern Idaho	Southern Idaho	Southeastern Idaho	Water Year	Payette	Boise	Wood	Northern Upper Snake	Southern/Eastern Upper Snake
1950	*	*	*	*	1986	*	*	*	*	
1951	NAWC	*	*	*	1987	*	*	*	*	
1952	*	*	*	*	1988	*	*	*	*	
1953	NAWC	*	*	*	1989	*	*	*	NAWC	NAWC
1954	NAWC	*	NAWC	NAWC	1990	*	*	*	*	NAWC
1955	NAWC	NAWC	NAWC	NAWC	1991	*	*	*	*	*
1956	NAWC	NAWC	*	NAWC	1992	*	*	*	*	NAWC
1957	NAWC	*	*	NAWC	1993	*	NAWC	*	NAWC	NAWC
1958	NAWC	*	*	NAWC	1994	*	NAWC	*	*	*
1959	NAWC	*	*	NAWC	1995	*	NAWC	*	*	NAWC
1960	NAWC	NAWC	*	NAWC	1996	*	NAWC	*	*	*
1961	*	NAWC	*	NAWC	1997	AI	*	*	LIS	*
1962	*	NAWC	*	NAWC	1998	*	*	*	LIS	*
1963	*	*	*	NAWC	1999	*	*	*	LIS	*
1964	*	*	*	NAWC	2000	*	*	*	LIS	*
1965	*	*	*	NAWC	2001	*	*	*	LIS	*
1966	*	*	*	NAWC	2002	*	NAWC	*	LIS	LIS
1967	NAWC	*	*	NAWC	2003	IPC	NAWC	*	*	LIS
1968	NAWC	*	*	NAWC	2004	IPC	NAWC	*	LIS	LIS
1969	NAWC	*	*	NAWC	2005	IPC	NAWC	*	*	LIS
1970	NAWC	*	*	NAWC	2006	IPC	*	*	LIS	*
1971	NAWC	*	*	*	2007	IPC	*	*	LIS	*
1972	*	*	*	*	2008	IPC	NAWC	*	LIS/IPC	LIS/IPC
1973	*	*	*	*	2009	IPC	NAWC	*	LIS/IPC	LIS/IPC
1974	NAWC	*	*	*	2010	IPC	*	*	LIS/IPC	LIS/IPC
1975	*	*	*	*	2011	IPC	NAWC	*	LIS/IPC	LIS/IPC
1976	*	*	*	*	2012	IPC	NAWC	*	LIS/IPC	LIS/IPC
1977	*	*	*	*	2013	IPC	*	IPC	LIS/IPC	LIS/IPC
1978	*	*	*	*	2014	IPC	NAWC	IPC	LIS/IPC	LIS/IPC
1979	*	*	*	*	2015	IPC	IPC	IPC	LIS/IPC	LIS/IPC
1980	*	*	*	NAWC	2016	IPC	IPC	IPC	LIS/IPC	LIS/IPC
1981	*	*	*	NAWC	2017	IPC	IPC	IPC	LIS/IPC	LIS/IPC
1982	*	*	*	NAWC	2018	IPC	IPC	IPC	LIS/IPC	LIS/IPC
1983	*	*	*	*	2019	IPC	IPC	IPC	LIS/IPC	LIS/IPC
1984	*	*	*	*						
1985	*	*	*	*						

* = No cloud seeding conducted
 IPC = Idaho Power Company
 NAWC = North American Weather Consultants
 LIS = Let It Snow
 AI = Atmospherics Inc

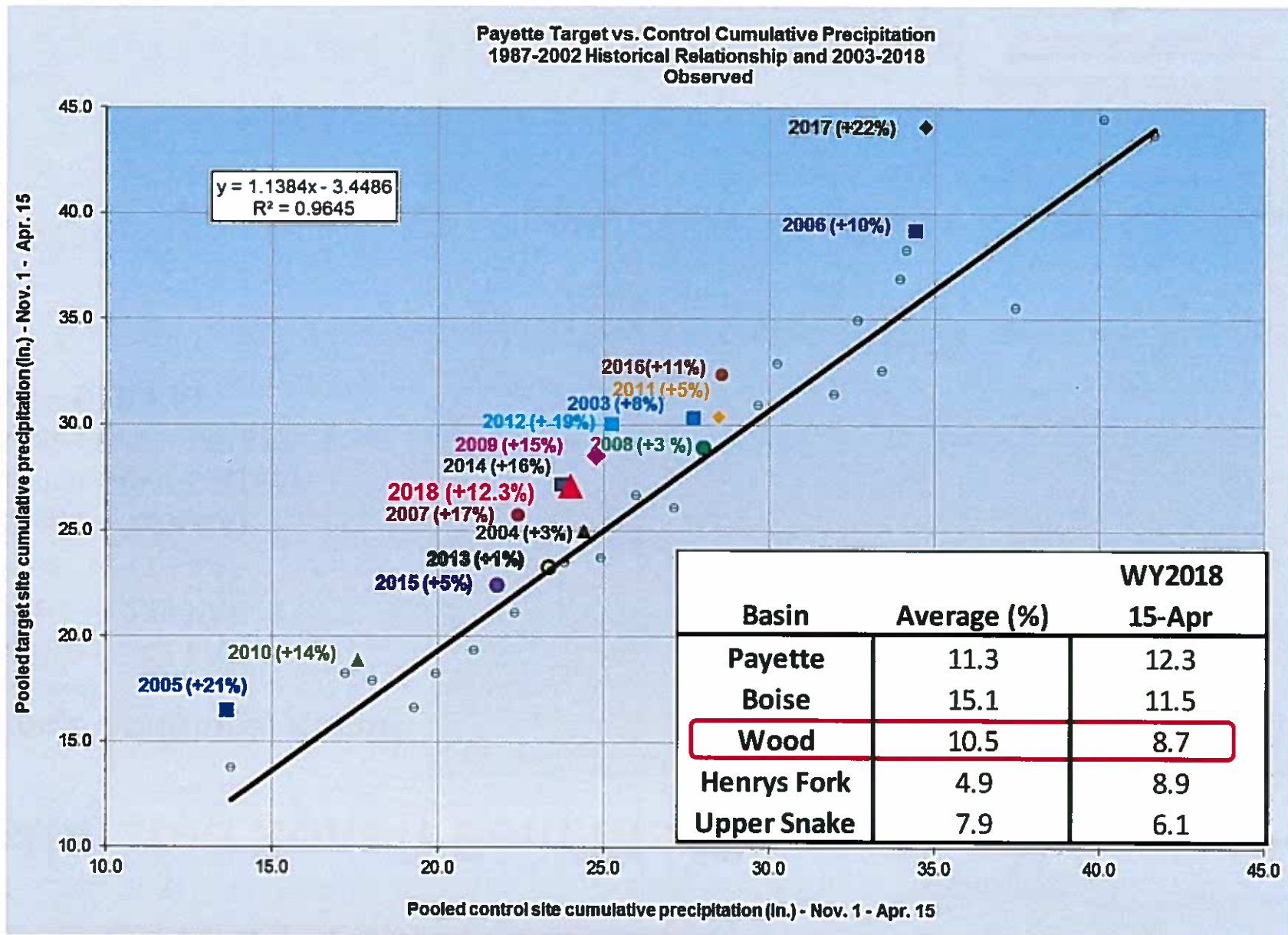
Current Program

Payette, Boise, Wood & Upper Snake

- **Payette**
 - 17 Remote Gen's
 - Aircraft
 - Radiometer
 - Weather Balloon
 - Weather Tower
 - 9 hi-res precip gauges
- **Boise and Wood**
 - **15 Remote(3/7)**
 - Shared Aircraft
 - Radiometer
 - 2 hi-res precip gauges
- **Upper Snake**
 - 25 Remote Gen's
 - 25 Manual Gen's
 - Aircraft
 - 2 Radiometers
 - 2 Weather Balloons
 - Weather Tower
 - 2 hi-res precip gauge
- **All**
 - Weather Model



Target Control Benefits

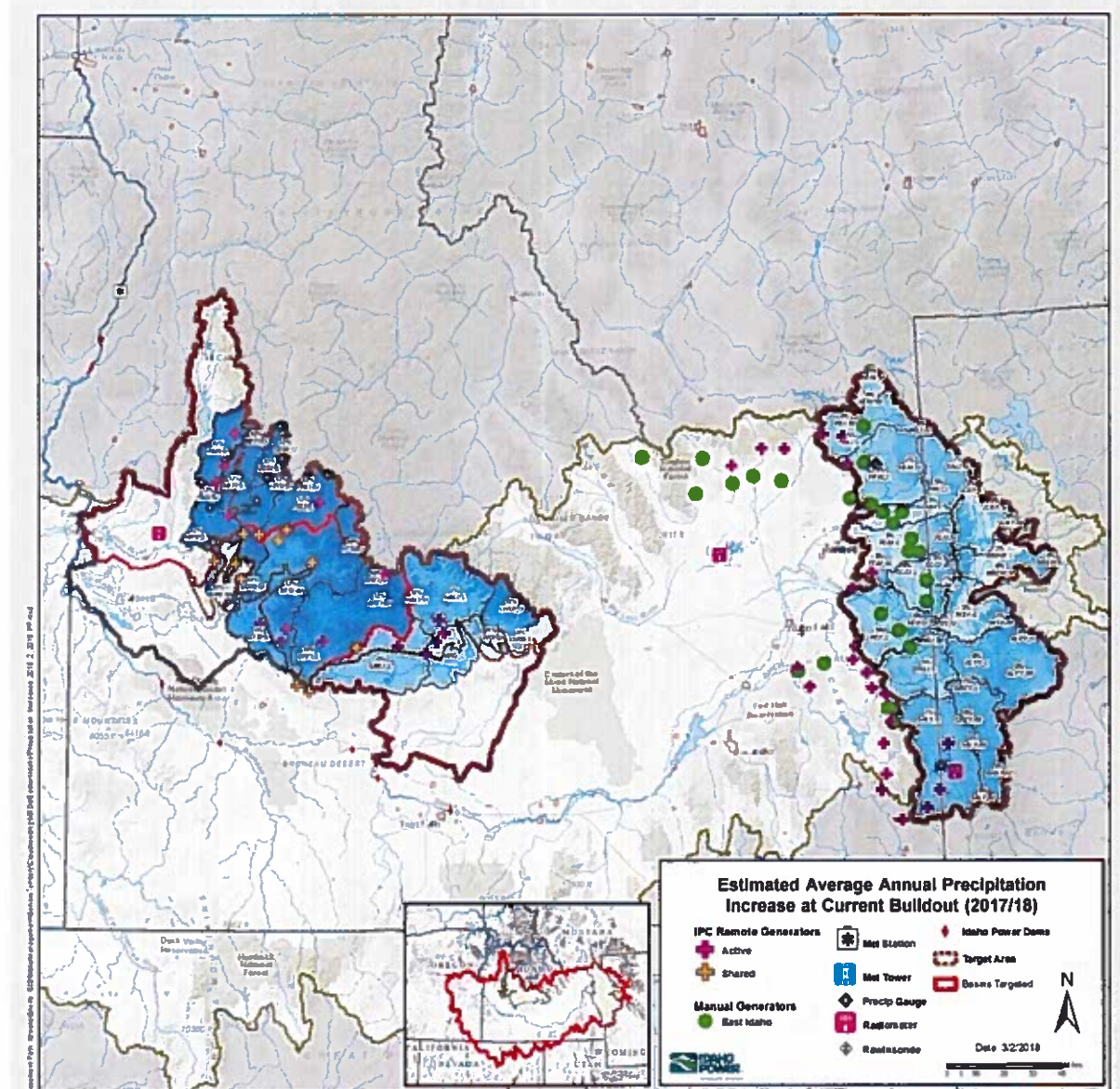


Estimated Runoff Benefits (Current)

Average Additional Runoff (unregulated)

- Payette – 212 KAF
- Boise – 229 KAF
- Wood – 113 KAF
- **U Snake – 424 KAF**
 - Abv Palisades – 280 KAF
 - Henry's Fork – 144 KAF

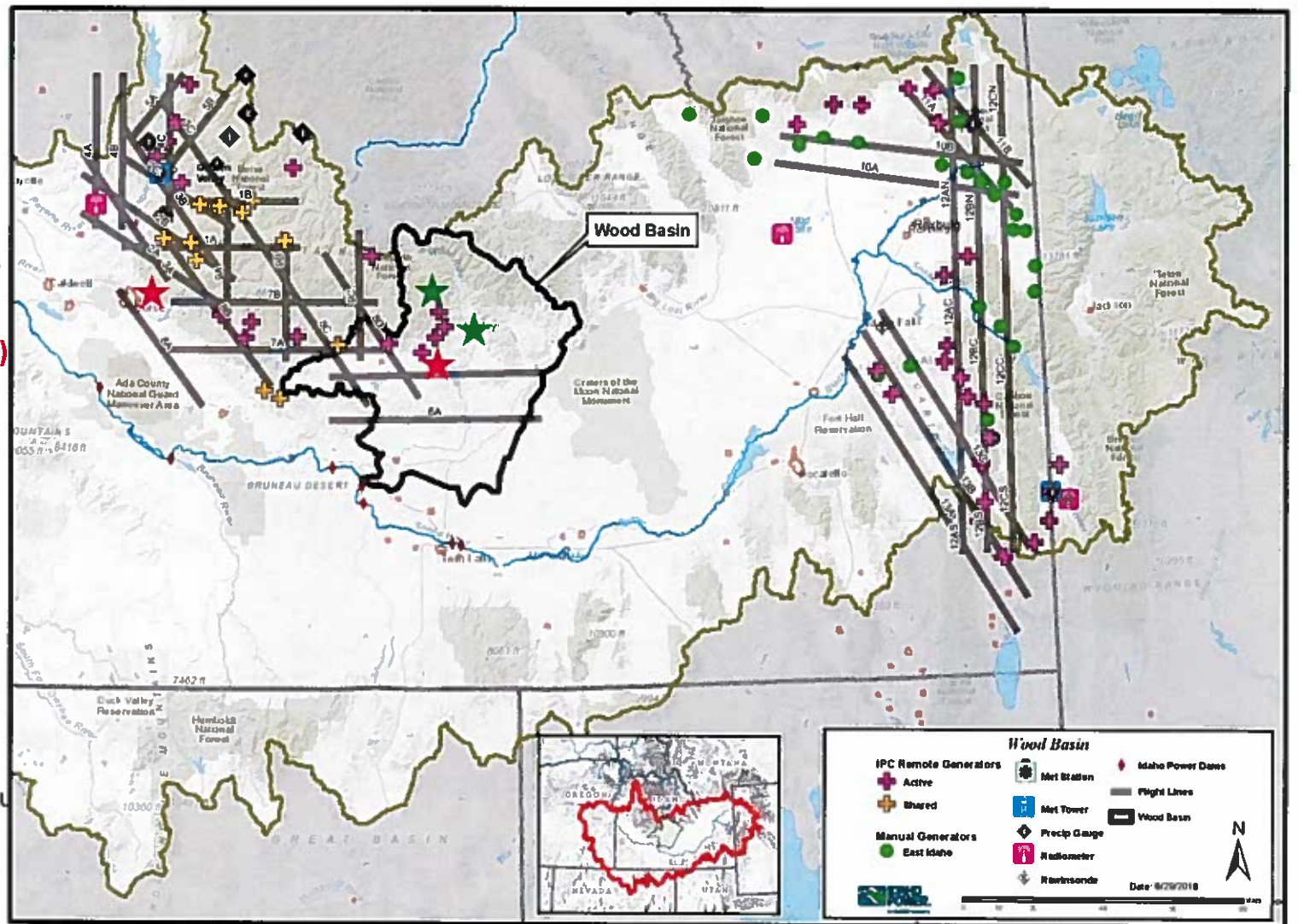
Total – 978 KAF



Potential Future Program

Payette, Boise, Wood & Upper Snake

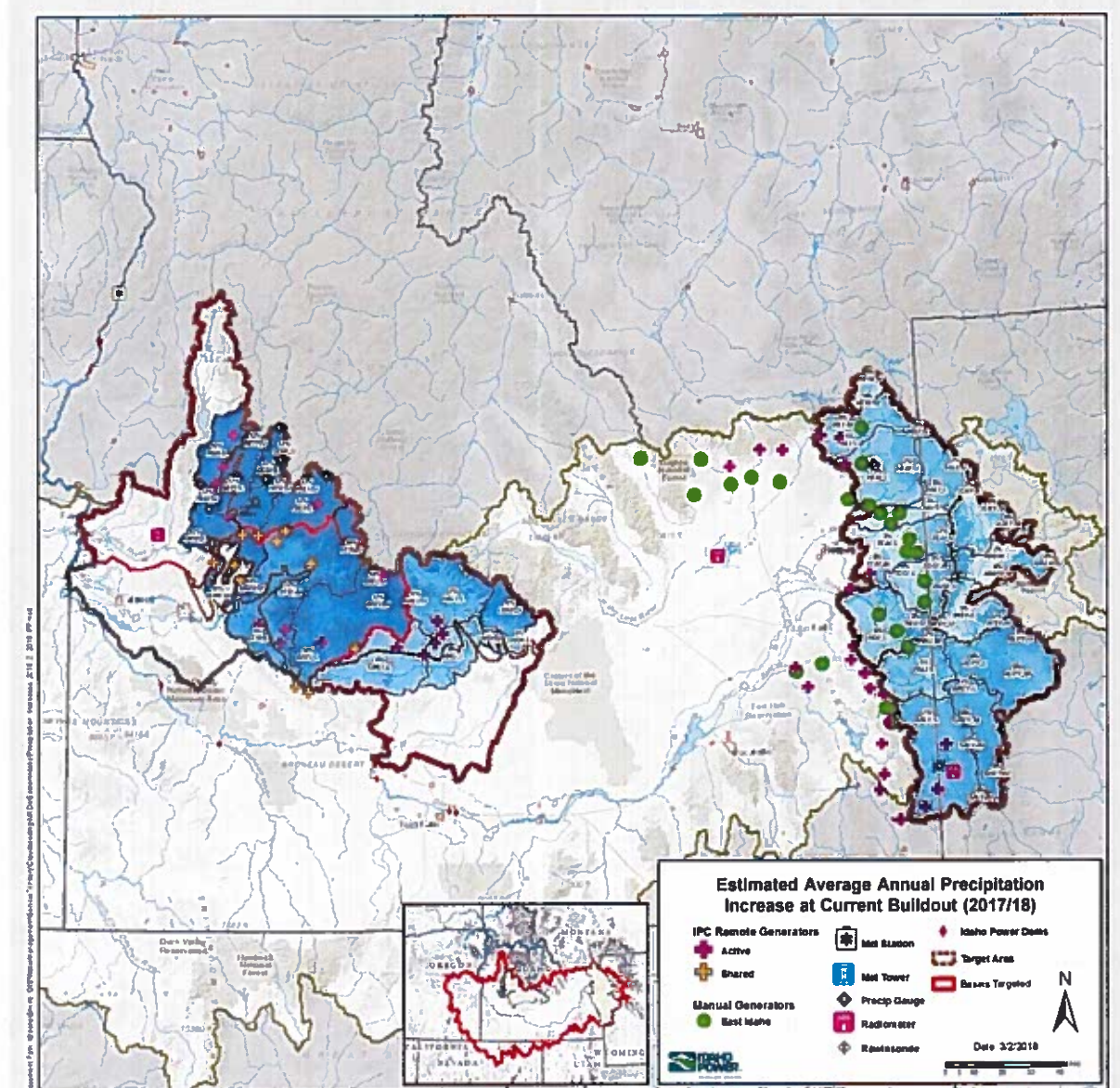
- **Payette**
 - 17 Remote Gens
 - Aircraft
 - Radiometer
 - Weather Balloon
 - Weather Tower
 - 7 hi-res precip gauges
- **Boise and Wood**
 - **20 - 26 Remote (7/12)**
 - Aircraft
 - Radiometer
 - Weather Balloon
 - 4 hi-res precip gauges
- **Upper Snake**
 - ~ 40 Remote Gens
 - 25 Manual Gens
 - 2 Aircraft
 - 2 Radiometers
 - 2 Weather Balloons
 - Weather Tower
 - 2 to 5 hi-res precip gauges
- **All**
 - Weather Model



Estimated Runoff Benefits (Buildout)

Average Additional Runoff (unregulated)

- Payette – 212 KAF
- Boise – 280 KAF
- Wood – 162 KAF
- U Snake – 615 KAF
 - Abv Palisades – 424 KAF
 - Henry's Fork – 191 KAF
- Total – 1,269 KAF**



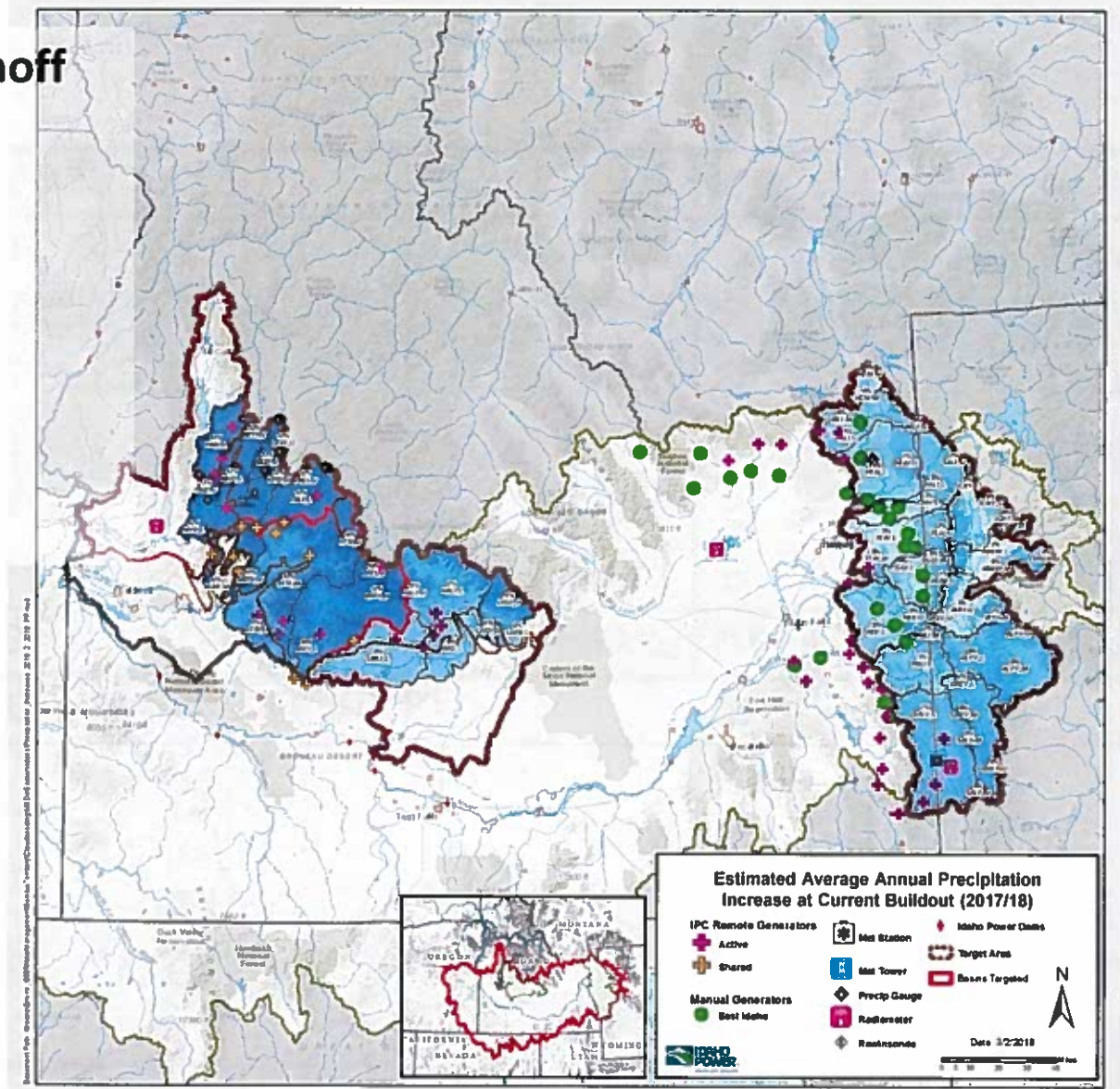
Potential Increases from Expansion

Incremental Additional Runoff

(unregulated)

- Payette – 0 KAF
- Boise – 51 KAF
- Wood – 49 KAF
- **U Snake – 190 KAF**
 - Abv Palisades – 144 KAF
 - Henry's Fork – 46 KAF

Total – 290 KAF



Project Operating Costs

	Wood River CS Operating Cost			Benefit (KAF)	\$/AF (tot)	\$/AF (WU)
	Total	1/3	WU Funding			
2018	\$ 513,000	\$ 171,000	\$ 125,000	113,000	\$ 4.54	\$ 1.51
2019	\$ 552,000	\$ 184,000	\$ 180,000	113,000	\$ 4.88	\$ 1.63
2020	\$ 564,000	\$ 188,000	??	113,000	\$ 4.99	\$ 1.66
2021	\$ 576,000	\$ 192,000	??	113,000	\$ 5.10	\$ 1.70
2022	\$ 588,000	\$ 196,000	??	113,000	\$ 5.20	\$ 1.73
2023	\$ 600,000	\$ 200,000	??	113,000	\$ 5.31	\$ 1.77
202?	\$ 771,000	\$ 257,000	??	162,000	\$ 4.76	\$ 1.59

Memorandum

To: Gary Spackman, Director of IDWR
Kevin Lakey, Watermaster for Water District 37
From: Garrick Baxter, Deputy Attorney General
Cc: Tim Luke, IDWR Water Compliance Bureau Chief
Date: December 2, 2019
Re: Water District 37 Assessments

Question Presented:

Can the Water District 37 ("WD37") watermaster assess North Side Canal Company ("NSCC") for delivery of water that is first diverted from the Snake River in Water District 01 ("WD01"), then transported via canal to WD37, where it is injected into and comingled with water in the Big Wood River and then subsequently re-diverted at the Y and Z canals?

Response:

Yes. The better argument is that the WD37 watermaster can assess NSCC for delivery of NSCC's Snake River water in WD37.

Discussion:

A. NSCC Delivery System to the Big Wood and Malad Rivers.

NSCC has an expansive service area and large canal distribution system stretching from Milner Dam on the Snake River to areas around Jerome and Gooding and as far west as King Hill. NSCC diverts both stored water and natural flow from the Snake River at Milner Dam and this diversion is regulated by the WD01 watermaster. To get water to its patrons on the Malad and Big Wood Rivers, NSCC conveys the water through the NSCC Main Canal to one of the main laterals called the X Canal. American Falls Reservoir District No. 2 ("AFRD#2") and Big Wood Canal Company ("BWCC") also convey Snake River water from Milner Dam through the X Canal.

The X Canal flows into and across the Little Wood River channel near Gooding. The Little Wood River is regulated by the WD37 watermaster. A check dam and headgate structure across the Little Wood River allows for regulation of water to the Little Wood at the confluence of the Little Wood and X Canal by the WD37 watermaster. AFRD#2 and BWCC's Snake River water is delivered through this headgate to patrons on the Little Wood River below the Little Wood-X Canal confluence. It is my understanding that a WD37 deputy watermaster measures and reports diversions at the Little Wood-X Canal confluence.

NSCC water and AFRD#2 and BWCC water not delivered to the Little Wood at the confluence travels down the X Canal and is injected into the Big Wood River (which becomes the Malad River). NSCC's Snake River water is then re-diverted at the Y Canal on the Big Wood River and the Z Canal on the Malad River. The Y and Z canals are the only NSCC water

right points of re-diversion on the Big Wood and Malad Rivers for its Snake River water.¹ It is my understanding that a WD37 deputy watermaster measures and reports the amount of Snake River water injected into the Big Wood River and subsequently re-diverted at the Y and Z canals.

B. NSCC Complaint

WD37 currently assesses NSCC for delivery of the Snake River water based on divisions at the Y and Z canals. NSCC has approached the WD37 watermaster and the Director of the Idaho Department of Water Resources (“IDWR”) and argued that WD37 should not be assessing NSCC for delivery of Snake River water. NSCC argues that WD01 already assesses them and that “WD37 does not provide any services for NSCC below the point where X Canal conveys water into the Big Wood River (and below).” *Memorandum* from Travis Thompson, Attorney for NSCC to Gary Spackman, Director of IDWR and Garrick Baxter, Attorney for IDWR, at 1 (November 12, 2019). NSCC also argues that its Snake River water is “not ‘water’ of WD37 and does not originate in the Big Wood River.” *Id.* Finally, NSCC argues that the Department’s preliminary order in *In the Matter of Water District Administration and Assessment of Water Rights 37-4112 and 37-21595 Held By King Hill Irrigation District* (Dec. 29, 2015) (hereafter referred to as the “King Hill Order”) supports its contention that the WD37 watermaster should not be assessing NSCC for delivery of its Snake River water. *Id.*

C. Assessments

Idaho Code § 42-612 governs water district assessments and mandates that at the annual meeting of the water district, waterusers must adopt a budget “covering the estimated expenses of delivering the water of the district.” Idaho Code § 42-612(1). Idaho Code § 42-612(3) states that “[f]or the purpose of computing the respective amounts to be paid by each water user, the water delivered to the various ditches, canal companies, irrigation districts or other users during the past season or seasons, not exceeding five (5) seasons, shall be used as a basis.”

NSCC argues that WD37 cannot assess NSCC for its use of the Big Wood River for its delivery of its Snake River water because its Snake River water is “not ‘water’ of WD37 and does not originate in the Big Wood River.” *Memorandum* from Thompson to Spackman at 1. I believe that a Court asked to answer the question presented here would not adopt such a narrow reading of Idaho Code. The better argument is that water brought into the district by a water user and which is then injected and comingled with a natural water source and later re-diverted from the natural source statutorily becomes subject to the oversight and control of the watermaster and thus does constitute “water of the district.”

1. Oversight and Control of Water Delivery

Pursuant to Idaho Code § 42-602, the Director of IDWR has “direction and control” of water distribution “*from* all natural water sources within a water district *to* the canals, ditches,

¹ NSCC also holds natural flow water rights from the Big Wood River and the Malad River. These water rights are not relevant to this discussion.

2. "Services" for NSCC

NSCC also argues that "WD37 does not provide any services for NSCC below the point where X Canal conveys water into the Big Wood River (and below)" thereby implying that NSCC should not be assessed by WD37 for the Snake River water. *Memorandum* from Thompson to Spackman at 1.

It is factually incorrect to state that the WD37 watermaster "does not provide any services" to NSCC. It is my understanding that a WD37 deputy watermaster measures and reports the diversion of the Snake River water at the check dam and headgate structure across the Little Wood River, the injection of Snake River water into the Big Wood River, and the diversion of water at the Y and Z canals. While NSCC may operate some of the headgates diverting water, it is common within water districts for the watermaster to rely on water users to assist in delivery of water in this manner. It does not mean that the WD37 watermaster "does not provide any services" to NSCC. Ultimately, the WD37 watermaster is statutorily responsible, pursuant to Idaho Code §§ 42-602, 42-607 and 42-105, for the administration of water on the Big and Little Wood Rivers, including the proper regulation of NSCC's comingled water. The watermaster's oversight benefits all waterusers, including NSCC. The WD37 watermaster measures and regulates other headgates on the Big Wood River below the X canal, thereby ensuring that other waterusers are only diverting water they are legally entitled to take. This directly benefits and protects NSCC's Snake River water. It is my understanding from talking to Kevin Lakey, the current WD37 watermaster, that NSCC has called upon him to protect NSCC's water from illegal diversions in the past. Moreover, should there ever be a dispute over the regulation of water where the X Canal intercepts the Little Wood River, the WD37 watermaster would be responsible for administering the water. NSCC may see the water district as not providing them a service, but the existence of the watermaster helps ensure that NSCC and other waterusers in the district can and will receive the water they are entitled to.³

3. The King Hill Order

NSCC points to the King Hill Order, issued in 2015 by Jeff Peppersack (then IDWR Water Allocation Bureau Chief), as support for its position that WD37 should not be assessing NSCC for the diversions of Snake River water. Contrary to NSCC's suggestion, the King Hill Order suggests that WD37 *does* have the authority to assess NSCC for its Snake River water diversions in WD37.

As described in the order, King Hill Irrigation District ("KHID") holds two water rights from the Malad River in Water District 130. Water is diverted from the Malad River at Lower Malad Gorge power plant, ran through the power plant, and discharged into the Snake River. The point of discharge from the power plant to the Snake River is listed as the point of injection for the water rights. KHID then re-diverts the water from a series of pumps on the Snake River. The question addressed in the King Hill Order was whether Water District 02 ("WD02") could

³ While one may argue that NSCC pays a disproportionate amount of WD37's budget based on the amount of work undertaken by the WD37 watermaster to deliver NSCC's Snake River water, Idaho Code does not base a wateruser's assessment on the amount of work undertaken by a watermaster for delivery of a wateruser's water. Idaho Code § 42-612(3) states that the amount of water delivered "shall be used" as the basis for the assessment.

pumps and other facilities diverting therefrom” and the distribution “shall be accomplished by watermasters as provided in this chapter and supervised by the director.” (emphasis added).

Idaho Code § 42-607 states it is the duty of the watermaster to “distribute the waters of the public stream, streams or water supply, comprising a water district, among the several ditches taking water therefrom... .” Idaho Code § 42-607 further states the watermaster must also “shut and fasten, or cause to be shut or fastened ... the headgates of the ditches or other facilities for diversion of water from such stream, streams or water supply” when it is necessary so to do in order to “supply the prior rights of others in such stream or water supply.”

Idaho Code § 42-105(1) states, in relevant part, that “[t]he water that a person is entitled to divert by reason of a valid water right may be turned into the channel of a natural waterway and mingled with its water, and then reclaimed,” Idaho Code § 42-105(1) further states that “[t]he use of natural waterways to comingle and reclaim water shall be subject at all times to the supervision and control of the director of the department of water resources and shall be subject to the regulation of the watermaster within an established water district.”²

Applied to the facts of this case, the Big Wood River is a natural water source administered by the WD37 watermaster pursuant to Idaho Code § 42-602. Thus, the WD37 watermaster has “direction and control” over *all* diversions from the Big Wood River to the canals, ditches, pumps and other facilities diverting from the Big Wood River. Furthermore, as expressly provided in Idaho Code § 42-607, because the Big Wood River is a “public stream” or “water supply” comprising a water district, it is the duty of the WD37 watermaster to “distribute the waters” of the Big Wood River “among the several ditches taking water therefrom” and the WD37 watermaster is required to “shut and fasten, or cause to be shut and fastened” diversions as necessary to “supply the prior rights of others in such stream or water supply.” Moreover, NSCC’s Snake River water is water that NSCC is entitled to divert by reason of a valid water right. As such, Idaho Code § 42-105 authorizes NSCC to inject its Snake River water into the Big Wood River and authorizes its re-diversion at the Y and Z canals. Pursuant to the plain language of Idaho Code § 42-105(1), the comingling of NSCC’s Snake River water with the water in the Big Wood River and the subsequent re-diversion of the water at the Y Canal and the Z Canal occurs subject to the “supervision and control” of the Director and “subject to [] regulation” by the WD37 watermaster. Because the WD37 watermaster has “direction and control” over all diversions from the Big Wood River to the Y and Z canals diverting from the Big Wood River, and the watermaster has the “duty” to “distribute the waters” of the Big Wood River and to control the diversions therefrom to ensure all senior rights get their water, and the WD37 watermaster has “supervision and control” over comingled water and the comingling of the water occurs “subject to [] regulation” by the WD37 watermaster, the better argument is that the comingled water source constitutes “the water of the district” for purposes of assessments. Accordingly, WD37 can continue to assess NSCC for the deliveries of the Snake River water based on divisions at the Y and Z canals.

² Another code section that addresses conveyance of water is Idaho Code § 42-801, which applies to “the owner of a reservoir” who “desire[s] to use the bed of a stream or a natural water course, for the purpose of carrying stored water.” Because this code section only applies to “the owner of a reservoir” and NSCC does not own the federal reservoir system from which it receives its stored water, the plain language of the statute suggests it would not apply to NSCC.

assess KHID for the Snake River diversions. The King Hill Order pointed out that WD130 never assessed KHID previously, that Idaho Code § 42-105(1) authorized KHID to comingle its Malad River water with Snake River water and then re-divert it downstream. *King Hill Order* at 3-4. The Department concluded that the WD02 watermaster should assess KHID's water rights pursuant to Idaho Code § 42-612. *King Hill Order* at 4. The King Hill Order concluded that the WD130 watermaster should "monitor" the KHID diversions and "coordinate with" the WD02 watermaster. *King Hill Order* at 5. The order did not expressly address the question of whether the WD130 watermaster should also be assessing the diversions. Ultimately, the King Hill Order supports the conclusion reached in this memo - that a water user that diverts water in one water district and then comingles the water with a natural source in another water district can be assessed by the second water district.

Vacation Review

Location	Holidays	Vacation hrs / annual	Years Employed	Hours Credited / Yr	Hours = Days	
Bellevue (ID)	11	80	0 - 20+	80	10	
Eagle (CO)	10	96 - 169	0 - 2	96	12	
			3 - 4	120	15	
			5 - 6	144	18	
			7+	168	21	
Halley	12	136 - 232	0 - 6mo	32.5	4	<i>called paid time off, includes sick</i>
			6mo - 4	130	17	
			5 - 9	160	20	
			10 - 14	184	23	
			15 - 19	208	26	
			20+	232	29	
Jackson (WY)	10	232 - 288	0 - 4	232	29	<i>called paid time off, includes sick</i>
			5+	288	36	<i>Add'l hrs (20/yr) for longevity time</i>
Ketchum	11	96 - 240	0 - 4	96	12	
			5 - 9	120	15	
			10 - 14	144	18	
			15 - 19	168	21	
			20 - 24	192	24	
			25 - 29	216	27	
			30+	240	30	
McCall	10	56 - 168	0 - 1	56	7	
			1 - 4	80	10	
			5 - 9	120	15	
			10+	168	21	
Park City (UT)	10	96 - 192	0 - 4	96	12	
			5 - 9	120	15	
			10 - 14	144	18	
			15+	192	24	
Salt Lake 3	12	96 - 144	0 - 4	96	12	
			5 - 9	120	15	
			10+	144	18	
Sun Valley (City)	11	80 - 265	0 - 2	80	10	<i>required use minimums</i>
			3 - 5	120	15	
			6 - 9	140	17.5	
			10 - 15	160	20	
			16+	200	25	
SVWSD	10	120 - 160	0 - 5	80	10	
			6 - 9yr	120	15	
			10+	160	20	
Telluride (CO)	9	104 - 280	0 - 1	104	13	
			2 - 3	128	16	
			4 - 5	184	23	
			6 - 8	192	24	
			9 - 14	240	30	
			15 - 19	256	32	
			20+	280	35	

Addition Benefits In Handbooks

Hours	Days
56	7
80	10
96	12
104	13
120	15 = 3 weeks
136	17
144	18
169	21.13
192	24
232	29
280	35
288	36

- | | |
|--------------------------------|--------------------------------------|
| computer loan | deferred compensaion |
| ski pass program | employee requested deductions |
| gym discount | uniform, equipment provision |
| merchant ski pass | parking, use of lunch room |
| recreation benefit | lump merit increase |
| credit union | bonus system (mgrs, peers, etc) |
| identity theft coverage | military caregive leave |
| relief time | wellness bennie: City rec facilities |
| personal holiday | partial military pay |
| personal time donation plan | comp time |
| professional development | designated employee deduction option |
| cross training | flex leave |
| professional societies | flex scheduling |
| option of 40hr buyout annually | reimb for stome smoking aides |
| discount water & sewer use | office item use |
| tuition | cell phone comp |
| wash bay | childrena t work |
| bus pass | cola |
| work weeks | sick time - pay out |
| website | domestic violence leave |
| cell phone comp | donate blood |
| call out pay | voting |
| award programs | seasonal benefit plan |